

Notice of Cabinet



Date: Wednesday, 27 May 2026 at 10.15 am

Venue: HMS Phoebe, BCP Civic Centre, Bournemouth BH2 6DY

Membership:

Chairman:

Cllr M Earl

Vice Chairman:

Cllr M Cox

Cllr D Brown
Cllr R Burton
Cllr A Hadley

Cllr J Hanna
Cllr R Herrett
Cllr A Martin

Cllr S Moore
Cllr K Wilson

All Members of the Cabinet are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=6482>

If you would like any further information on the items to be considered at the meeting please contact: Sarah Culwick (01202 817615) on 01202 096660 or email democratic.services@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

AIDAN DUNN
CHIEF EXECUTIVE

18 May 2026

**DEBATE
NOT HATE**



Available online and
on the Mod.gov app

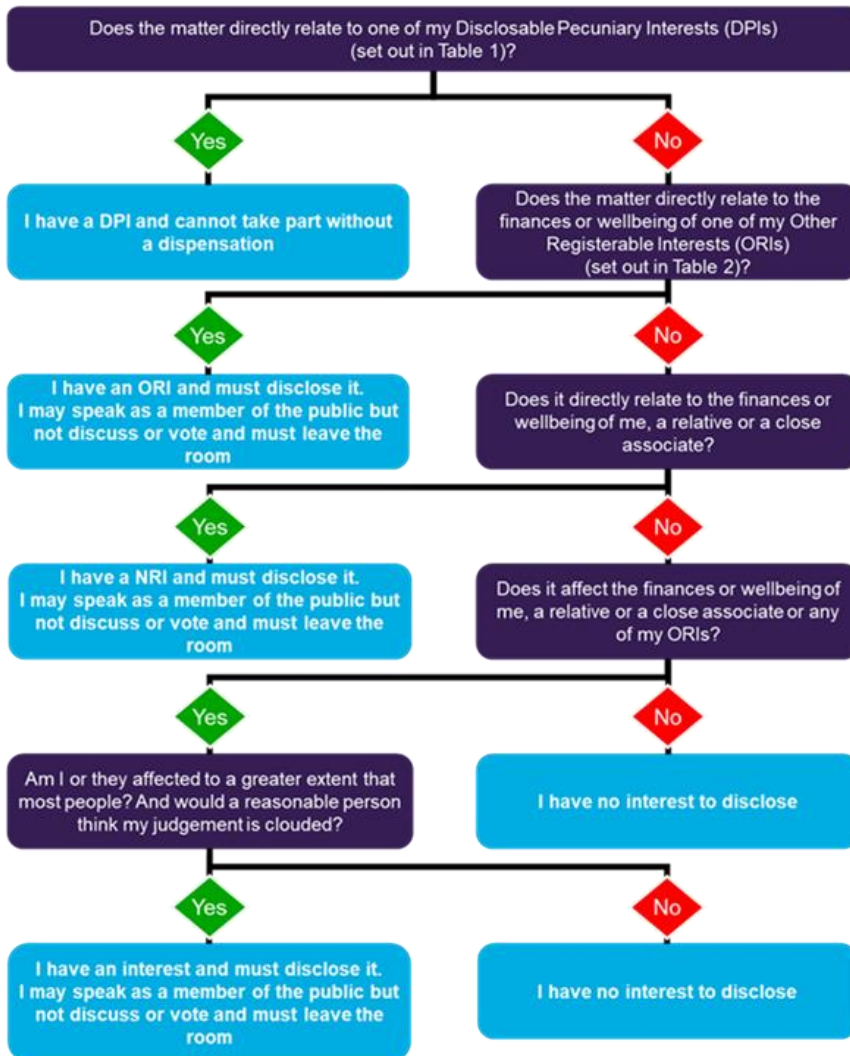


Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Councillors.

2. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

3. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the Meeting held on 26 March 2026.

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4. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpCouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of public questions is mid-day on Wednesday 20 May 2026 [12 noon, 3 clear working days before the meeting].

The deadline for the submission of a statement is mid-day Tuesday 26 May 2026 [mid-day the working day before the meeting].

The deadline for the submission of a petition is Tuesday 12 May 2026 [10 working days before the meeting].

5. Recommendations from the Overview and Scrutiny Committees

To consider recommendations from the Overview and Scrutiny committees on items not otherwise included on the Cabinet Agenda.

ITEMS OF BUSINESS

6. Local Plan process

In June 2025, Cabinet agreed to prepare a new Local Plan under the Government's reformed plan-making system. The Government has now published the Regulations and guidance setting out the new process, which is intended to enable plans to be prepared and adopted within 30 months from Gateway 1. This report summarises the process and proposed timetable for preparing the new BCP Local Plan and seeks authorisation to undertake the Stage 1 ("Getting ready") activities, together with delegated authority to progress the Plan through the prescribed Gateway stages. Cabinet decisions will remain for each formal consultation stage. A cross

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party Working Group is being set up to guide the Local Plan.

7. Updating Library Byelaws

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The Department of Culture, Media and Sport (DCMS) published a revised set of 'Public Library Byelaws for England' in March 2025 (updated August 2025).

DCMS state library byelaws are aimed at helping libraries to offer a "safe and comfortable environment and to make libraries places everyone can enjoy". They also aid the "library workforce to deal with disruptive behaviour and allow for flexibility in dealing with local concerns".

BCP Council has not updated its library byelaws since local government review and thus we are still operating with separate versions in place for the legacy authority areas.

The library service would like to update its byelaws to bring consistency across areas, but also because the new version produced by the DCMS are more modern and a better fit for life as it is today.

This report presents the draft byelaws and seeks support to undertake the necessary next steps to enable us to adopt them.

8. Social Value Statement for BCP Council

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BCP Council does not have a Social Value Policy nor a Social Value Statement.

In June 2025, CMB convened a Social Value Working Group to develop the Council's Social Value Statement, aligned to priorities within the Corporate Plan and BCP's Procurement and Contract Management Strategy.

Scope of the Social Value Statement includes leveraging social value through:

- Procurement and contract management
- External offers relating to Corporate Social Responsibility (CSR)
- Planning
- Economic Development
- Community-based projects.

This Report has been brought to Cabinet for a decision to adopt the Social Value Statement.

The Social Value Statement is presented at Appendix 1.

9. Winchelsea School Satellite Unit and Post 16 Place Expansion

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In line with statutory guidance on making significant changes to maintained schools, this report outlines the proposal to create a new Winchelsea School satellite unit and nursery at Stanley Green Infant Academy, in addition to expanding post-16 places at Winchelsea School's Broadstone Youth Centre site. These developments support the council's duty to provide sufficient specialist school places and form part of a wider programme to expand high-quality local SEND provision. The proposal responds to rising demand for specialist places driven by increasing numbers of Education, Health and Care Plans (EHCPs) and the resulting reliance on independent and non-maintained special schools.

By using surplus space available at Stanley Green Infant Academy and at Broadstone Youth Centre for post-16 provision, the Council aims to strengthen local capacity so that more children and young people can access appropriate education closer to home. Increasing provision will reduce the need for costly out-of-area placements, often involving higher fees and significant transport costs, while improving outcomes by enabling pupils to remain within their communities and delivering long-term financial efficiencies for the Council.

10. Urgent Decisions taken by the Chief Executive in accordance with the Constitution

The Chief Executive to report on any decisions taken under urgency provisions in accordance with the Constitution.

11. Cabinet Forward Plan

To consider the latest version of the Cabinet Forward Plan for approval.

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No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

CABINET

Minutes of the Meeting held on 26 March 2026 at 10.15 am

Present:-

Cllr M Earl – Chairman

Present: Cllr D Brown, Cllr R Burton, Cllr A Hadley, Cllr R Herrett, Cllr A Martin and Cllr S Moore

Present virtually: Cllr M Cox – Vice-Chairman

Also in attendance: Cllr S Bull (Vice-Chair of the Children’s Services Overview and Scrutiny Committee), Cllr P Canavan (Chair of the Health and Adult Social Care Overview and Scrutiny Committee), Cllr K Rampton and Cllr K Salmon (Chair of the Overview and Scrutiny Board)

158. Declarations of Interests

There were no declarations of interest made on this occasion.

159. Confirmation of Minutes

The Minutes of the meeting held on 4 March 2026 were confirmed and signed as a correct record.

160. Public Issues

Cabinet was advised that there had been no petitions, questions or statements submitted by members of the public on this occasion.

161. Recommendations from the Overview and Scrutiny Committees

Cabinet was advised that two recommendations had been received from the Overview and Scrutiny Board on items not otherwise on the agenda. The Chair of the Overview and Scrutiny Board, Councillor Kate Salmon presented the recommendations as set out below, copies of which had been circulated to Members of the Cabinet and published on the Councils website prior to the meeting.

Recommendations from the Overview and Scrutiny Board held on 23 March 2026

O&S Board agenda item 7 – Parking Around Schools

The Overview and Scrutiny Board recommend to Cabinet:

- 1. That the parking enforcement team be asked to circulate information to all educational settings and councillors with general guidance around the limitations and responsibilities of parking enforcement officers and the police including suitable contact details.*

2. *That a Communications campaign be organised through the 'safer routes to schools' team regarding an emphasis on enforcement going forwards and that consideration be given to using specific information related to educational settings, e.g. levels of fines within a specific area in order to encourage a decrease in the instances of parking infringements to reduce the overall amount of fines.*
3. *That the relevant Portfolio Holder write to the DfT emphasising the need to increase fines to help with dangerous parking outside schools.*
4. *That the 'safer routes to schools' team be asked to review if any free resources are available for educational settings, to share with parents to help create a shift in parent driving behaviour including exploring whether Op Relentless Community Funding from Dorset Police could be used for this.*
5. *That it notes the Board's support for the good work already underway from the Parking Team to look at funding options for camera parking enforcement on school zigzags and the Board's support for the Parking Team's work to increase availability of enforcement officers at key times for school parking issues.*
6. *That it supports the current review by the Transport Team of road markings at educational settings to ensure that the most appropriate markings are in place.*
7. *That it agrees that when planning applications are submitted for schools the 'safer routes to schools' team be informed.*

Voting: Nem. Con.

O&S Board Agenda Item 8 - Key Lines of Enquiry (KLOE) relating to parking pressure in high season

The Overview and Scrutiny Board Recommend to Cabinet:

1. *That, in the development of the Local Plan and/or parking strategy, consideration is given to the provision of parking spaces for people to park overnight and sleep, including travellers, van lifers and holiday makers, ensuring that the communities affected are appropriately consulted.*
2. *That, in the development of the local plan consideration is given to the provision of camp sites within BCP.*
3. *That within the Local Transport Plan the provision of park and ride options are given full consideration.*

Voting: Nem. Con.

The Leader thanked Councillor Salmon for their discussion and debate on this item and for bringing the recommendations to Cabinet. In relation to this the Leader advised that a formal response would be provided directly to the Committee by the Portfolio Holder for Climate Response, Environment and Energy, Councillor Andy Hadley once the Cabinet had had the opportunity to consider the recommendations in detail.

In addition to the recommendations presented by the Overview and Scrutiny Board the Vice Chairman of the Children's Services Overview and

Scrutiny Committee, Councillor Simon Bull addressed the Cabinet advising that at the recent meeting of the Committee members had discussed Agenda Item 9 (Children in Care Outline Business Case) where following comprehensive debate the Committee had supported the recommendations as set out within the report, whilst also expressing general concern regarding the increased number of children in care.

162. BCP Council Public Waste Bin Provision Policy

The Portfolio Holder for Climate Response, Environment and Energy presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

Cabinet approval was sought for the adoption of a *BCP Council Public Waste Bin Provision Policy* which establishes a consistent, evidence-based approach to the provision, management and servicing of litter and dog-waste bins across Bournemouth, Christchurch and Poole.

The Chair of the Overview and Scrutiny Board, Councillor Kate Salmon addressed the Cabinet to express her keen interest in the report. Councillor Salmon highlighted the importance of involving ward councillors proactively from the earliest stages, enabling them to remain informed about any changes and to support the process effectively.

Cabinet members discussed the report in detail and praised the volunteer groups and members of the public who assist with litter picking across the conurbation.

RESOLVED that Cabinet: -

- (a) approves the adoption of a BCP Council Public Waste Bin Provision Policy. Noting the operational and financial implications associated with implementing the Policy;**
- (b) approves the allocation of a phased annual capital replacement programme of £200k in 2026/27, followed by a future annual amount of £25k accommodated within the existing bin/ skip purchasing and maintenance budget;**
- (c) approves the allocation of £60k from the waste infrastructure grant to support project delivery; and**
- (d) delegates responsibility for implementation to the Director of Environment in consultation with the portfolio holder for Climate Response, Environment & Energy including:**
 - I. decisions relating to installation, relocation or removal of bins, and for these operational decisions to be communicated to ward councillors in advance and on-site temporary signage installed directing users to the nearest locations.**
 - II. adoption of consistent bin design and colour scheme.**
 - III. phasing out of standalone dog-waste bins to be replaced with multi-purpose bins.**

Voting: Unanimous

Portfolio Holder: Climate Response, Environment and Energy

Reason

Adoption of this Policy will enable the Council to modernise public waste-bin provision, improve environmental quality, enhance operational efficiency, and ensure a consistent, transparent, evidence-based approach across Bournemouth, Christchurch and Poole.

163. BCP Homes Asset Management Strategy

The Leader of the Council presented a report on behalf of the Portfolio Holder for Housing and Regulatory Services, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Cabinet was advised that the Asset Management Strategy sets out BCP Homes' approach to managing approximately 9,600 Housing Revenue Account (HRA) properties, including dwellings, leasehold properties, garages, communal areas and associated assets, and that the strategy outlined how the Council will maintain, invest in and improve its housing stock over the next five years (2025/26–2030/31), while aligning with wider corporate objectives and preparing for long-term sustainability challenges.

The Chair of the Health and Adult Services Overview and Scrutiny Committee, Councillor Patrick Canavan addressed the Cabinet expressing thanks to officers for their work with the report and the commitment to putting the funding behind the strategy. Further to this Councillor Canavan highlighted the link between the strategy and health and wellbeing, and of the constant challenge to ensure that there is sufficient recognition that suitable decent housing is a real issue.

Cabinet members spoke in support of the report citing the importance of decent homes and welcoming the investment programme along with the importance of sustainability.

RESOLVED that the Asset Management Strategy is adopted and implemented in full, with ongoing oversight to ensure investment remains aligned to stock condition data, regulatory requirements and resident priorities.

Voting: Unanimous

Portfolio Holder: Housing and Regulatory Services

Reason

Approval of the Asset Management Strategy is recommended because it provides a clear, evidence-based framework for maintaining safe, decent and sustainable homes, supported by robust stock condition data and a fully funded £121.8m five-year investment programme. The strategy is essential to ensure continued compliance with statutory housing and building safety requirements, deliver EPC Band C by 2030, and address tenant priorities for well-maintained, energy-efficient homes. It also strengthens long-term financial planning through a 30-year investment

model and introduces improved asset intelligence, enabling informed decisions on future investment, sustainability and value for money.

164. Childcare Sufficiency Assessment 2025-26

The Portfolio Holder for Children, Young People, Education and Skills presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

Cabinet was advised that the Council has a statutory duty to provide working families of children aged 0-14 (18 with SEND) enough childcare places in its area, where reasonably practicable, and that each year Research and Children's Services colleagues assess the position of the market, providing parents, councillors, schools and private businesses ward level information as a planning tool to support access or expansion of places, while highlighting areas of focus or concern.

Cabinet was informed that with significant government expansion of early years childcare now fully embedded this information and data was vital for private businesses seeking to enter the market and help the Council fulfil its ongoing statutory duties and the content of the assessment concludes that the Council is meeting its statutory duties.

RESOLVED that Cabinet approve the content of the annual review and the priorities (areas of focus) as set out in the Childcare Sufficiency Assessment 2025-26 Briefing Report.

Voting: Unanimous

Portfolio Holder: Children, Young People, Education and Skills

Reason

To fulfil the Council's statutory duty to annually assess and publish the position of its childcare market.

165. Children in Care Outline Business Case

The Portfolio Holder for Children, Young People, Education and Skills presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

Cabinet was advised that the report presented the Children in Care (CiC) Invest to Save Proposal, a targeted programme to deliver savings against the 2026/27 Children in Care budget of £54.84m by reducing the number of children in care and lowering the overall cost of placements, while maintaining strong outcomes and stability for children and young people.

In relation to this Cabinet was informed that the programme would accelerate delivery of strategic and operational actions to safely manage demand and secure sustainable cost reductions, and that it provided a structured approach to delivering both immediate savings and longer-term financial resilience within Children's Services.

Further to this Cabinet was advised that approval was sought to procure specialist support over a six-month period to support implementation of a phased delivery strategy, and that an investment of £0.561m was required.

Cabinet was informed that the programme was expected to deliver at least £2.0m savings by 2027/28 and establish a sustainable platform for the continued reduction in demand and cost.

Cabinet comprehensively discussed the report, and whilst largely supportive of the report itself some members expressed concern with regards to going to one particular supplier and felt that this should be subject to a formal tendering process.

The Portfolio Holder stressed the additional time and resources that would be necessary in order to go to tender within what was a very specialist area.

The Leader emphasised that the Cabinet needed strong oversight of this and stressed the importance of remaining fully briefed as this moved forward.

RESOLVED that Cabinet approved the procurement of an external transformation partner to support the delivery of Phase one of the Children in Care Transformation Programme over a period of 6 months with a total cost of £0.561m, funded from Children's Services revenue budget to deliver service improvements and Children in Care savings projected at £2million by the end of 2027/28.

Voting: Nem.Con (1 abstention)

Portfolio Holder: Children, Young People, Education and Skills

Reason

The recommended option supports the identification and delivery of sustainable reductions in Children in Care numbers and costs, while ensuring value for money and positive outcomes for children. Commissioning specialist external support through a formal tendering process provides the Authority with the capacity and expertise required to implement a Children in Care Transformation Programme.

166. South West Flood & Coastal shared service

The Climate Response, Environment and Energy presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'E' to these Minutes in the Minute Book.

Cabinet was advised that BCP Council had hosted the South West Flood & Coastal (SWFaC) shared service with East Devon District Council for nearly 2 years and operate a multitude of partnership/cooperation agreements with other risk management authorities ([South West Flood and Coastal](#)).

Further to this Cabinet was informed that Dorset Council had confirmed (3 March Cabinet) they would like to propose joining SWFaC, entering into the shared service for all Flood and Coastal Erosion Risk Management (FCERM) activities, in recognition of the mutual benefits that will bring.

Cabinet was advised that the Shared Service Agreement (SSA) will set a framework where Dorset Council can fund a proportion of the service net cost with Dorset Council staff integrating under the existing SWFaC management structure, and that in relation to this the proposal aligned with our SWFaC service vision, and is fully supported by the Environment Agency (EA) who have the strategic overview for national FCERM delivery.

Further to this Cabinet was advised that it would improve the ability of all participating Councils to make our communities more resilient to climate change.

Councillor Patrick Canavan addressed the Cabinet, raising concerns about coastal erosion across BCP and seeking assurance that the proposal would not detract from the work already being carried out in the BCP area.

The Portfolio Holder highlighted that the report confirmed there was no intention to reduce service levels for BCP and emphasised the benefits of the shared service.

It is RESOLVED that: -

- (a) Cabinet agree to Dorset Council entering into our SWFaC Shared Service Agreement for Flood and Coastal Erosion Risk Management and continued discussion with Dorset council around possible TUPE requirements**
- (b) Cabinet delegate authority to the Service Director for Commercial Operations (in consultation with Cabinet Member for Climate Response, Environment and Energy, Director of Finance and Director of Law and Governance and Monitoring Officer) to authorise and sign the Shared Service Agreement.**

Voting: Unanimous

Portfolio Holder: Climate Response, Environment and Energy

Reason

This will support and follow the Corporate Strategy in the following areas:

The way we work to deliver our objectives

- Work with others to make the most of all our strengths.
- Use our limited resources sustainably by transforming the way we plan, develop and deliver services.

Key Objectives

1. Help people, nature and places to adapt to the changing climate.

167. Exclusion of Press and Public

RESOLVED that under Section 100 (A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 5 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.

168. Adjudication Update

Exempt Information – Category 5 (Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings).

The Leader of the Council presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'F' to these Minutes in the Minute Book.

Cabinet considered the report as set out.

169. Urgent Decisions taken by the Chief Executive in accordance with the Constitution

The Chief Executive advised Cabinet that he had taken one urgent decision had been taken in accordance with the Constitution since the last meeting of the Cabinet, the details of which were published on the Council's website, had been reported at the recent Council meeting and are summarised below: -

- Acceptance of Local Transport Consolidation Fund Settlement 2026/27 to 2029/30

An urgent decision has been taken to accept the Local Transport Consolidation Fund Settlement 2026/27 to 2029/30 by signing and entering the council into a non-legally binding Memorandum of Understanding with the Department for Transport (DfT).

170. Cabinet Forward Plan

The Leader advised that the latest Cabinet Forward Plan had been published on the Council's website.

The meeting ended at 12.21 pm

CHAIRMAN

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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CABINET



Report subject	Local Plan process
Meeting date	27 May 2026
Status	Public Report
Executive summary	In June 2025, Cabinet agreed to prepare a new Local Plan under the Government’s reformed plan-making system. The Government has now published the Regulations and guidance setting out the new process, which is intended to enable plans to be prepared and adopted within 30 months from Gateway 1. This report summarises the process and proposed timetable for preparing the new BCP Local Plan and seeks authorisation to undertake the Stage 1 (“Getting ready”) activities, together with delegated authority to progress the Plan through the prescribed Gateway stages. Cabinet decisions will remain for each formal consultation stage. A cross party Working Group is being set up to guide the Local Plan.
Recommendations	<p>It is RECOMMENDED that Cabinet:</p> <ol style="list-style-type: none"> 1. Give delegated authority to Leader of the Council and Chair of Cabinet to undertake the necessary activities to: <ol style="list-style-type: none"> a. Issue the Notice to Commence plan making; b. Publish the timetable and Project Initiation Document, and update as required. c. Publish a scoping consultation exercise for a period of 6 weeks. d. Progress the Local Plan through the Gateway stages. 2. Agree the Terms of Reference of the Local Plan Working Group.
Reason for recommendations	To agree the governance arrangements and enable work to formally commence on preparing a new Local Plan within the reformed 30-month plan making system.

Portfolio Holder(s):	Millie Earle
Corporate Director	Glynn Barton
Report Authors	Laura Bright
Wards	Council-wide
Classification	For Decision

Background

1. There is a statutory duty under both the Planning and Compulsory Purchase Act 2004, amendments made by the Levelling Up and Regeneration Act 2023 and the Town and Country Planning (Local Planning) (England) Regulations 2026 (the 2026 Regulations) to prepare and adopt a Local Plan.
2. Following advice from the Planning Inspectorate, Cabinet (June 2025) agreed to withdraw the BCP Local Plan which had been prepared and submitted for examination in 2024, and prepare a new BCP Local Plan (the Plan). The new Plan will establish how land within our area will be used and developed, setting out priorities for housing, employment, infrastructure, and environmental issues. It will provide a clear, deliverable and legally compliant spatial strategy, site allocations and policy framework to guide development and infrastructure investment over a 15 year period from 2028/29 – 2043/44.

New Plan-making system

3. Government published guidance on the new plan making process in November 2025 and associated 2026 Regulations. Consultation on a proposed draft new National Planning Policy Framework was released in December 2025 and includes updates regarding the new system. The new system is a structured process with clear stages and 'gateways', there is a mandatory 30-month time limit from Gateway 1 to Adoption. The sequence of tasks are set out below.

Stage 1 Getting ready

Publish timetable (this must be updated at each key stage)	May 2026
Give notice to commence plan making (a minimum of 4 months before Gateway 1)	May 2026
Run a scoping consultation to set out what the plan should contain and how we intend to engage with stakeholders (minimum of 21 days)	June 2026
Complete Gateway 1 (self-assessment to ensure plan readiness)	Sept 2026

- During this stage we must prepare a project initiation document (PID) that sets out our project management arrangements, gather baseline information and evidence, understand land availability and start to consider the plan vision.

Stage 2 Prepare the plan

Publish summary of scoping consultation feedback	Sept 2026
Consultation on the plan content and evidence (minimum 6 weeks; includes draft vision, proposed spatial strategy, summary of evidence and can include draft policies)	Oct -Nov 2026
Publish the plan content and evidence consultation summary	Feb 2027
Complete Gateway 2 (progress check with Planning Inspectorate to support resolution of potential soundness issues)	April-May 2027
Consultation on draft Local Plan (minimum of 8 weeks)	Sept-Nov 2027
Publish consultation summary	Jan 2028
Finalise the draft plan	Jan-Feb 2028
Gateway 3 (check with the Planning Inspectorate to ensure the plan meets the prescribed legal requirements to enable us to submit the plan for examination)	March-April 2028

Stage 3 Examination

Submit the plan for examination	May 2028
Examination	June-Nov 2028
Adoption	Dec 2028/Jan 2029

- This report seeks authorisation to complete the Stage 1 (“Getting ready”) activities and to provide delegated authority to progress through Gateways 1–3 in accordance with the 30-month timetable. A Cabinet decision will still be required to approve each formal public consultation stage.

Project Initiation Document (PID)

- The PID (appendix 1) needs to be read in conjunction with this report. It sets out the overall management framework, timetable and approach for delivering the Plan. It provides clarity on the project management arrangements, the plan's potential scope, governance arrangements (including a cross-party working group noted in Section 3 of the PID and the associated Terms of Reference attached in appendix 2), resources, timelines and the evidence required.
- The PID is designed as a reference tool for officers, stakeholders, and councillors, ensuring everyone involved understands their roles and responsibilities throughout the plan-making process.

8. The PID follows the template published by the Planning Advisory Service. It is a live document which will be reviewed and updated at each key stage of plan making (before each Gateway stage) or every six months. It will also be updated if any other significant changes arise. Refining and updating the PID at each stage ensures it stays relevant and can reflect any changes whether those arise from new evidence, engagement insights or emerging risks.

Scoping consultation

9. As part of the new process authorities must run a scoping consultation to ask for views on the key issues, what to include in the local plan and how to engage with people going forward. Government guidance sets out we must seek the views of general and specific consultation bodies (defined in the regulations) and we will also seek the views of residents.
10. The consultation version of the National Planning Policy Framework is clear that the plan should not duplicate or modify policies in the Framework, and only address matters beyond site or location specific requirements where there is a clear and justified reason. It is clarified that policies should not seek to duplicate or extend controls imposed by separate regulatory regimes such as Building Regulations. This is explained in the proposed scoping consultation material, attached in appendix 3; this may be refined if further guidance is released.

Purpose

11. Once adopted, the Plan will serve as the principal basis for determining planning applications, directly shaping the future growth, development, and sustainability of our communities. It will allow us to:
 - Maintain control over the amount and location of housing and employment growth;
 - Allocate sites and areas for development, helping to provide housing for local people and supporting economic growth;
 - Set up-to-date standards for design quality, density, housing mix and affordable housing;
 - Secure infrastructure alongside growth – including schools, highways infrastructure, green spaces and health infrastructure;
 - Give certainty to our communities about where the most significant changes will take place;
 - Support the regeneration of our town centres and high streets;
 - Protect valuable habitats, species, recreation areas and important employment land; and
 - Direct development near to services and to support improved public transport.
12. To date work on the new Plan includes the collection of evidence, a call for sites exercise, and meetings with promoters of strategic sites. Early information sessions have been held with councillors, agents and developers and representatives from Neighbourhood Forums and Parish Councils.

13. The existing local plans and policies from the predecessor authorities are increasingly out of date, either due to age or lack of conformity with national policy. This has several consequences:

- Out-of-date policies carry reduced weight in decision-making, with a tilted balance in favour of allowing development, leading to unmanaged growth.
- Limited mechanisms for securing affordable housing on brownfield sites.
- Some previous site allocations do not reflect updated market conditions or aspirations for specific sites, including council owned regeneration sites.
- Limited policies in place to secure a mix of home sizes/types.
- Infrastructure planning is fragmented and reactive.
- Over 300 policies to consider for the public, developers and the Council.

Options Appraisal

14. The 2026 Regulations require authorities to give notice of their intention to commence plan making by 31 December 2026, followed by publication of their Gateway 1 self-assessment by 30 April 2027 (or by the time adopted plans are 4 years and 8 months old, whichever is later). In BCP, all adopted Local Plans are over 7 years old.

Option 1 commence plan making now - recommended

15. Commencing now enables the Council to progress through Stage 1 (“Getting ready”) without delay and to bring forward an up-to-date Local Plan at the earliest opportunity, protecting the Council’s position to manage the amount and location development, promote key sites and address infrastructure and design issues. This provides earlier clarity and will get a stronger policy framework in place sooner to manage development and support infrastructure planning.

16. If the Council issues the Notice to Commence in May 2026, it can proceed through Gateway 1 in September 2026 and work towards adoption in early 2029, in line with the 30-month process.

17. It is also recommended that delegated authority is provided to enable the Council to proceed through the Gateway stages. Without delegated authority, additional time would be required to secure Cabinet decisions at each stage and it may not be possible to complete the process within the required timeframe.

Option 2 Commence a Plan by 31 December

18. This option is to defer commencement until 31 December 2026 to commence plan making and continue evidence gathering in the meantime. The scoping consultation would need to take place promptly in early 2027 to avoid the pre election period in advance of local elections in May 2027. The Plan would not be adopted until the end of 2029, a year later than option 1.

19. During this period we would continue to rely on the predecessor authority Local Plans. Policies would become increasingly out of date and we would face increased exposure to unplanned/speculative development pressures, including on Green Belt sites.

Option 3 do nothing (Planning by appeal)

20. If we do not proceed with the preparation of a Local Plan we are in breach of our statutory duties, and with a risk of intervention by the Secretary of State, and the loss of control of plan making.
21. We would continue to determine applications primarily against the existing, and increasingly out of date, plan policies and national policy, with increased uncertainty and ongoing risk of development coming forward without the benefit of an up-to-date locally-specific strategy and policy framework.

Summary of financial implications

22. The preparation of the Local Plan requires the completion of a range of technical evidence. Some of this work is carried out in-house by Planning Policy Officers and some is carried out by external specialists. A budget of £251k a year has been previously agreed by Cabinet and is included with the MTFP. This is in addition to the staff budget.

Summary of legal implications

23. Government guidance advises that if are not intending to submit a plan under the existing system by 31 December 2026, the Council should begin plan-making in the new system as soon as possible to get an up-to-date plan in place. The 2026 Regulations set out dates for when you must start your plan as set out in the body of this report. These dates:
 - are the very latest a plan can legally be started
 - allow flexibility for the Council to start its plan earlier
24. The new local plan making system has reduced the plan-making time to a strict 30-month timetable. Government guidance further highlights the risks of non-compliance, whereby such failure carries the following risks of non-compliance
 - Intervention by Secretary of State: The Secretary of State retains powers to intervene if an authority fails to make progress or fails to meet the 30-month timetable.
 - Appointment of Commissioners: Independent Local Plan Commissioners may be appointed to take over plan-making duties from failing authorities.
 - Losing Appeals and costs: In the absence of an up-to-date local plan, councils are at higher risk of losing planning appeals, particularly due to the potential reintroduction of a five-year land supply pressure and a "presumption in favour of sustainable development" for new development.
 - Financial and Technical Risk: Failure to create a properly evidenced plan could lead to it being found unsound at Gateway 3 (see above) or at final examination.

Summary of human resources implications

25. The production of the Local Plan will be completed by the existing resource in the planning policy team. Continued input will be required from other council departments and communications and consultation support required at the consultation stages.

Summary of sustainability impact

26. At this stage agreeing the getting ready stages does not have a direct impact on sustainability. The final version of the Local Plan will have sustainability implications and the production of the Plan be assessed through Strategic Environmental Assessment in accordance with The Environmental Assessment of Plans and Programmes Regulations 2004.

Summary of public health implications

27. At this stage agreeing the getting ready stages does not have a direct impact on public health. The final version of the Local Plan will seek to reduce health inequalities and improve the health and wellbeing of the population. The production of the Plan will be assessed through a specific Health Impact Assessment.

Summary of equality implications

28. At this stage an EIA has not been completed, as the “getting ready” stage of plan making does not have direct equality implications. Future stages of plan making will be subject to EIA.

Summary of risk assessment

29. A detailed risk assessment is set out within the Project Initiation Document. The key risks with not progressing the Local Plan are: continued speculative development, government intervention and reduced planning service performance through the continued use of plans over five years old.

Background papers

Cabinet paper June 2025.

Appendices

Appendix 1 Project Initiation Document

Appendix 2 Local Plan Working Group Terms of Reference

Appendix 3 Scoping consultation report

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BCP LOCAL PLAN PROJECT INITIATION DOCUMENT (PID)

OVERVIEW

Project Title: Bournemouth, Christchurch and Poole Local Plan Project Initiation Document

Version: 1

Date: 11 March 2026

Purpose of this document: This Project Initiation Document (PID) sets out the management framework and approach for delivering the BCP Local Plan. It provides clarity on the project management arrangements, the plan's scope, governance arrangements, resources, timelines and evidence required. The PID is designed as a reference tool for officers, stakeholders, and council leaders, supporting effective decision-making and ensuring everyone involved understands their roles and responsibilities throughout the plan-making process.

The PID is a live document which will be reviewed and updated at each key stage of plan making (before each Gateway stage) or every six months. It will also be updated if any other significant changes arise.

Refining and updating the PID at each stage ensures it stays relevant and can reflect any changes whether those arise from new evidence, engagement insights or emerging risks.

1. PLAN SCOPE

Role of Plan

1.1 As a local planning authority (LPA), we have a statutory duty under both the Planning and Compulsory Purchase Act 2004, amendments made by the Levelling Up and Regeneration Act 2023 and the Town and Country Planning (Local Planning) (England) Regulations 2026 to prepare and adopt a Local Plan. Our Local Plan will establish how land within our area will be used and developed, setting out priorities for housing, employment, infrastructure, design, and environmental issues. It will provide a clear, deliverable and legally compliant spatial strategy and policy framework to guide development and infrastructure investment over a 15 year period from 2028/29 – 2043/44.

1.2 Once adopted, our Local Plan will serve as the principal basis for making planning decisions, directly shaping the future growth, development, and sustainability of our communities. Made neighbourhood plans retain their status as part of the development plan, however policies within them can become out of date if they conflict with the new local plan once adopted.

1.3 Importantly the Local Plan must be consistent and avoid duplication of national development management policies. The Local Plan should align generally with any operative spatial development strategy relevant to our area although there is none in place at present. The Act empowers the Secretary of State to specify matters our plan must or may address.

Strategic context

1.4 Existing development plan policies are contained across a range of documents that relate to the predecessor authority areas and are increasingly out of date with some policies dating back to 2001. The existing arrangements create a complex policy environment in which to submit and determine applications.

1.5 The authority must now comply with updated plan making arrangements set out in the Levelling Up and Regeneration Act 2023 and any subsequent secondary legislation, and the revised Planning Practice Guidance. This introduces a 30 month timetable in which to prepare a Local Plan and sets out three Gateway assessments that will take place before the Local Plan is examined at an independent examination. The 30 month process runs from the publication of Gateway 1 to the adoption of the Local Plan.

- Gateway 1. Gateway 1 is the formal start of the 30-month plan-making period. Its purpose is to confirm that the authority is “ready to plan”. It is a self assessment.
- Gateway 2. Gateway 2 tests with the Planning Inspectorate whether the emerging vision and spatial strategy are sufficiently developed, justified and deliverable to proceed. It provides an early check on whether the plan is on track to be sound.
- Gateway 3. Gateway 3 is a “submission readiness” check with the Planning Inspectorate. Its purpose is to confirm that the draft plan is complete, coherent and capable of being examined. It should confirm that consultation has been carried out appropriately, that legal requirements have been met, and that the authority has a clear audit trail showing how evidence and representations informed the final draft before submission for independent examination.

1.6 In planning terms the BCP area is highly constrained by its coastal and environmental context with a variety of local planning issues to be considered. A critical issue for the Local Plan to address is the provision of new homes. Government is clear, local authorities should plan to meet the number of homes needed as established through its standard method. For the BCP area this is currently 2,958 homes a year. Along with new homes the Local Plan will need to address how other development needs, for example those relating to employment land, retail/leisure/community uses and the supporting infrastructure will be met. Evidence is being prepared to set out the development

needs in these areas and the PID will be updated to quantify these needs once the evidence is finalised.

1.7 The Council has a number of corporate priorities, illustrated in the diagram below. The Local Plan has a key role to play in helping to deliver a number of these priorities where they link to land use and development.



Summary of Plan Scope:

1.8 The BCP Local Plan will cover the whole of the BCP Council administrative area. The Plan will cover a period of at least fifteen years from the date of adoption and is anticipated to extend from 2028/29 to 2043/44.

1.9 The Local Plan review will focus on developing a strategy for meeting the development and infrastructure needs of the area while protecting key environmental sites and assets.

In scope: As required by national guidance the Local Plan will:

Vision and Strategic Objectives

- Set a clear **vision for the area** and up to **10 measurable outcomes**

The vision will be developed in conjunction with councillors and utilise the findings of previous visioning consultations. The vision must provide a holistic framework which sets clear direction for the spatial strategy and policy development setting out how we will accommodate different land uses, approach infrastructure delivery and promote healthy, safe and inclusive places.

Spatial Strategy

- Identify areas for growth, regeneration and protection, it will provide a clear approach to **housing and employment distribution**, including affordable housing, the housing needs of specific groups and density targets.

The strategy will reflect the housing distribution, **Green Belt and Grey Belt policies** as set out in the National Planning Policy Framework.

Site Allocations

- Allocate land for **housing, employment, mixed-use development** and any sites or areas for **strategic infrastructure sites**.

The allocations will need to be **suitable, available and achievable** within the plan period, taking account of viability.

Development Management Policies

- Include development management policies that avoid duplicating those in the NPPF and will be focused on local issues; anticipate policies will address **affordable housing, density standards, housing mix, transport infrastructure (such as locations for improvements and car parking standards), managing tourism accommodation, retail frontages**.

Developer contributions, infrastructure and delivery

- Set out the contributions expected from development, linked to the development plan viability assessment
- Be supported by an Infrastructure Delivery Plan (IDP) covering infrastructure requirements including those relating to **transport, utilities, schools and health facilities**.
- Link to **Community Infrastructure Levy (CIL)** or equivalent funding mechanisms.

Environmental and Sustainability Requirements

- Be supported by an overall Strategic Environmental Assessment (SEA) and Habitats Regulations Assessment (HRA) of the Local Plan.

Design codes/concept masterplans

- The main plan can be supported by design codes or concept masterplans that provide design guidance for specific types of development or development locations across the BCP area.
-

✗ What will be out of scope

- **Development management policies** that duplicate national guidance (e.g., principle of sustainable development, flood risk management, management of community facilities and open spaces, management of heritage assets, transport strategy, general design principles).
- **Neighbourhood-level detail** that can be picked up by Neighbourhood Plans or Supplementary Plans.
- **Detailed public realm requirements** such as areas for improved paving, benches, railings, public art, etc.
- **Non-land-use matters** governed by separate legislation e.g.
 - items covered by building regulations (Future Homes Standard, falls from height, building performance and construction standards)
 - items covered by licensing
 - highways maintenance and highways orders
 - Traffic Regulation orders
- Site-specific assessments required at application stage; e.g. Flood Risk Assessments (FRAs), Heritage Impact Assessments and Appropriate Assessments. The plan's strategic assessments guide policy and allocation but do not replace assessments required at application stage.
- **Minerals and waste** plans which will be completed separately.
- **Neighbouring authority areas (e.g., Dorset Council, New Forest National Park, New Forest District Council)** – the Local Plan will not set policy for areas outside BCP; cross-boundary issues are addressed via Statements of Common Ground.

1.10 Any material change to scope following Gateway 1, or any new sites or policies introduced after Gateway 2, will require Senior Responsible Officer (SRO)/Portfolio Holder (PH) approval.

Relationship to other relevant plans and programs at the regional or local level:

1.11 At a regional level the Local Plan must be aligned with any Spatial Development Strategy (SDS). At present there is no SDS in place that covers the BCP area.

1.12 At a local level the Local Plan has a relationship to a number of other relevant plans and programs, listed below:

- BCP corporate strategy
- Community Infrastructure Levy Charging Schedule
- BCP and Dorset Local Transport Plan 4
- Local Area Energy Plan
- Dorset Local Nature Recovery Strategy
- Housing strategy
- Local cycling and walking infrastructure plan
- Christchurch Bay and Harbour Flood & Coastal Erosion Risk Management Strategy
- Poole and Wareham flood and coastal erosion risk management strategy
- Our Plan for Play
- Cultural strategy
- Seafront strategy
- Tourism strategy
- Green Infrastructure Strategy
- Urban Forest Strategy
- Green infrastructure and urban greening design solutions
- Playing pitch strategy
- Stour Valley Park strategy
- School place planning strategy
- Care homes for older people strategy
- Extra care housing strategy
- Health and wellbeing strategy

- Economic development strategy
- Get Dorset and BCP working plan
- High streets and district centre strategy
- Skills plan
- Smart Place strategy

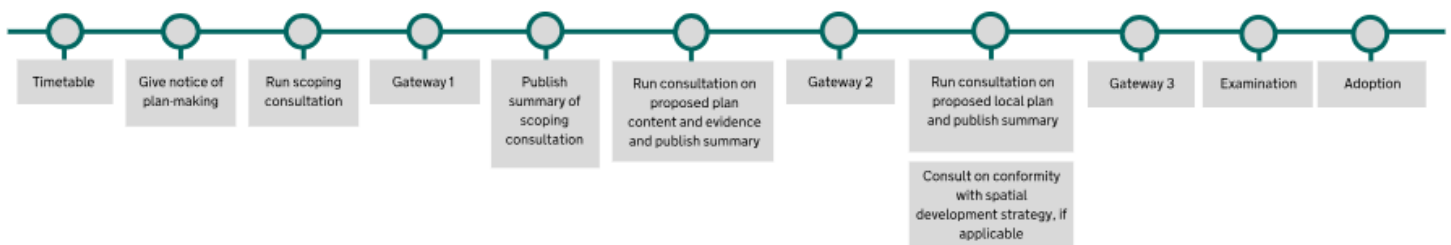
Existing Local Plans, Development Plan Documents and Supplementary Planning Documents will be superseded by the new BCP Local Plan. The existing Bournemouth, Dorset & Poole Minerals and Waste Plans will either be superseded by new minerals and waste plans or through the Spatial Development Strategy. The Local Plan will consider policies in existing made Neighbourhood Plans; the new Local Plan will however provide an updated strategy for the area. This will then impact on the weight that can be attributed to existing Neighbourhood Plan policies. Any new Neighbourhood Plans or reviewed Neighbourhood Plans will need to be conformity with the strategic policies within the new Local Plan.

2. PLAN TIMELINE

Key milestones:

2.1 The key tasks in local plan making and the sequence of events is set out below. Before these tasks and the formal notice to commence Plan Making is issued preparation activities can take place. We have already completed an initial call for sites, carried out some early engagement activities with councillors, neighbourhood forums/parish councils and agents/developers, and evidence gathering. The 30 month process runs from the publication of Gateway 1 to plan adoption.

Tasks in local plan-making where the sequence is required by law



The key milestones are the Gateway stages, examination and adoption:

- Scoping and early participation / Getting Ready – Gateway 1
- Vision and strategy development – Gateway 2
- Draft plan preparation – Gateway 3
- Examination
- Adoption

Plan Timeline

Ref	Activity	Indicative Start: Month/ Year	Indicative End: Month Year	Sign off authority
Scoping and early participation / Getting Ready				
1	Prepare timetable	Jan 2026	May 2026	Cabinet (initial timetable) Updates delegated to Leader of the Council and Chair of Cabinet
2	Prepare and approve PID Setting out project management process and structure, governance, risk register and ensuring resources are in place to begin the project	Jan 2026	May 2026	Cabinet (initial PID) Updates delegated to Leader of the Council and Chair of Cabinet
3	Notice to Commence Plan Making (Statutory)	Mar 2026	May 2026	27 May 2026 Cabinet
4	Scoping plan content	Jan 2026	May 2026	27 May 2026 Cabinet
5	Preparation of engagement strategy setting out councillor/stakeholder and public engagement	Jan 2026	May 2026	27 May 2026 Cabinet
6	Scoping consultation, includes engagement approach (minimum 21 days)	Jun 2026	July 2026	27 May 2026 Cabinet
7	Gateway 1 (Self-Assessment)/Commencement of plan-making 30 months)	Sept 2026	Sept 2026	Updates delegated to Leader of the Council and Chair of Cabinet

Ref	Activity	Indicative Start: Month/Year	Indicative End: Month Year	Sign off authority
8	Publish scoping consultation findings	Sept 2026	Sept 2026	Project Manager
9	Collating and procuring evidence	Sept 2025	Majority of studies complete in 2026, some evidence iterative	Project Manager
Vision and strategy development				
10	Prepare draft vision	Mar 2026	Sept 2026	Updates delegated to Leader of the Council and Chair of Cabinet
11	Site assessments	Dec 2025	Sept 2026	Project manager
12	Develop spatial strategy	Mar 2026	Sept 2026	Updates delegated to Leader of the Council and Chair of Cabinet
13	Initial policy options	Jun 2026	Sept 2026	Updates delegated to Leader of the Council and Chair of Cabinet
14	Consult on plan content and evidence (6 weeks) This will include the draft vision, aims and objectives, proposed spatial strategy, a summary of the evidence, other element e.g. draft policies	Oct 2026	Nov 2026	30 Sept 2026 Cabinet
15	Publish consultation summary	Feb 2027	Feb 2027	Project manager
16	Gateway 2 (PINS)	April 2027	May 2027	Updates delegated to Leader of the Council and Chair of Cabinet
Draft plan preparation				
17	Development of draft plan including responding to consultation and any further evidence gathering	Dec 2026	Aug 2027	Updates delegated to Leader of the Council and Chair of Cabinet

2.3 This timeline is dependent on:

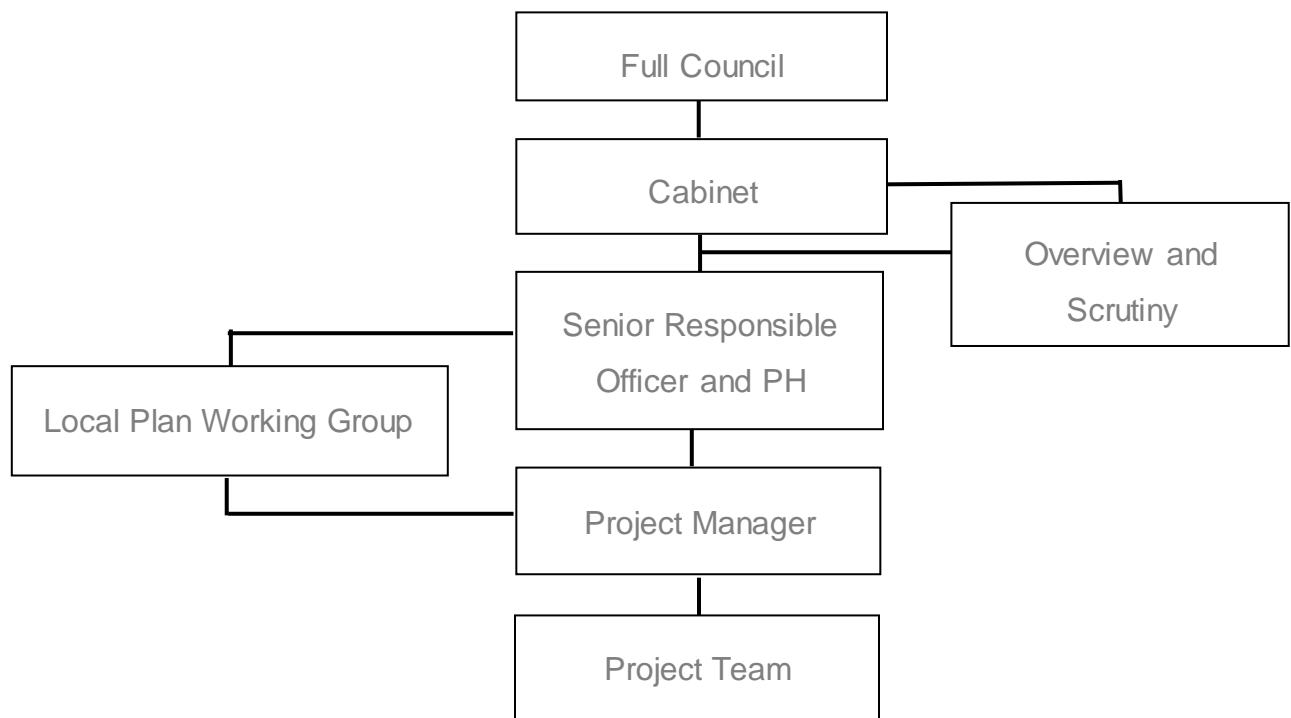
- Continued joint collaborative working across the organisation;
- Cross boundary working;
- Continued political support;
- Timely delivery of evidence; and
- The timely publication of regulations, national planning policy and guidance.

2.4 These aspects are picked up in the risk register below.

3. GOVERNANCE AND DECISION-MAKING

Summary of Governance

3.1 To ensure the efficient and effective delivery of the Local Plan Review, with suitable oversight, it will be subject to a formal project management and operational structure. The governance structure is set out below, with a description of roles and responsibilities.



3.2 Day to day work on procuring and collecting evidence and developing the Local Plan will be undertaken by the planning policy team, overseen by the project manager.

3.3 The project manager will prepare a series of discussion papers covering the key issues at each stage. These will be taken to the cross-party Local Plan working group and any suggestions/comments will be recorded.

3.4 The project manager will make any modifications arising from the working group (also noting where any suggestions are not taken forward and why) before taking the discussion paper to the Senior responsible officer. The Senior responsible officer will make any further recommendations and sign off stages to proceed onto cabinet for decision making.

3.5 Overview and Scrutiny (O&S) will have the opportunity to scrutinise the Plan at key stages (linked to Cabinet decisions set out in Plan Timeline table above). Cabinet will be advised of the recommendations from the working group and the Environment and Place O&S.

Full Council

Role/involvement: Formal decision making to:

- Consider and approve the draft plan for consultation and subsequent submission
- Approve the final adoption of the Local Plan

Cabinet

Role/involvement: Formal decision making to

- Approve the issue of the notice to start plan making and the PID
- Agree delegated authority to the Leader of the Council and Chair of Cabinet to update the timetable and submit gateway assessments
- Approve the scoping consultation
- Approve consultation on plan content and evidence gathering stage
- Recommend to council that the draft plan is put out for consultation and subsequent submission
- Recommend to council that the final version of the Local Plan is adopted

Overview & Scrutiny

Role/involvement: Reviewing the Local Plan and recommending improvements before decisions are made. Makes recommendations to Cabinet.

- Consider the timetable, PID and scoping stage
- Review the proposed vision, strategy and any draft policies proposed in the plan content and evidence consultation
- Review the draft plan prior to consultation

Cross-party Local Plan working group:

Role: To interrogate and discuss the evidence emerging and how this informs the spatial and policy implications for the BCP Local Plan. The group will not be a decision-making group and will provide a consultative role to support plan making.

Senior Responsible Officer: Wendy Lane, Director of Planning and Transport

Role: Securing buy in at the corporate level, ensuring the plan making team has the capacity to deliver and leveraging support and resources from the wider organisation. Engaging with executive leadership and collaboration across departments.

Local Plan Lead (Project Manager): Laura Bright

Role: Drives day to day progress of the Local Plan, tracks timelines, programme planning, maintains risk register, is primary author overseeing document preparation, decision escalation for consultants/evidence gathering, liaison with the Planning Inspectorate for Gateway assessment and examination.

Planning Policy Team (Project Team)

Role: Evidence procurement, management, and collection. Liaison with other Council teams. Drafting policies, consultation materials and background papers. Organising and facilitating engagement/stakeholder liaison. Supporting the Gateway assessment and examination process.

4. STAFF RESOURCE AND MANAGEMENT

Local Plan Manager (Overall Manager of Team and Process):

Job Title	FTE	Role
Planning Policy Manager	1	Oversees the daily coordination of activities across the planning policy team, bridges the strategic oversight from the senior responsible officer with the practicalities of delivery
Local Plan Lead – Project Manager	0.6	Drives day to day progress of the Local Plan, tracks timelines, maintains risk register, is primary author overseeing document preparation

Local Plan Team:

Job Title	Post status (filled / vacant)	FTE	Estimated % time in a 12-month period on Local Plan
Senior Planner	Filled	0.8 (JA)	70%
Senior Planner	Filled	1 (RB)	70%
Senior Planner	Filled	0.7 (LA)	70%

Job Title	Post status (filled / vacant)	FTE	Estimated % time in a 12-month period on Local Plan
Planning Officer	Filled	1 (TBH)	70%
Planning Officer	Filled	0.5 (CO)	70%
Planning Officer	Filled	0.4 (RL)	10%
Planning Officer	Filled	0.8 (JM)	70%
Planning Technician	Vacant	1	70%

Corporate Support Needs:

What is required	When will it be delivered	Who will deliver (Teams and Job Titles)
Communications	Supporting communications at consultation stages (scoping, plan evidence and content, draft plan).	Corporate Communications - Head of Corporate Communications
Consultation	Setting up consultation platform and analysing results at each consultation stages.	Research and Consultation Team - Senior Research and Consultation Manager
GIS	Supporting the creation of interactive policy mapping for plan content and evidence, draft plan and submission stages.	GIS and Spatial Data – GIS Manager
Legal	Review of plan content in advance of Gateway 2 and Gateway 3.	Property, Planning and Environment – Team Leader

What is required	When will it be delivered	Who will deliver (Teams and Job Titles)
Transport, Urban design and heritage, FCERM, Green Spaces, Commercial Operations, Investment and Development, Estates, adults and children's, public health	Input into evidence formation throughout plan production.	Relevant directorates and teams

Identification of any additional skills requirements

4.1 We will procure technical evidence preparation and specialist assessments externally as part of evidence production including viability assessment, transport modelling, strategic flood risk assessment, Habitats Regulations Assessment and Strategic Environmental Assessment.

5. EVIDENCE

Key Evidence

5.1 The production of the Local Plan has to be supported by a proportionate evidence base, the components of which are referenced below.

Key Evidence	Area Covered (e.g. just LPA or broader)	In house, externally commissioned	Key stakeholders' who need to input
Strategic Environmental Assessment / Environmental Outcome Report	BCP	External	Historic England Natural England Environment Agency
Housing Needs Assessment	BCP and Dorset	External	Agents/developers
Housing Land Supply Evidence	BCP	Internal	Agents/developers
Employment Needs Assessment	BCP and Dorset	External	Agents/developers

Key Evidence	Area Covered (e.g. just LPA or broader)	In house, externally commissioned	Key stakeholders' who need to input
Green Belt Review	BCP and Dorset	External	N/A
Strategic Flood Risk Assessment	BCP	External	Environment Agency Wessex Water
Transport Assessment (including transport modelling)	BCP	External	National Highways
Site (Selection) Assessment	BCP	Internal	N/A
Infrastructure Planning Evidence	BCP	Internal	Infrastructure providers
Whole Plan Viability Report	BCP	External	Agents/developers
Gypsy and Traveller and Travelling Show People Assessment	BCP	External	Advocacy groups
Retail, leisure tourism needs assessment	BCP	External	BIDs and sector specialists
Playing Pitch and Built Facilities Assessment	BCP and Dorset	External	Sport England Governing Bodies
Car Parking Strategy	BCP	Internal	N/A
BCP Characterisation Study	BCP	Internal	N/A

6. STAKEHOLDER ENGAGEMENT

6.1 The engagement approach sets out how we will involve communities, stakeholders, councillors and statutory bodies throughout plan preparation. We will aim to complete meaningful and proportionate engagement, making it clear which areas people can influence at each stage of plan making. There will be a clear distinction between policy choices and non-negotiables (law/policy).

6.2 Engagement will take place at each plan making stage as set out below. In line with government recommendations engagement will make the best possible use of digital tools but will not be digital only.

6.3 **Scoping and early participation / Getting Ready.** Engagement purpose: Views on the scope of the plan, approach to engagement and views on the key issues, challenges and opportunities to inform the vision. Length: Six weeks

6.4 Vision and strategy development. Engagement purpose: Views content, evidence, spatial strategy and draft policies. Length: Six weeks

6.5 Draft plan preparation. Engagement purpose: Views content, evidence, spatial strategy and draft policies. Length: Eight weeks

Who will be engaged

Specific consultation bodies

- Active Travel England
- Electronic communications operators
- Canal & River Trust
- Civil Aviation Authority
- Coal Authority
- English Sports Council
- Environment Agency
- Forestry Commission
- Highway authority
- Historic Buildings and Monuments Commission for England
- Homes and Communities Agency
- Integrated care board
- Utilities providers – electricity, gas, water, sewerage
- Integrated Transport Authority
- Marine Management Organisation
- Natural England
- Neighbourhood forums
- Network Rail Infrastructure Limited
- Office for Nuclear Regulation
- Office of Rail and Road

Councillors

Communities and the public

- Residents and community groups
- Parish and town councils
- Hard to reach groups
- Agents, developers and land owners

Who	Methods	Note
Specific consultation bodies	Formally notified of consultation stages via email Regular meetings with key relevant bodies.	Regular meetings taking place with neighbouring authorities and Natural England. Natural England and Environment Agency involved in evidence production.
Communities and the public	Database notified by email Online survey Digital maps Community drop in events Social media alerts	
Other stakeholders	Discussion at Agents and Developers Forum Database notified by email	
Councillors	All member briefings Cross-party Working Group O & S	

7. BUDGET OVERVIEW

7.1 Cost Estimates:

	Period YR 1 2026/27	Period YR 2 2027/28	Period YR 3 2028/29	Total
Staff (at 70% of budget)	£360k	£360k	£360k	£1.1m (rounded)
Evidence/ Consultancy costs	£568k	366k	£50k	£1m (rounded)
Engagement and consultation	£50k	£50k	£50k	£150k (needs discussion about internal/external resource)

	Period YR 1 2026/27	Period YR 2 2027/28	Period YR 3 2028/29	Total
Examination (PINS costs and programme officer)	n/a	£50k	150,000	£200k
				£1.35m

Local Plan Implementation Funding

7.1 The Council has received Local Plan Implementation Funding from the Ministry of Housing, Communities and Local Government. The funding award of £108,474 will be used to fund evidence preparation. Acceptance of the funding is based on the commitment to publish the Notice of Intention to commence Local Plan preparation by 30 June 2026 (timetabled to take place as soon as possible after May Cabinet) and Publishing the Gateway 1 Self Assessment by 31 October 2026 (timetabled to take place September 2026).

8. RISKS AND MITIGATION

Summary of Key Risks Identified:

Risk Scoring Assumption

- Likelihood (L): Low / Medium / High
- Impact (I): Low / Medium / High
- Rating: RAG status for management focus

Risk	Likelihood – high, medium, low	Risk level – high, medium and low	Mitigation	Rating
Strategic and political risks				
R1 Failure to secure early political agreement on spatial strategy across the conurbation	Medium	High	Early member workshops; clear articulation of non-negotiables; SRO/PH escalation	

Risk	Likelihood – high, medium, low	Risk level – high, medium and low	Mitigation	Rating
R2 Changes in political leadership or priorities during plan preparation	High	High	Cross-party and all member briefings; formal endorsement at key stages; decision audit trail	
R3 Pressure to introduce late policy changes outside agreed scope	Medium	Medium	Agreed Scope Statement; SRO/PH gatekeeping	
R4 Resource and alignment with emerging Spatial Development Strategy (SDS)	Medium	Medium	Member and officer engagement; positive project management of SDS and Local Plan	
Program and governance risks				
R5 Slippage against the 30 month timetable	Medium	Medium	Backward planning; monthly programme reviews; contingency built in	
R6 Unclear decision making routes	Medium	Medium	Clear governance map; decision timetable agreed upfront	
R7 Gateway submissions rejected or paused by PINs	Low-medium	High	Early engagement with PINs; legal review of Gateway documentation	
Evidence based risks				
R8 Delays to procurement or completion of evidence	Medium	Medium	Evidence Tracker; early commissioning; procurement planning	
R9 Evidence fails to align with spatial approach	Medium	Medium	Strategy-led briefs; interim check-ins with consultants	
R10 Viability evidence undermines deliverability	High	Medium	Early viability testing; Infrastructure Delivery Plan iterations	
Housing / growth risks				
R11 Housing requirement politically and/or publicly contested	High	High	Clear explanation of national policy; options appraisal transparency	

Risk	Likelihood – high, medium, low	Risk level – high, medium and low	Mitigation	Rating
R12 Limited land availability due to coastal and environmental constraints and land owner intentions	High	High	Early constraints mapping; realistic capacity assumptions	
Legal and soundness risks				
R13 Cross boundary issues / failure to align cross boundary housing/transport issues	Medium	High	Duty to Cooperate log and statement of Common Ground; senior-level engagement	
R14 SEA challenge	Low-medium	High	SA integrated from outset; legal review	
R15 Ambiguous or inconsistent policy wording or NPPF alignment	Low	Medium	Internal QA; legal proofing	
Resources and capacity risks				
R16 Loss of key staff / specialist expertise	Medium	High	Knowledge capture; consultant back-up	
R17 Insufficient budget for evidence or engagement	Medium	Medium	Early budget sign-off; prioritisation	
R18 Competing corporate priorities divert resources	Medium	Medium	Corporate visibility of programme	
Engagement risks				
R19 Consultation fatigue or low engagement	Medium	Medium	Clear engagement plan; digital tools	
R20 Misinformation or opposition undermines confidence	High	High	Proactive comms; myth-busting materials, proactive media handling, early and consistent member briefing, rapid rebuttal through agreed lines, FAQs	

The risk register will be reviewed ahead of each gateway submission.

Quality assurance (QA) will include internal officer review of key outputs, legal review prior to gateway submissions, audit trails, each gateway will have a SRO/PH sign off.

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WORKING GROUP: BCP Local Plan

TERMS OF REFERENCE

[Insert Date]

Background: In **[Insert Month and Year]**, **Cabinet/Leader of the Council and Chair of Cabinet** approved the establishment of a Working Group to provide cross party involvement and scrutiny in the preparation of the BCP Local Plan.

Scope of the Working Group: Included in the scope will be to interrogate and discuss the evidence emerging in relation to the Local Plan and how this informs the spatial and policy implications and options of the BCP Local Plan.

This group will not be a decision-making group and will provide a consultative role to support and inform decision-making by Cabinet. Cabinet are not obliged to adopt recommendations arising from this group.

Members:

The membership of the Local Plan Working Group will be politically balanced, based on the political balance calculations as at 14 October 2025 as follows.

Political Group	Representation on Council	Calculated Entitlement based on 15 seats	Number of allocated seats
Liberal Democrat	38.16% 29 Councillors	5.8	6
Conservative	11.84% 9 Councillors	1.8	2
Christchurch Independents	10.53% 8 Councillors	1.6	2
Labour	10.53% 8 Councillors	1.6	2
Green	7.89% 6 Councillors	1.2	1
BCP Independents	6.58% 5 Councillors	1	1
Poole People	6.58% 5 Councillors	1	1
BCP Reform UK	2.63% 2 Councillors	0.4	0
Independents	2.63% 2 Councillors	0.4	0
Poole Engage	2.63% 2 Councillors	0.4	0
			15

There will be an additional seat to be shared among the 3 smallest groups to enable a full spread of political representation. The total number of Councillors on the Working Group therefore will be 16.

Each Political Group Leader can appoint representative(s) to fill the seats allocated. Group Leaders will be expected to aim to have a representative from each of the Overview & Scrutiny Committees' and Board.

Substitute members are not permitted.

The **Working Group/ Leader of the Council and Chair of Cabinet** will elect a Chair, who will chair the meetings and agree the agenda and meeting dates with officers. Members of the group can make requests for agenda items through the Chair or officers. These must be received at least 7 calendar days before the meeting.

A Vice Chair will be elected by the group to chair meetings that the Chair is unable to attend.

Representatives of the Overview and Scrutiny Committees and Board will provide a dual function of being both a contributor to the discussions about the evidence and a rapporteur role for their relevant Committees and Board, updating them and feeding back to the Working Group.

Officers will facilitate the meetings and produce minutes. The Chair or Vice Chair will agree the minutes with officers.

The Local Plan Working Group will at times be required to delve into issues in a detailed manner. For the group to be effective, members must be afforded the time and space to engage in free and frank discussions without any external interference. This environment is essential for the group to explore all aspects of the issues they are examining, consider diverse viewpoints, and arrive at well-rounded conclusions. As a consequence, the work of the Local Plan Working Group must remain confidential at the formative stages. Information will be released and made public at appropriate times.

Objectives and Methodology:

- To read, review, and understand the evidence, options and emerging policies of the BCP Local Plan.
- To propose any relevant and appropriate recommendations to Cabinet, including about the dissemination of information, which should be outcome focussed.
- To maintain confidentiality of the information supplied to the working group members unless advised otherwise.

- To attend meetings in person or online as needed – there will not be the option of substitutes.

Governance, Reporting Arrangements and Timescales:

The Working Group will report to Cabinet for key stages and decision making.

For non-key stages, informal reporting and steer will take place via the Planning Portfolio Holder and Corporate Management Board (CMB) and Cabinet. This will be managed through the Director for Planning and Transport and Monitoring officer.

Cabinet will review the effectiveness of the Group's work to ensure it is conducted in a timely and constructive way that achieves the objectives set out.

The Working Group will convene as needed to assist with the preparation of the Local Plan in accordance with the timetable agreed by Cabinet.

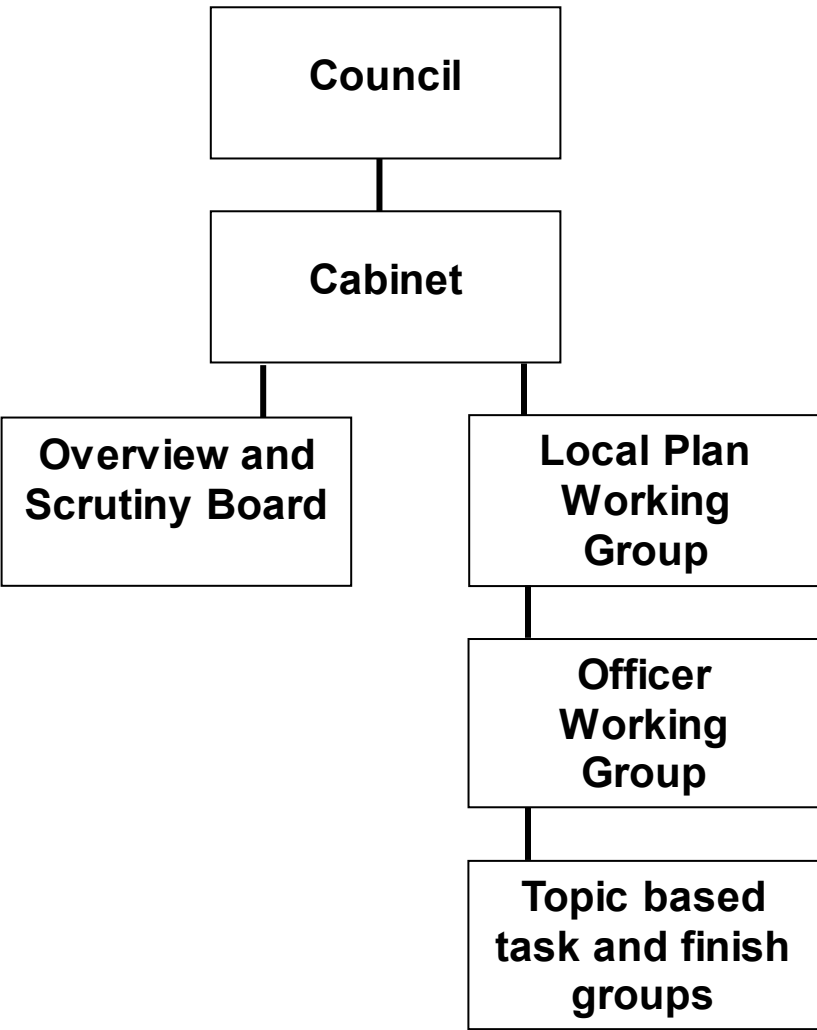
It is expected to report its findings and recommendations to Cabinet on a regular basis. This will be via a Cabinet report prepared by officers at key stages and verbal update by the Lead as chair or vice chair at other stages.

The chair or vice chair will agree the minutes with officers.

Depending on the policy direction and stage, recommendations to other committees, or Council will be required.

The formal scrutiny of the Local Plan will be through the Overview and Scrutiny Board.

Review: The terms of reference will be reviewed annually by the Director of Planning and Transport in consultation with the Planning Portfolio Holder. Any material changes to the terms shall be agreed by Cabinet.



BCP Local Plan: Scoping consultation

What is a Local Plan?

We are creating a new Local Plan for the BCP area. The Plan will guide where new homes, jobs, community facilities and infrastructure go over 15 years from 2028-2044.

When complete the Local Plan will be used to make planning decisions.

We want your views on what should be included in the Plan.

How you can get involved?

Some parts of the plan are set by national policy and cannot be changed. But many important decisions like the vision for our area and how growth should happen can be shaped by your feedback. There are three stages to get involved:

• Now – Scoping stage (6 weeks)

Help shape the vision by telling us what issues matter most, anything else the plan should include and how best to engage with people going forward.

• Vision & strategy stage (6 weeks)

Comment on the evidence, proposed development strategy, site allocations and policy approaches.

• Draft Plan consultation (8 weeks)

Comment on the final draft with the detailed policies and site allocations.

To get updates on each stage you can sign up to our consultation database at [BCP Council](#)

The starting point

Existing planning policies come from the former councils that joined to form BCP Council, some date back to 2002 and no longer reflect today's needs.

New national rules require councils to prepare Local Plans within 30 months, with several “gateway” checks before they are independently examined.

Government have set out that we must plan for around 3,000 new homes each year, as well as space for jobs, community uses, shops and supporting infrastructure such as roads, schools and health services.

This growth will help provide new homes for people who cannot currently form new households, provide more affordable housing and enable people to move to the area to access jobs, supporting the growth of businesses.

Given the development needs the Plan must accommodate, we think key issues for the plan are:

- Addressing the housing crisis by providing **new market and affordable homes** to meet the needs of our communities.
- Supporting job growth and the **local economy**.
- Providing a **safe, sustainable and convenient transport** network.
- Providing the **infrastructure** needed to support growth.
- Regenerating our **town centres and high streets**.
- Conserving and enhancing the **natural environment**.
- Mitigate and adapt to the **climate and ecological emergency**.
- **Delivering high quality places** that help improve health and wellbeing.

BCP Local Plan: Scoping consultation

✓ What will be in the Plan?

There are parts of the Plan that are fixed because they are set by national policy, we must:

- Set a clear **vision for the area** and up to **10 measurable outcomes**.
- Set out a **spatial strategy** showing where housing and employment growth and key infrastructure will be located and any areas to be protected.
- **Allocate sites** to meet development needs.
- **Identify settlements** and their boundaries.
- **Define town centres** and a hierarchy of centres.
- Set development standards for **affordable housing, infrastructure, parking, densities, housing mix, open space, sports provision and design expectations**.
- Set what **development contributions** will be required for **affordable housing and infrastructure**.

We can also include policies for local issues such as **managing tourism accommodation, protecting employment sites or any special policy areas**.

The Local Plan will be supported by an Infrastructure Delivery Plan (IDP) covering infrastructure requirements including those relating to **transport, utilities, schools, health facilities**. It will link to **Community Infrastructure Levy (CIL)** a charge that new developments have to pay in order to fund infrastructure. We will also complete a Strategic Environmental Assessment (SEA) and Habitats Regulations Assessment (HRA) of the Plan.

✗ What will not be included in the Plan

Some things fall outside the scope of the Local Plan because they are controlled by other regulations or policies. Development will need to comply with these and Local Plan policies. We will not include:

- **Matters set by national planning policy** (we cannot repeat national policies on these topics: the principle of sustainable development, viability in decision making, biodiversity net gain, flood risk management, climate mitigation, management of community facilities and open spaces, management of heritage assets, transport strategy, design principles).
- **Building regulations issues** (construction standards, energy efficiency, falls from height).
- **Licensing matters**.
- **Day-to-day highways matters** (detailed parking restrictions, TROs).
- Detailed **street scene/neighbourhood level issues** (paving, benches railings, lighting public art).
- **Design codes/masterplans** - these will be separate to the Local Plan but could be pursued alongside it
- **Site-specific assessments** required at application stage.
- **Policies for areas outside of the BCP area** - we work with neighbouring authorities but cannot set their policies.

BCP Local Plan: Scoping consultation

How will we engage

Engagement will take place at each plan making stage. In line with government recommendations engagement will make the best possible use of digital tools but will not be digital only.

We will be talking to:

- Important national bodies including the Environment Agency, Natural England, Historic England and neighbouring councils.
- Communities: residents, local groups, parish and town councils.
- Other stakeholders: developers, agents, landowners, utilities, National Highways.

At each stage we will:

- Email people who have registered on our consultation database.
- Provide documents on our website with online surveys and response forms.
- Include any interactive digital maps to show locations of development sites and growth areas.
- Provide access to evidence on the website.
- At the Vision and Strategy and Draft Plan stages we will set up public drop-in events, meetings with town/parish councils and meetings with any community groups potentially most impacted by proposed allocations.
- Provide social media updates.

- Meet with statutory bodies and partners.
- Liaise with our Agents & Developers Forum and site promoters.

Next steps

After this consultation we will summarise all responses and use them to shape the vision and strategy for the Local Plan. We will publish the findings so you can see how your feedback has influenced the Plan.

We would like you to tell us

- Is there anything missing from the key issues we have identified for plan making?
- Are there any other topics or specific policies that should be in the Local Plan scope?
- Are there any other ways we should engage with people or organisations?

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CABINET

Report subject	Updating Library Byelaws
Meeting date	27 May 2026
Status	Public Report
Executive summary	<p>The Department of Culture, Media and Sport (DCMS) published a revised set of 'Public Library Byelaws for England' in March 2025 (updated August 2025).</p> <p>DCMS state library byelaws are aimed at helping libraries to offer a “safe and comfortable environment and to make libraries places everyone can enjoy”. They also aid the “library workforce to deal with disruptive behaviour and allow for flexibility in dealing with local concerns”.</p> <p>BCP Council has not updated its library byelaws since local government review and thus we are still operating with separate versions in place for the legacy authority areas.</p> <p>The library service would like to update its byelaws to bring consistency across areas, but also because the new version produced by the DCMS are more modern and a better fit for life as it is today.</p> <p>This report presents the draft byelaws and seeks support to undertake the necessary next steps to enable us to adopt them.</p>
Recommendations	<p>It is RECOMMENDED that Cabinet</p> <ul style="list-style-type: none"> (A) Approve the process required to formally adopt the new draft Library Byelaws made under Section 19 of the Public Libraries and Museum Act (1964). (B) Delegate responsibility to the Portfolio Holder for Customer, Culture & Communications, to review any concerns raised through public consultation, prior to the report progressing to Full Council and then seeking final sign off from the DCMS. (C) Delegate responsibility to the Library Management Team for implementing the new Byelaws and using them in day-to-day operation.
Reason for recommendations	The purpose of this report is to present the draft new library Byelaws for BCP Council.

Portfolio Holder(s):	Cllr Andy Martin, Portfolio Holder Customer, Culture & Communications
Corporate Director	Glynn Barton, Chief Operating Officer
Report Authors	Matti Raudsepp, Director for Customer & Property Lynda Anderson, Head of Customer & Libraries
Wards	Council-wide
Classification	For Decision

Background

1. Byelaws made under Section 19 of the Public Libraries & Museums Act, 1964 relate to the public use of library facilities. Legally, a copy of the byelaws needs to be available at each library site, and these are generally referred to when library customers present challenging or unacceptable behaviour.
2. The Secretary of State for Digital, Culture, Media and Sport (DCMS) approved a 'new' [set of guiding library byelaws](#) for England in March 2025.
3. The DCMS also set out the process to be followed by any local authority wishing to adopt or update their byelaws. These are as follows:

• Submit draft version to DCMS for comment	Completed
• DCMS confirms they are content with the draft version	Completed
• Cabinet paper to inform cabinet of proposed change and agree to start the implementation process	27/5/26
• The Local Authority must at least 1 month before it applies for formal confirmation of the final byelaws: <ul style="list-style-type: none"> ➤ Announce the proposal to revise the byelaws in one or more local newspapers circulating in the area to which the byelaws are to apply ➤ Deposit a copy of the draft byelaws at the local authority's offices, where they must be open for public inspection at all reasonable hours without payment. ➤ Publish the draft byelaws on its website. 	To start following Cabinet Approval to progress
• After a month consider feedback and sign off in line with local authority governance arrangement.	Portfolio Holder Approval (subject to Cabinet agreeing this delegation)
• Cabinet paper to progress to Full Council following PF Holder sign off	Expected in July/August 2026
• Post, by recorded delivery, the following to the	Expected in September

<p>DCMS Libraries team:</p> <ul style="list-style-type: none"> ➤ a copy of the byelaws, with the local authority's common seal. ➤ a copy of the newspaper article showing the announcement; and ➤ confirmation that the one-month public inspection has taken place. <ul style="list-style-type: none"> • Simultaneously email libraries@dcms.gov.uk indicating the sealed copy of the byelaws and supporting documents have been forwarded to DCMS for approval. 	2026
<ul style="list-style-type: none"> • DCMS to approve the revised byelaws and return them to the local authority. 	
<ul style="list-style-type: none"> • Upon receipt of the approved byelaws, the local authority must display a copy in every library building. • A copy must also be deposited at the local authority's offices to be open at all reasonable hours to public inspection without payment. • Publish a copy on the website. 	

4. BCP Council has consulted DCMS on adopting the new byelaws and authority to proceed with the draft was given on 6 March 2026.
5. The draft byelaws vary from the model set in relation to clause 5 where BCP Council have referred to wheeled vehicles and not just motorised vehicles.
6. The library service will seek to undertake the remaining steps in the DCMS prescribed process, following approval of this report.
7. Linked to the draft byelaws are some Management of Unacceptable Behaviour and Exclusion guidelines. This is attached to the report and sets out how the library service will use the byelaws.
8. The service uses the byelaws to effectively and proactively manage anti-social behaviour, and it is not usually necessary to seek enforcement through the courts.

Summary of financial implications

9. There are no financial implications associated with this report other than minor costs which can be met by the library revenue budget.

Summary of legal implications

10. Under section 19 of the Public Libraries and Museums Act 1964 ("the Act") a local authority may make byelaws regulating the use of facilities provided by the authority under the Act.
11. Such byelaws must be confirmed by the Secretary of State for the Department for Culture, Media and Sport before they can have effect.
12. The byelaws may include provisions for enabling officers of the local authority to exclude or remove from premises maintained by the authority under the Act any person who contravenes the byelaws.

13. Under the Council's Constitution- Part 3 Responsibility for Functions, para 1.16, the making, amendment or adopting of byelaws is a matter reserved to Full Council.

Summary of human resources implications

14. It is envisaged that revision of byelaws will have a positive impact upon the workforce, bringing consistency and continuing to support colleagues around managing unreasonable customer behaviour.
15. Delegation for implementing and using the library byelaws will be delegated to the Library Management team through the Library Service Scheme of Delegation.

Summary of sustainability impact

16. There is no sustainability implication arising from the content of this report.

Summary of public health implications

17. The proposed amendments to the byelaws will support the provision of a safe, inclusive and welcoming services for all stakeholders.
18. The library service delivers and hosts partners to deliver activities which support the library universal offers centred around, Health & Wellbeing, Culture and Creativity, Reading etc.

Summary of equality implications

19. Equality Impact Screening has been undertaken. The updating of our Byelaws does not suggest any negative impact on any protected groups but will enable clear management of unacceptable behaviour in our libraries.

Summary of risk assessment

20. There is no substantial risk in updating the Library Byelaws. The draft has been approved by the DCMS.

Appendices

Appendix 1 – Draft new Library Byelaws

Appendix 2 – Management of Unreasonable Customer Behaviour procedure

Appendix 1 – Draft New Library Byelaws

Bournemouth Christchurch and Poole Council's Public Library Byelaws Made under Section 19 of the Public Libraries and Museums Act 1964

1. In these byelaws:
 - a. "the Act" means the *Public Libraries and Museums Act 1964*;
 - b. "the Regulations" means the Library Charges (England and Wales) Regulations 1991 (S.I.1991/2712);
 - c. "the library authority" means Bournemouth Christchurch and Poole Council;
 - d. "charge" means any charge imposed in accordance with the Regulations;
 - e. "emergency situation" includes situations where a library or part of a library is required to be evacuated for security reasons or because of threat from fire or other hazard and practices and false alarms in relation thereto;
 - f. "library" means any premises (including any vehicle), or any part of premises, where library facilities are made available to the public, and which are solely or mainly used for the purpose of providing such facilities;
 - g. "library facilities" means any of the library facilities provided by the library authority under the Act (including electronic facilities, for example, computer equipment, wi-fi access, virtual library, online catalogue, e-books, e-magazines, e-audio, e-newspapers or online reference works);
 - h. "library officer" means any officer of the library authority employed by it solely or mainly for the purposes of any functions exercisable by it in relation to the library service;
 - i. "library property" means property used wholly or partly for the purpose of providing the library service, whether or not it is made available for use by the public;
 - j. "library service" means the library service provided by the library authority under the Act;
 - k. "library staff member" means a library officer or any other person employed or appointed to assist with the provision of the library service, including a volunteer;
 - l. expressions used, unless the contrary intention appears, have the meaning which they bear in the Act and Regulations.
2. An act necessary for the proper execution by a library staff member of their functions does not contravene these byelaws.
3. A person must not supply an age, name, address or other means of identification which is false or misleading for the purpose of entering any library or part of a library or for the purpose of using any library facility.

4. A person must not remain in the library if they have been asked or instructed to leave by a library officer on the basis that the library officer reasonably considers that the person has breached or was in the process of breaching any of these byelaws.
5. Except with the consent of a library staff member, obtained in advance:
 - a. no person may bring any animal into the library, other than an assistance dog.
 - b. no person may bring a wheeled vehicle or conveyance (including a motorised or electronic mobility scooter/bike) other than a wheelchair, pram, pushchair or personal shopping trolley into the library.
 - c. no person other than a library staff member may enter an area of the library which is signposted as for library staff members only.
 - d. no person may access or remain in the library outside of the times advertised for its opening.
6. No person may remain in the library in the event of an emergency situation that has been made known to them.
7. No person may, unless specifically permitted by a library staff member, take or attempt to take any library property from the library or past a check out or security point without having first issued it via a library staff member or self-service unit.
8. No person may, without lawful excuse:
 - a. destroy or damage any library property, or
 - b. engage in conduct, which is likely to result in the destruction of, or damage to, library property.
9. No person may, while in the library or in the course of using any library facilities, behave in a disruptive, violent, aggressive, threatening, discriminatory or indecent manner, use violent, abusive, offensive, insulting, or obscene language, or intentionally or recklessly cause or do anything likely to cause harm or injury to any other person.
10. No person may remain in a library without making proper use of the library facilities, having been advised or requested to do so by a library staff member.
11. No person may intentionally or recklessly obstruct any library staff member in the execution of their functions or intentionally or recklessly disturb, obstruct, interrupt, abuse or annoy any other people using the library.
12. No person may, without the consent of a library staff member, intentionally display or distribute promotional or other written material (e.g. posters or leaflets) on library premises. Materials displayed or distributed without such consent will be removed.
13. No person may, without the consent of a library staff member, offer anything for sale or seek donations on library premises or canvass or seek signatures for petitions.
14. No person may leave a child aged less than eight years in the library without adult supervision.

15. No person may light a flame on, or bring a flame into, library premises.
16. No person may smoke (as defined in the Health Act 2006) or vape (that is, use a nicotine vapour product or "e-cigarette") on library premises.
17. No person in any part of the library may supply, take or be under the influence of alcohol or any other substance for the purpose of causing intoxication; or supply, take or be under the influence of any controlled drug as defined by Schedule 2 of the *Misuse of Drugs Act 1971*, except that a person may take or be under the influence of a controlled drug dispensed for and pursuant to prescription issued for that person by a doctor under and in accordance with the aforesaid Act.
18. Any person who has been served with a notice by a library staff member demanding the return of library property held by them must return the library property or pay the appropriate replacement cost and charges to a library provided by the library authority within 14 days from the date the notice was served.
19. Any person who accumulates fines and/or charges exceeding the maximum amount specified in the Bournemouth Christchurch and Poole Council Library Service Management of Unacceptable Behaviour and Exclusion Guidelines (which are available on the BCP Council Libraries website and in hard copy from any BCP Council library) may be refused further access to library facilities until the fees and/or charges have been paid or the appropriately authorised library staff member has agreed to waive them.
20. Any library user whose personal details (i.e. name, address or other contact details) change, must notify a library staff member as soon as reasonably possible or take responsibility for updating their own customer account.
21. No person may take photographs, or create video recordings, in the library without permission from a library staff member in advance
22. Library users must comply with all relevant copyright law, including when photocopying.
23. Library users must abide by any applicable conditions of use or acceptable use policy in relation to electronic facilities made available as part of the library service. Breach of any such policy may, without prejudice to any other legal sanction or remedy available to the library authority, lead to suspension of access to such facilities for the time period as set out in the Bournemouth Christchurch and Poole Council Library Service Unacceptable Behaviour and Exclusion Guidelines (see above for details how to access).
24. Any person who contravenes any of these byelaws shall, without prejudice to any other legal sanction or remedy, be liable to prosecution by the library authority for contravention of the byelaws and shall be liable on summary conviction to a fine not exceeding level 2 on the standard scale in respect of each offence.
25. A library officer may exclude any person who contravenes any of the foregoing byelaws from any library. A person who is so excluded has a right to request a review of that decision, in accordance with the library authority's complaint's procedure at that time.

26. Before taking action pursuant to byelaw 24 or 25 against a person for contravention of any of these byelaws, the library authority must undertake a local review, which must include:
- a. consideration of whether, taking into account all of the circumstances, the most appropriate form of action would be to issue a warning to the person;
 - b. if the library authority proposes to exclude the person pursuant to byelaw 26, consideration of the appropriate length of such exclusion;
 - c. if the library authority proposes to undertake a prosecution pursuant to byelaw 25, whether the contravention is sufficiently serious to warrant that action.
27. On the coming into operation of these byelaws:
- a. The byelaws relating to libraries which were made by Bournemouth Borough Council on 31 July 1997 and confirmed by Secretary of State for Culture, Media and Sport by the Head of Libraries and Information Division on 15 September 1997 are revoked.
 - b. The byelaws relating to libraries which were made by Borough of Poole on 07 April 1997 and confirmed on behalf of the Secretary of State for National Heritage by the Head of Libraries and Information Division, Department of National Heritage are revoked.
 - c. In so far as they relate to libraries within the Christchurch area, the byelaws made by Dorset Council in 1997 are also revoked.

The Common Seal of Bournemouth Christchurch and Poole Council was hereunto affixed in the presence of [REDACTED].

The foregoing Byelaws are confirmed on behalf of the Secretary of State for Culture, Media and Sport by the Deputy Director, Culture Directorate, Department for Culture, Media and Sport and shall come into force on [REDACTED].

[Signature]:

[Print Name]:
Deputy Director, Culture Directorate
Department for Culture, Media and Sport

[Date]:

The date of coming into force is one month after the date of signature.

This note is not part of the byelaws.

Users of the library service are reminded that the provisions of the general law apply at all times. In particular as regards the activities referred to in byelaws 8 and 17 the library authority draws attention to the existence of the *Criminal Damage Act 1971* and the *Misuse of Drugs Act 1971*.

Appendix 2 – Management of Unacceptable Behaviour and Exclusion Guidelines

We welcome everyone to our Library buildings and want to make sure they are safe, welcoming spaces for members of the public, our staff and volunteers.

If we think that your behaviour towards staff or other customers is unacceptable according to our byelaws we will stop you from using the library. This applies to unacceptable behaviour in person, online, in writing or on the telephone. This also applies to all users of BCP Council libraries, whether they are library members or not.

We recognise that in some circumstances, people may act out of character, e.g. in times of trouble, distress or as a symptom of certain types or stages of illness. Where there is a concern about unacceptable behaviour, consideration will be given to individual circumstances when deciding what action to take.

It is important that any challenging behaviour is identified and addressed as soon as it is seen or reported to a member of staff. We will make any customer aware that their behaviour is not acceptable to give them the opportunity to stop or explain what prompted the situation.

Early action helps to de-escalate a situation and aims to resolve the incident as quickly as possible.

A range of sanctions is available to deal with unacceptable behaviour. The level of the sanction will depend on the extent and seriousness of the behaviour, and whether it has been repeated (see exclusion table below).

Sanctions may be:

- a verbal or written warning, usually for first offences
- exclusion from an individual library for a period of one, three or six months
- exclusion from all library buildings in BCP Council for three or six months
- permanent exclusion from accessing library buildings

Threatening, abusive or illegal behaviour will usually be reported to the Police.

Training, support and guidance will be provided for staff to help them to:

- recognise and manage situations which could lead to unacceptable behaviour and take preventative action
- diffuse difficult situations
- ensure their personal safety and wellbeing
- understand and implement appropriate sanctions if required.

All incidents will be considered on a case-by-case basis and decisions made by a member of the Library Management Team.

Exclusion procedure

When an exclusion is enforced, we will:

- ensure that the incident is fully investigated
- communicate with the relevant individual/s, witnesses and potential stakeholders (emergency and social services) promptly
- ensure that the person/s excluded understands their right to appeal and BCP Council's complaint procedure

- ensure that the recipient is informed in writing of the reasons for the exclusion and its duration. If we do not have contact details for an individual the communication will be held and passed to the person when they are seen next.
- ensure the investigation and details of exclusion are recorded and held in line with GDPR procedures

The anti-social behaviours that would lead to an exclusion are outlined in the Library Byelaws. The exclusion duration table below is an illustrative and not exhaustive list that reflects the associated durations.

Exclusion durations are at the discretion of the Manager involved and the Head of Customer and Libraries.

Breaching an exclusion notice will result in the period of exclusion being extended.

Exclusion duration chart

Verbal or written warnings may be given for first offences.

Behaviour	Exclusion duration	BCP byelaws reference
Accumulate fines and/or charges exceeding the maximum amount specified, currently £10	Unable to borrow items until the balance is below £10	19
Bring any animal into the library, other than an assistance dog	Asked to leave, can return immediately but without the animal	5a
Bring a wheeled vehicle or conveyance (including a motorised or electronic mobility scooter/bike) other than a wheelchair, pram, pushchair or personal shopping trolley into the library	Asked to leave, can return immediately but without the vehicle	5b
Supply false or misleading information to use the library	1 month	3
Remain in the library in the event of an emergency that has been made known to them	1 month	6
Take or attempt to take any library property from the library or past a check out or security point without having first issued it via a library staff member or self-service unit.	1 month	7
Remain in a library without making proper use of the library facilities, having been advised or requested to not do so by a library	1 month	10

staff member.		
Intentionally or recklessly obstruct any library staff member in the execution of their functions or intentionally or recklessly disturb, obstruct, interrupt, abuse or annoy any other people using the library.	1 month	11
Intentionally display, distribute or leave any promotional material e.g. poster and leaflets on library premises without permission from a library staff member	1 month	12
Offer anything for sale or seek donations on library premises or canvass or seek signatures for petitions without permission from a library staff member	1 month	13
Leave a child aged less than eight years in the library without adult supervision	1 month	14
Take photographs, or create video recordings, in the library without permission from a library staff member in advance	1 month	21
Misuse of public PCs or Wi-Fi, or failure to comply with the conditions of use or acceptable use policies in relation to electronic facilities	1 month	23
Enter an area of the library which is signposted as for library staff members only	up to 3 months	5c
Access or remain in library outside of times advertised for its opening	up to 3 months	5d
Destroy or damage library property, or engage in conduct which is likely to result in the destruction of library property	3 months	8
Light a flame on, or bring a flame into, library premises	3 months	15
Smoke (as defined in the Health Act 2006) or vape	3 months	16

(that is, use a nicotine vapour product or "e-cigarette") on library premises		
Supply, take or be under the influence of alcohol or classified drugs (except prescription drugs)	3 months	17
Continued and persistent nuisance, harassment, bullying or predatory actions towards security staff, library staff or library customers	3 months In extreme or repeated instances, longer or permanent exclusion from the library service can be implemented	9
Behave in a disruptive, violent, aggressive, threatening, discriminatory or indecent manner, use violent, abusive, offensive, insulting, or obscene language, or intentionally or recklessly cause or do anything likely to cause harm or injury to any other person.	3 months/6 months 12 months where this behaviour contravenes the Equality Act 2010. In extreme or repeated instances, permanent exclusion from the library service can be implemented.	9

Children and young people

Where behaviour has breached the Library Byelaws a member of the library staff will intervene and the child or young person (YP), via their parent or guardian (where they are present), may be asked to leave the premises with immediate effect.

Library staff or the Management Team may work with the Anti-Social Behaviour or Social Care Teams where ongoing issues arise or vulnerability is a concern. The Anti-Social Behaviour team will often help communicate any exclusion with the child or YP, in accordance with their protocols.

Communication regarding behaviour resulting in a longer period of exclusion will always be shared with the parent or guardian where possible.

Following an exclusion

During a period of exclusion library membership is suspended. This means that the excluded person should not enter or try to enter any BCP Council Library during this period. If the terms of the exclusion are breached, it may lead to a further longer exclusion.

Acceptable Use Agreement

On expiry of an exclusion an agreement, called an Acceptable Use Agreement may be created between BCP and the individual concerned.

It will clarify the expected levels of behaviour moving forward and what will happen if they are not adhered to.

This will form the basis of a phased return of library membership. Any necessary adjustments due to a protected characteristic will be incorporated into this agreement.

Appeals

Appeals against an exclusion may be made using BCP Council's complaints procedure.

Issue date	Apr 2026
Review date	Apr 2028

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CABINET



Report subject	Social Value Statement for BCP Council
Meeting date	27 May 2026
Status	Public Report
Executive summary	<p>BCP Council does not have a Social Value Policy nor a Social Value Statement.</p> <p>In June 2025, CMB convened a Social Value Working Group to develop the Council's Social Value Statement, aligned to priorities within the Corporate Plan and BCP's Procurement and Contract Management Strategy.</p> <p>Scope of the Social Value Statement includes leveraging social value through:</p> <ul style="list-style-type: none"> • Procurement and contract management • External offers relating to Corporate Social Responsibility (CSR) • Planning • Economic Development • Community-based projects. <p>This Report has been brought to Cabinet for a decision to adopt the Social Value Statement.</p> <p>The Social Value Statement is presented at Appendix 1.</p>
Recommendations	<p>It is RECOMMENDED that:</p> <p>Cabinet approves the Social Value Statement for adoption.</p>
Reason for recommendations	<p>To align stakeholders across all council services and ensure a consistent organisation-wide approach, aligned with the Council's priorities, stretching beyond procurement to improve benefits for our communities and residents.</p>
Portfolio Holder(s):	<ul style="list-style-type: none"> • Cllr Jeff Hanna, Cabinet Member for Transformation • Cllr Sandra Moore, Cabinet Member for Communities and Partnerships

Corporate Director	Aidan Dunn, Chief Executive
Report Authors	Stuart Bickel, Head of Procurement and Contract Management Cat McMillan, Head of Communities, Partnerships & Community Safety
Wards	Council-wide
Classification	For Decision

Background

1. The Social Value Act 2012 came into effect on 31st January 2013 and placed a requirement on public sector commissioners to consider how they can use procurement process to secure wider economic, social and environmental benefits.
2. Alongside the statutory requirements of the Act there is an opportunity to adopt a wider definition of Social Value which details the Council's aspirations around leveraging social benefits through its work across the council, aligned to the Corporate Plan.
3. A Social Value Statement will align stakeholders across various services and ensure a consistent organisation-wide approach.
4. Between June and September 2025, the UK Government initiated a major consultation to build on the Procurement Act 2023 and ensure public procurement plays a stronger role in supporting UK industrial strategy, local jobs and skills, SME and VCSE participation and the delivery of measurable social value across public contracts.
5. Concurrently, in June 2025, CMB convened a Social Value Working Group to develop the Council's Social Value Statement, aligned to priorities within the Corporate Plan and BCP's Procurement and Contract Management Strategy.
6. Scope of the Social Value Statement includes leveraging social value through:
 - a. Procurement and contract management
 - b. External offers relating to Corporate Social Responsibility (CSR)
 - c. Planning
 - d. Economic Development
 - e. Community-based projects.
7. The Social Value Statement was developed in consultation with officers from various services including Procurement and Contract Management, Communities, Partnerships & Community Safety, IT, Planning, Childrens Commissioning, Adult Commissioning, Economic Development, Sustainability, Environment, Greenspace and Conservation, Leisure and Smart Place.
8. The Social Value Statement was approved by:
 - a. Procurement Board on 13/10/2025

- b. Procurement Portfolio Holder, Cllr Jeff Hanna, on 14/10/2025
- c. CMB on 06/01/2026

Options Appraisal

9. **Option 1** – Do Nothing – Do not publish a Social Value Policy nor Social Value Statement. This option is **unfavourable** because it does nothing to improve on the current confusion and misunderstanding surrounding the subject of social value, for both officers and suppliers. This option fails to align with best practice designed to optimise the delivery of social value benefits.
10. **Option 2 – Recommended** - Adopt a Social Value Statement that is aligned with the full set of 116 Local Government Association measures (see Appendix 2 - Tender Response Part F - Social Value Measures). This option is **recommended** because inclusion of the full set of 116 measures enables maximum supplier innovation in benefits delivery. This option enables direct social value performance comparison of the Council relative to other contracting authorities. This would be the first phase of the Council's approach towards social value with a second phase proposed to look at social value and corporate social responsibility outside of Procurement and Contract Management.
11. **Option 3** – Adopt a Social Value Statement with a narrowed focus of around 10 of the 116 Local Government Association measures. The advantage of this option is that it would enable the Council to target a smaller number of the 116 measures that are most directly aligned with the Council's Corporate Plan. This option is **unfavourable** because (i) there would be prerequisite local needs analysis activity that would have a financial impact and cause delay, (ii) a smaller number of measures would restrict supplier innovation in benefits delivery, (iii) this option only partly enables direct social value performance comparison of the Council relative to other contracting authorities – this would likely appear that the Council was underperforming in its delivery of social value when compared to others.
12. **Option 4** - Adopt a Social Value Statement with a fully bespoke set of measures. The advantage of this option is that it would enable the Council to fully align its social value measures with the Council's priorities. This option is **unfavourable**. The disadvantage is that such an approach will not support performance comparison with other organisations. This is also more onerous on suppliers who would need to learn another way of bidding and measuring social value commitments. Suppliers have a strong preference for consistency amongst different contracting authorities as this reduces the cost burden of bidding. Investment of resources into developing a bespoke approach for the Council risks abortive work as and when UK Government implements mandatory social value standards further to the consultation referenced in section 5 above.

Summary of financial implications

13. There are no capital and revenue income or expenditure implications associated with this report.

Summary of legal implications

14. The Council has the legal powers to make and implement the decision described.

15. The Procurement Act 2023 requires authorities to “have regard to the importance of maximising public benefit” in above-threshold procurements - Section 12(1)(b).

Summary of human resources implications

16. There are no People implications arising from this report.
17. There is no significant impact in terms of reduction or increase in jobs/roles.
18. This report will not significantly change ways of working as stated in employment contracts. Changes to ways of working for colleagues in Procurement and Contract Management are within scope of employment contracts.
19. There are no staff development or training requirements beyond those that will be routinely met by Procurement and Contract Management.
20. This report does not impact a particular demographic or characteristic that would require a full Equality Impact Assessment.
21. There are no potential transfer of a service or contract / TUPE implications.
22. There is no impact on personal data, payroll or pensions.
23. The Council’s Communications team will be engaged to share messaging on the Council’s adoption of a Social Value Statement.

Summary of sustainability impact

24. The sustainability impact of the decision being sought is beneficial. Social value measures include 37 that are geared specifically towards improving ‘Planet’ outcomes.
25. With respect to BCP’s Decision Impact Assessment (DIA) Proposal ID: 763, consultation with reviewers was between 17/03/2026 and 25/03/2026 and only positive feedback was received from reviewers.
26. The carbon impact of DIA Proposal ID 763 is low.
27. See Appendix 3 for full Decision Impact Assessment Final Report ID 763

Summary of public health implications

28. The public health and wellbeing impact of the decision being sought is beneficial. Social value measures include 6 that are geared specifically towards improving public health and wellbeing outcomes.

Summary of equality implications

29. The equality impact of the decision being sought is beneficial. Social value measures include some that are geared specifically towards improving equality outcomes.
30. An EIA conversation/screening document was completed and submitted on 30/03/2026. Whilst EIA panels have been stopped due to a lack of capacity, comments and feedback were provided by a Policy Officer which have been addressed. The updated and final EIA Conversation Screening Tool was returned to BCP Equalities.
31. The Impact Assessment summary from the above is copied and linked below:

- a. Impact on people with protected characteristics
 - i. The Social Value Statement is not forecast to have any impact, positive or negative on any group of people with protected characteristics and therefore no mitigating actions/ resolutions have been identified as needed.
- b. Impact on local protected groups
 - i. Benefits have been identified that relate to:
 - 1. improved local employment prospects
 - 2. local market development
 - ii. Overall, the Social Value Statement is expected to have a neutral or positive equality impact. It does not restrict opportunities for any protected group and instead encourages suppliers to deliver commitments that support employment, skills, community wellbeing and environmental outcomes.
 - iii. The Statement creates opportunities for positive impacts on groups who may experience disadvantage, including young people, disabled people, veterans, care-experienced young people and those from lower socio-economic backgrounds. However, as the Statement provides a framework rather than specific projects, the scale of these impacts will vary and will be more precisely evidenced at the point of each individual procurement exercise.
 - iv. No negative equality impacts have been identified. No mitigating actions are required at this stage, although individual procurements will include their own equality considerations and mitigation where relevant.
 - v. Individual procurements undertaken under the Social Value Statement will include separate equality assessments where the scale, nature or beneficiaries of the contract indicate a potential impact on people with protected characteristics.
- c. See Appendix 4 for full Social Value Statement - EIA Conversation Screening Tool.

Summary of risk assessment

- 32. No risks have been identified that may arise as a result of the implementation of any recommendations.

Background papers

BCP Council's [Procurement and Contract Management Strategy for 2024 to 2028](#) – Published works.

Appendices

Appendix 1 – Social Value Statement

Appendix 2 - Tender Response Part F - Social Value Measures (LGA 2024) (TEM042)

Appendix 3 - Decision Impact Assessment Final Report ID 763

Appendix 4 – Social Value Statement - EIA Conversation Screening Tool

Appendix 5 - Appendix 1 to Social Value Statement - National TOMs 2024 Complete procurement measure set (116) LGA



BCP Council

Social Value Statement

DRAFT Version 0.03

BCP Council Social Value Statement

BCP Council is committed to creating lasting social value by placing people, communities, and the environment at the heart of everything we do. Our [Corporate Strategy 2024–2028](#) sets out a bold and inclusive vision: “*Where people, nature, coast and towns come together in sustainable, safe and healthy communities.*”

Consistent with our Corporate Strategy 2024–2028, this Social Value Statement is aligned with the [Purpose Goals](#) published by [The Purpose Coalition](#), a leading UK-based framework for organisations to articulate their purpose and the social impact they are seeking to achieve.

The Social Value Act 2012 came into effect on 31 January 2013 and placed a requirement on public sector commissioners to consider how they can use procurement process to secure wider economic, social and environmental benefits.

We recognise that social value is generated not only through the services we commission and deliver but also through the way we work—with transparency, accountability, and care. Our approach is rooted in collaboration, innovation, and empowerment, ensuring that all residents, businesses, and partners benefit from our shared progress.

Alongside the statutory requirements of the Act, BCP Council has adopted a wider definition of Social Value which reflects the Council’s aspirations to leverage wider social benefits through its work across the council, aligned to BCP Council’s Corporate Strategy.

Summary of Social Value commitments in BCP Council’s Corporate Strategy

1. Empowering People and Communities

- We will ensure everyone has the opportunity to lead a fulfilled life, with access to quality homes, education, employment, and lifelong learning.
- We will support vulnerable individuals and families with timely, inclusive services that promote independence and wellbeing.
- We will work with communities to co-design services that reflect their needs, values, and lived experiences.

2. Creating Vibrant, Sustainable Places

- We will invest in infrastructure, regeneration, and green spaces that enhance quality of life and support biodiversity.
- We will tackle climate change through sustainable policies and practices, aiming for a carbon-neutral council by 2030 and area-wide neutrality by 2045.

- We will promote local economic growth by supporting community-led initiatives and sustainability-minded businesses.

3. Driving Inclusive Growth and Opportunity

- We will reduce inequalities by aligning our priorities with the UN Sustainable Development Goals and the UK Purpose Goals.
- We will foster social mobility through targeted support for education, employment, and health.
- We will champion diversity and inclusion across our workforce and services.

4. Working in Partnership for Impact

- We will collaborate with public, private, and voluntary sector partners to deliver shared outcomes and remove barriers to opportunity.
- We will use data, insights, and feedback to shape responsive, effective services.
- We will intervene early to improve outcomes and prevent crisis.

5. Leading with Integrity and Innovation

- We will continue transforming our organisation to be modern, accessible, and accountable.
- We will create a culture of learning, leadership, and pride among our workforce.
- We will use our resources sustainably to support long-term ambitions and community resilience.

Definitions and Mapping

Social Value means leveraging different categories of public benefit. Along with the United Nation’s Sustainable Development Goals (SDG) referenced in BCP Council’s Corporate Strategy, two social value frameworks are often cited: Environmental, Social, Governance (ESG) and National TOMs. (*TOMs* stands for Themes, Outcomes and Measures). The four TOMs social value *Themes* are often used in UK public procurement. These Themes are Work, Economy, Community, and Planet.

The Council has mapped TOMs to ESG as follows:

- **TOMs-Work – ESG-Social:** Social ESG factors focus on how organisations treat people — employees, suppliers, and communities. This aligns with the Work theme, which includes:

- Fair employment practices
- Workforce diversity and inclusion
- Skills development and training
- Health, safety, and wellbeing
- Ethical labour standards
- Example: ESG-driven procurement might require suppliers to offer apprenticeships or support rehabilitation through employment, as seen in justice sector initiatives.
- **TOMs-Economy – ESG-Governance:** Governance ESG factors relate to how organisations are run — transparency, ethics, accountability, and resilience. These support the Economy theme by:
 - Promoting ethical business practices
 - Ensuring fair competition and anti-corruption
 - Supporting local SMEs and social enterprises
 - Encouraging innovation and responsible investment
- Example: Procurements may favour suppliers with strong governance structures, ethical supply chains, and transparent reporting.
- **TOMs-Community – ESG-Social:** The Community theme overlaps with the Social pillar of ESG, especially in:
 - Community engagement and volunteering
 - Supporting vulnerable groups
 - Promoting equality and inclusion
 - Enhancing local wellbeing
- Example: ESG-aligned contracts might include commitments to community outreach, local hiring, or support for disadvantaged groups.
- **TOMs-Planet – ESG-Environmental:** The Planet theme is directly aligned with the Environmental pillar of ESG, covering:
 - Carbon reduction and net zero targets
 - Biodiversity and nature recovery
 - Pollution control and waste reduction
 - Sustainable resource use and circular economy

- Example: Contracts may require suppliers to use renewable energy, reduce emissions, or implement green technologies.

Corporate Social Responsibility (CSR) refers to an organisation's commitment to carry out their business in a socially accountable way. Self-regulated by the organisation itself, with the aim of being ethical and committed to environmental sustainability. Organisations often have a CSR budget and some of those organisations reach out to BCP Council from time-to-time to ask how they can invest their time and/or resources into the area in a manner that will deliver desired social value benefits for the BCP area. CSR can involve activities such as:

- Waste reduction
- Responsible sourcing of ingredients and suppliers
- Improvement of working standards and conditions
- Socially-responsible investment
- Employee volunteering.
- NB: Environmental CSR is a part of overall CSR

Mechanisms to leverage Social Value

Where relevant and proportionate, the Council requires its officers to leverage Social Value, aligned with the Council's priorities, through:

- Procurement and contract management
- Encouraging external business-related offers relating to Corporate Social Responsibility (CSR)
- Planning
- Economic Development
- Encouraging community-based projects

In addition to the above the Council supports and encourages its staff to participate in internal CSR initiatives such as:

- Waste reduction
- Responsible sourcing of ingredients and suppliers
- Improvement of working standards and conditions
- Socially-responsible investment

- Employee volunteering

Social Value Priorities for BCP Council

The Council has adopted the Local Government Association's (LGA's) standard full list of 116 defined social value metrics spanning four TOMs Themes:

- Work
- Economy
- Community
- Planet

The four Themes and the 116 metrics are treated with equal priority.

From a Procurement and Contract Management perspective:

- Where relevant and proportionate, tenders for procurements over £30,000, are to be assessed with a minimum of 10% of the score being allocated to economic, social and environmental considerations.
- Social Value will always be distinct from core contractual deliverables — Social Value is additional value created through how the contract is delivered. The general rule is that the Council will not pay extra for the delivery of Social Value benefits.
- Procurement and Contract Management will embed successful bidder's Social Value commitments into contract terms/ Key Performance Indicators (KPIs). The standard Social Value KPI will be percentage of committed social value delivered. The means of calculation being the monetised value of social value delivered (a) expressed as a percentage of the total value of social value committed at bid stage (b).

From a Services perspective:

- Where successful bidder's Social Value commitments are transposed into contract terms / Key Performance Indicators (KPIs), the contract manager, who is normally embedded within a Service, will monitor supplier performance against contractual KPIs to ensure delivery.

Measuring Social Value

Social Value will be referenced, monetised and measured in accordance with the LGA's standard methodology (see Appendix 1).

Procurement and Contract Management will report Social Value leveraged through procurement by drawing on BCP's contract management network.

Out of Scope

- The monitoring and reporting BCP's Social Value performance at an organisational level.
- The development of a web-platform to encourage external business-related CSR offers to come forward in a fair, transparent and controlled manner.

Appendices

Appendix 1 - National TOMs 2024 Complete procurement measure set (116) LGA

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Tender Response – Part F - Social Value Measures (LGA 2024)

<Insert title of Procurement>

DN XXXXXX

Bidder Name:

Yellow highlighted area for Bidder Name

Instructions

Please add your Company Name into the cell highlighted in yellow above.

Note: Bidders are not 'required' to make any commitment to deliver social value benefits however, failure to do so may have an adverse impact on your score, and potentially your tender outcome. This is more likely if other bidders make stronger commitments than you to deliver social value. Note too that any commitment you make will be transposed into contractual KPIs.

Within worksheet '2 - Calculator' you have the opportunity to make commitments in any number of 116 nationally, pre-defined areas of social value. You are invited to make commitments in any number, any combination of rows.

Make your commitments within worksheet '**2 - Calculator**'. Please complete the yellow cells:

Complete **column I** [Total volume (i.e. number) of Bidder's commitment], and

Complete **column K** [How you will evidence to the council that you have delivered the Social Value that you committed to deliver]

The amount in cell J118 will be carried forward for evaluation.

Do not complete worksheets prefixed 3, 4, 5 or 6. These will be used during contract management.

LGA Ref (Order)	National Toms/Ref	Theme: Outcome	Measure	Proxy (value per unit)	Units (i.e. Unit of Measure)	KPI	Priority	Total volume (i.e. number) of Bidder's commitment	Monetised Social Value committed (£)	How you will evidence to the council that you have delivered the Social Value that you committed to deliver.
10	NT1	Work	Local people employed or retained	£1.00	no. people FTE	Local Employment (no.)	Not Used	£	-	
20	NT1a	Work	Local people employed or retained that are TUPE transfers	£1.00	no. people FTE	Local Employment (no.)	Not Used	£	-	
30	NT128	Work	Local people with disabilities employed or retained	£1.08	no. people FTE	Disabled People (no.)	Not Used	£	-	
40	NT2	Work	Proportion of employees who are local	£0.00	%	Local Employment (no.)	Not Used	£	-	
50	NT91	Work	Employers firms which encourage local employment	£1.00	£ invested inc. time, materials, equipment etc	Local Employment (no.)	Not Used	£	-	
60	NT78	Work	Proportion of leadership positions filled by women	£0.00	%	Leadership Diversity (%)	Not Used	£	-	
70	NT79	Work	Proportion of leadership positions filled by members of ethnic minority groups	£0.00	%	Leadership Diversity (%)	Not Used	£	-	
80	NT3	Work	Long-term unemployed people recruited	£51,561.00	no. people FTE	Unemployed	Not Used	£	-	
90	NT3a	Work	Long-term unemployed armed forces veterans recruited	£51,561.00	no. people FTE	Unemployed	Not Used	£	-	
100	NT3b	Work	Long-term unemployed homeless people recruited	£51,561.00	no. people FTE	Unemployed	Not Used	£	-	
110	NT3c	Work	Long-term unemployed mothers recruited	£51,561.00	no. people FTE	Unemployed	Not Used	£	-	
120	NT3d	Work	Survivors of modern slavery recruited	£51,561.00	no. people FTE	Modern Day Slavery	Not Used	£	-	
130	NT4	Work	Employees recruited who are Not in Education Employment or Training (16-24 y.o.)	£53,013.00	no. people FTE	NEETS (no.)	Not Used	£	-	
140	NT4a	Work	Unemployed 16-25 year old care leavers recruited	£53,013.00	no. people FTE	NEETS (no.)	Not Used	£	-	
150	NT76	Work	Unemployed people recruited	£50,713.00	no. people FTE	Unemployed	Not Used	£	-	
160	NT5	Work	Unemployed ex-offenders aged 18 and over recruited	£55,922.00	no. people FTE	Young Offenders (no.)	Not Used	£	-	
170	NT6	Work	Unemployed individuals with disabilities recruited	£51,889.00	no. people FTE	Disabled People (no.)	Not Used	£	-	
180	NT92	Work	Proportion of employees who are women	£0.00	%	Demographics	Not Used	£	-	
190	NT93	Work	Proportion of employees who are from ethnic minority groups	£0.00	%	Employment	Not Used	£	-	
200	NT94	Work	Recruitment programmes for women in place	£0.00	Y/N	Employment	Not Used	£	-	
210	NT95	Work	Recruitment programmes for people from ethnic minority groups	£0.00	Y/N	Employment	Not Used	£	-	
220	NT9	Work	Accredited training for new employees	£347.00	no. weeks	Training Opportunities (weeks)	Not Used	£	-	
230	NT10	Work	Employment of new apprentices	£309.73	no. weeks	Apprenticeships (weeks)	Not Used	£	-	
240	NT80	Work	Upskilling of existing employees through accredited training	£13.02	no. weeks	Training Opportunities (weeks)	Not Used	£	-	
250	NT81	Work	Upskilling of existing employees through apprenticeships	£30.33	no. weeks	Apprenticeships (weeks)	Not Used	£	-	
260	NT9a	Work	Accredited training for new employees from designated groups	£347.00	no. weeks	Training Opportunities (weeks)	Not Used	£	-	
270	NT10a	Work	Employment of new apprentices from designated groups	£309.73	no. weeks	Apprenticeships (weeks)	Not Used	£	-	
280	NT11	Work	Personalised support to help unemployed people into work	£110.99	no. hrs (total session duration)*no. attendees	Career Support Sessions (hrs)	Not Used	£	-	
290	NT11a	Work	Personalised support to help unemployed people (in designated areas) into work	£110.99	no. hrs (total session duration)*no. attendees	Career Support Sessions (hrs)	Not Used	£	-	
300	NT12	Work	Meaningful unpaid work placements while Not in Employment Education or Training	£96.53	no. weeks	Work Experience (weeks)	Not Used	£	-	
310	NT12a	Work	Meaningful unpaid work placements while NEET in designated areas	£96.53	no. weeks	Work Experience (weeks)	Not Used	£	-	
320	NT13	Work	Meaningful paid work placements	£412.38	no. weeks	Work Experience (weeks)	Not Used	£	-	
330	NT13a	Work	Meaningful paid work placements paying the Real Living Wage+	£467.68	no. weeks	Work Experience (weeks)	Not Used	£	-	
340	NT13b	Work	Meaningful paid work placements for people in designated areas	£412.38	no. weeks	Work Experience (weeks)	Not Used	£	-	
350	NT96	Work	Personalised support to improve career and life skills	£110.99	no. hrs (total session duration)*no. attendees	Career Support Sessions	Not Used	£	-	
360	NT97	Work	Digital literacy support for designated groups	£17.48	no. staff volunteering hours	Volunteer Hours (hrs)	Not Used	£	-	
370	NT8	Work	Support for students at local educational institutions	£17.48	no. staff volunteering hours	Educational Sessions (hrs)	Not Used	£	-	
380	NT98	Work	Expert curriculum support for universities and colleges	£106.34	no. staff expert hours	Expert Hours (hrs)	Not Used	£	-	
390	NT99	Work	Support for enabling visits of school children or local residents	£17.48	no. staff volunteering hours	Volunteer Hours (hrs)	Not Used	£	-	
400	NT100	Work	Employment taster days (project related, sector or industry)	£1.00	£ invested inc. time, materials, equipment etc	Career Support Sessions	Not Used	£	-	
410	NT50	Work	Initiatives to promote local skills and employment	£1.00	£ invested inc. time, materials, equipment etc	Career Support Sessions	Not Used	£	-	
420	NT14	Economy	Spend with VCSEs in the supply chain	£0.12	£	VCSE Spend (£)	Not Used	£	-	
430	NT18	Economy	Spend with local companies in the supply chain	£1.00	£	Local Spend (£)	Not Used	£	-	
440	NT19	Economy	Spend with local SMEs in the supply chain	£1.01	£	MSME Spend (£)	Not Used	£	-	
450	NT101	Economy	Spend with local ethnic minority-owned SMEs in the supply chain	£1.00	£	MSME Spend (£)	Not Used	£	-	
460	NT102	Economy	Spend with local women-owned SMEs in the supply chain	£1.00	£	MSME Spend (£)	Not Used	£	-	
470	NT103	Economy	Meet the buyer events showcasing local supply chain opportunities	£1.00	£ invested inc. time, materials, equipment etc	Supply Chain	Not Used	£	-	
480	NT15	Economy	Expert support to VCSEs and SMEs	£106.34	no. staff expert hours	Expert Hours (hrs)	Not Used	£	-	
490	NT15a	Economy	Expert support to VCSEs and SMEs to achieve net zero carbon	£106.34	no. staff expert hours	Expert Hours (hrs)	Not Used	£	-	
500	NT16	Economy	Support for VCSEs through donations	£1.00	£ invested	Charity Support (£)	Not Used	£	-	
510	NT17	Economy	Support for VCSEs through volunteering	£17.48	no. staff volunteering hours	Volunteer Hours (hrs)	Not Used	£	-	
520	NT20	Economy	Multidimensional wellbeing programme access for staff	£137.50	no. employees provided access	Wellbeing and Diversity	Not Used	£	-	
530	NT55	Economy	Support for common mental health issues	£470.60	no. employees provided access	Wellbeing and Diversity	Not Used	£	-	
540	NT39	Economy	Support for mental health awareness campaigns for staff	£1.00	£ invested inc. time, materials, equipment etc	Wellbeing and Diversity	Not Used	£	-	
550	NT56	Economy	Supply chain organisations implementing relevant mental health standards	£0.00	%	Supply Chain	Not Used	£	-	
560	NT104	Economy	Personalised support to improve financial literacy (including budgeting)	£92.49	no. hrs (total session duration)*no. attendees	Career Support Sessions	Not Used	£	-	
570	NT105	Economy	Expert Equality, Diversity & Inclusion training	£1.00	£ invested inc. time, materials, equipment etc	Wellbeing and Diversity	Not Used	£	-	
580	NT106	Economy	Contributions to programmes which promote gender equity	£1.00	£ invested	Wellbeing and Diversity	Not Used	£	-	
590	NT107	Economy	Accredited Living Wage employer	£0.00	Y/N	Employment	Not Used	£	-	
600	NT42	Economy	Contractors in the supply chain that are Real Living Wage employers	£0.00	Y/N	Employment	Not Used	£	-	
610	NT74	Economy	Support for union recognition agreements and collective bargaining	£0.00	Y/N	Employment	Not Used	£	-	
620	NT75	Economy	Implementation and facilitation of Good and Fair Work charters	£0.00	Y/N	Employment	Not Used	£	-	
630	NT108	Economy	Adoption of ISO20400:2017 standard for sustainable procurement	£0.00	Y/N	Supply Chain	Not Used	£	-	
640	NT61	Economy	Invoices paid within 30 days	£0.00	%	Supply Chain	Not Used	£	-	
650	NT43	Economy	Support to mitigate modern slavery risks in supply chain	£1.00	£ invested inc. time, materials, equipment etc	Modern Day Slavery	Not Used	£	-	
660	NT59	Economy	Supply chain audits that identify and manage the risk of modern slavery	£0.00	no. audits	Modern Day Slavery	Not Used	£	-	
670	NT109	Economy	People employed to identify and manage the risk of modern slavery	£0.00	no.	Modern Day Slavery	Not Used	£	-	
680	NT51	Economy	Initiatives to promote and support responsible business	£1.00	£ invested inc. time, materials, equipment etc	Supply Chain	Not Used	£	-	
690	NT24	Community	Support for community initiatives to reduce crime	£1.00	£ invested inc. time, materials, equipment etc	Community Support (£)	Not Used	£	-	
700	NT28	Community	Support for local community projects through donations	£1.00	£ invested	Community Support (£)	Not Used	£	-	
710	NT29	Community	Support for local community projects through volunteering	£17.48	no. staff volunteering hours	Volunteer Hours (hrs)	Not Used	£	-	
720	NT29a	Community	Support for charities & community projects focused on positive health outcomes	£17.48	no. staff volunteering hours	Volunteer Hours (hrs)	Not Used	£	-	
730	NT30	Community	Support for local community charters/stakeholder plans	£1.00	£ invested inc. time, materials, equipment etc	Community Support (£)	Not Used	£	-	
740	NT110	Community	Support for involvement in cultural events	£1.00	£ invested inc. time, materials, equipment etc	Community Support (£)	Not Used	£	-	
750	NT25	Community	Support for initiatives to tackle homelessness	£1.00	£ invested inc. time, materials, equipment etc	Community Support (£)	Not Used	£	-	
760	NT63	Community	Support for initiatives to help rough sleepers	£1.00	£ invested inc. time, materials, equipment etc	Community Support (£)	Not Used	£	-	
770	NT26	Community	Support for community health or wellbeing interventions	£1.00	£ invested inc. time, materials, equipment etc	Community Support (£)	Not Used	£	-	
780	NT27	Community	Support for initiatives focused on strengthening community networks	£1.00	£ invested inc. time, materials, equipment etc	Community Support (£)	Not Used	£	-	

790	NT52	Community	Initiatives to promote more resilient communities	£1.00	£ invested inc. time, materials, equipment etc	Community Support (£)	Not Used	£	-
800	NT83	Planet	Commitment to measure and disclose scope 1, 2 and selected scope 3 emissions	£0.00	Y/N	Climate	Not Used	£	-
810	NT44a	Planet	Commitment to achieve net zero emissions by 2030	£0.00	Y/N	Climate	Not Used	£	-
820	NT31	Planet	Reductions in scope 1 & 2 CO2e emissions through decarbonisation	£252.11	tCO2e	Carbon Reduction (tCO2e)	Not Used	£	-
830	NT31a	Planet	Reductions in scope 3 CO2e emissions through decarbonisation	£252.11	tCO2e	Carbon Reduction (tCO2e)	Not Used	£	-
840	NT111	Planet	Reductions in upfront carbon emissions in construction (stages A1-5)	£252.11	tCO2e	Carbon Reduction (tCO2e)	Not Used	£	-
850	NT112	Planet	Reductions in embodied CO2e	£252.11	tCO2e	Carbon Reduction (tCO2e)	Not Used	£	-
860	NT82	Planet	Reductions in CO2e through energy efficiency measures on site	£252.11	tCO2e	Carbon Reduction (tCO2e)	Not Used	£	-
870	NT113	Planet	Reductions in CO2e through energy efficiency in building operations	£252.11	tCO2e	Carbon Reduction (tCO2e)	Not Used	£	-
880	NT114	Planet	Buildings meeting an energy efficiency target	£0.00	%	Climate	Not Used	£	-
890	NT32	Planet	Reductions in car miles from a green transport programme	£0.07	miles saved	Car Miles Saved (miles)	Not Used	£	-
900	NT33	Planet	Miles driven using Zero Emission Vehicles	£0.05	miles driven	Car Miles Saved (miles)	Not Used	£	-
910	NT115	Planet	Reductions in freight tonne-kilometres from green logistics plans	£0.17	Tonne-km	Car Miles Saved (miles)	Not Used	£	-
920	NT64	Planet	Contributions to certified carbon offset funds (compliant with UKGBC guidance)	£1.00	£	Climate	Not Used	£	-
930	NT48	Planet	Supply chain carbon certification	£0.00	Y/N	Supply Chain	Not Used	£	-
940	NT116	Planet	Expert support on carbon reduction to SMEs in the supply chain	£1.00	£ invested inc. time, materials, equipment etc	Supply Chain	Not Used	£	-
950	NT35	Planet	Procurement contracts that include sustainable procurement commitments	£0.00	%	Supply Chain	Not Used	£	-
960	NT117	Planet	Support for environmental & biodiversity conservation	£1.00	£ invested inc. time, materials, equipment etc	Climate	Not Used	£	-
970	NT86	Planet	Support for environmental conservation & ecosystem management	£17.48	no. staff volunteering hours	Volunteer Hours (hrs)	Not Used	£	-
980	NT118	Planet	Support for sustainable reforestation or afforestation projects	£1.00	£ invested inc. time, materials, equipment etc	Climate	Not Used	£	-
990	NT119	Planet	Support for green spaces, biodiversity or ecosystems	£1.00	£ invested inc. time, materials, equipment etc	Climate	Not Used	£	-
1000	NT90	Planet	Leadership and advocacy to protect the environment	£106.34	no. staff expert hours	Expert Hours (hrs)	Not Used	£	-
1010	NT120	Planet	Buildings which meet a good water practice benchmark	£0.00	%	Climate	Not Used	£	-
1020	NT121	Planet	Amount of water reduced against a relevant benchmark	£0.11	m3	Climate	Not Used	£	-
1030	NT54	Planet	Retraining workers for a just transition to a net zero economy	£110.99	no. hrs (total session duration)*no. attendees	Career Support Sessions	Not Used	£	-
1040	NT87	Planet	Reductions in plastics used	£116.52	kg	Climate	Not Used	£	-
1050	NT122	Planet	Food waste reductions through donations of surplus to local charities	£1.00	£ invested	Climate	Not Used	£	-
1060	NT88	Planet	Reduce waste through reuse of products and materials	£102.10	tonnes	Waste Reduction (tonnes)	Not Used	£	-
1070	NT68	Planet	Plastic recycling rate	£0.00	%	Climate	Not Used	£	-
1080	NT69	Planet	Expert support to VCSEs and SMEs for the adoption of circular economy solutions	£106.34	no. staff expert hours	Expert Hours (hrs)	Not Used	£	-
1090	NT71	Planet	Spend within local circular economy partnerships	£1.00	£	Climate	Not Used	£	-
1100	NT72	Planet	Hard-to-recycle waste diverted from landfill/incineration	£102.10	tonnes	Waste Reduction (tonnes)	Not Used	£	-
1110	NT123	Planet	Waste management verification policies	£0.00	Y/N	Waste Reduction	Not Used	£	-
1120	NT124	Planet	Buildings which meet a good waste practice benchmark	£0.00	%	Waste Reduction	Not Used	£	-
1130	NT125	Planet	Waste diverted against a relevant benchmark	£0.00	%	Waste Reduction	Not Used	£	-
1140	NT126	Planet	Construction waste diverted against a relevant benchmark	£102.10	tonnes	Waste Reduction (tonnes)	Not Used	£	-
1150	NT127	Planet	Action plan for tracking & reducing food waste on site	£0.00	Y/N	Waste Reduction	Not Used	£	-
1160	NT53	Planet	Initiatives to safeguard the environment	£1.00	£ invested inc. time, materials, equipment etc	Climate	Not Used	£	-
Total Monetised Social Value committed (£)				Total Monetised Social Value committed (£)		Total Monetised Social Value committed (£)		£	-

National Toms/Ref	Theme: Outcome	Measure	Evidence (narrative, data and information)
NT1	Work	Local people employed or retained	
NT1a	Work	Local people employed or retained that are TUPE transfers	
NT128	Work	Local people with disabilities employed or retained	
NT2	Work	Proportion of employees who are local	
NT91	Work	Employers fairs which encourage local employment	
NT78	Work	Proportion of leadership positions filled by women	
NT79	Work	Proportion of leadership positions filled by members of ethnic minority groups	
NT3	Work	Long-term unemployed people recruited	
NT3a	Work	Long-term unemployed armed forces veterans recruited	
NT3b	Work	Long-term unemployed homeless people recruited	
NT3c	Work	Long-term unemployed mothers recruited	
NT3d	Work	Survivors of modern slavery recruited	
NT4	Work	Employees recruited who are Not in Education Employment or Training (16-24 y.o.)	
NT4a	Work	Unemployed 16-25 year old care leavers recruited	
NT76	Work	Unemployed people recruited	
NT5	Work	Unemployed ex-offenders aged 18 and over recruited	
NT6	Work	Unemployed individuals with disabilities recruited	
NT92	Work	Proportion of employees who are women	
NT93	Work	Proportion of employees who are from ethnic minority groups	
NT94	Work	Recruitment programmes for women in place	
NT95	Work	Recruitment programmes for people from ethnic minority groups	
NT9	Work	Accredited training for new employees	
NT10	Work	Employment of new apprentices	
NT80	Work	Upskilling of existing employees through accredited training	
NT81	Work	Upskilling of existing employees through apprenticeships	
NT9a	Work	Accredited training for new employees from designated groups	
NT10a	Work	Employment of new apprentices from designated groups	
NT11	Work	Personalised support to help unemployed people into work	
NT11a	Work	Personalised support to help unemployed people (in designated areas) into work	
NT12	Work	Meaningful unpaid work placements while Not in Employment Education or Training	
NT12a	Work	Meaningful unpaid work placements while NEET in designated areas	
NT13	Work	Meaningful paid work placements	
NT13a	Work	Meaningful paid work placements paying the Real Living Wage+	
NT13b	Work	Meaningful paid work placements for people in designated areas	
NT96	Work	Personalised support to improve career and life skills	
NT97	Work	Digital literacy support for designated groups	
NT8	Work	Support for students at local educational institutions	
NT98	Work	Expert curriculum support for universities and colleges	
NT99	Work	Support for enabling visits of school children or local residents	
NT100	Work	Employment taster days (project related, sector or industry)	
NT50	Work	Initiatives to promote local skills and employment	

National Toms/Ref	Theme: Outcome	Measure	Evidence (narrative, data and information)
NT14	Economy	Spend with VCSEs in the supply chain	
NT18	Economy	Spend with local companies in the supply chain	
NT19	Economy	Spend with local SMEs in the supply chain	
NT101	Economy	Spend with local ethnic minority-owned SMEs in the supply chain	
NT102	Economy	Spend with local women-owned SMEs in the supply chain	
NT103	Economy	Meet the buyer events showcasing local supply chain opportunities	
NT15	Economy	Expert support to VCSEs and SMEs	
NT15a	Economy	Expert support to VCSEs and SMEs to achieve net zero carbon	
NT16	Economy	Support for VCSEs through donations	
NT17	Economy	Support for VCSEs through volunteering	
NT20	Economy	Multidimensional wellbeing programme access for staff	
NT55	Economy	Support for common mental health issues	
NT39	Economy	Support for mental health awareness campaigns for staff	
NT56	Economy	Supply chain organisations implementing relevant mental health standards	
NT104	Economy	Personalised support to improve financial literacy (including budgeting)	
NT105	Economy	Expert Equality, Diversity & Inclusion training	
NT106	Economy	Contributions to programmes which promote gender equity	
NT107	Economy	Accredited Living Wage employer	
NT42	Economy	Contractors in the supply chain that are Real Living Wage employers	
NT74	Economy	Support for union recognition agreements and collective bargaining	
NT75	Economy	Implementation and facilitation of Good and Fair Work charters	
NT108	Economy	Adoption of ISO20400:2017 standard for sustainable procurement	
NT61	Economy	Invoices paid within 30 days	
NT43	Economy	Support to mitigate modern slavery risks in supply chain	
NT59	Economy	Supply chain audits that identify and manage the risk of modern slavery	
NT109	Economy	People employed to identify and manage the risk of modern slavery	
NT51	Economy	Initiatives to promote and support responsible business	










National Toms/Ref	Theme: Outcome	Measure	Evidence (narrative, data and information)
NT24	Community	Support for community initiatives to reduce crime	
NT28	Community	Support for local community projects through donations	
NT29	Community	Support for local community projects through volunteering	
NT29a	Community	Support for charities & community projects focused on positive health outcomes	
NT30	Community	Support for local community charters/stakeholder plans	
NT110	Community	Support for involvement in cultural events	
NT25	Community	Support for initiatives to tackle homelessness	
NT63	Community	Support for initiatives to help rough sleepers	
NT26	Community	Support for community health or wellbeing interventions	
NT27	Community	Support for initiatives focused on strengthening community networks	
NT52	Community	Initiatives to promote more resilient communities	

National Toms/Ref	Theme: Outcome	Measure	Evidence (narrative, data and information)
NT83	Planet	Commitment to measure and disclose scope 1, 2 and selected scope 3 emissions	
NT44a	Planet	Commitment to achieve net zero emissions by 2030	
NT31	Planet	Reductions in scope 1 & 2 CO2e emissions through decarbonisation	
NT31a	Planet	Reductions in scope 3 CO2e emissions through decarbonisation	
NT111	Planet	Reductions in upfront carbon emissions in construction (stages A1-5)	
NT112	Planet	Reductions in embodied CO2e	
NT82	Planet	Reductions in CO2e through energy efficiency measures on site	
NT113	Planet	Reductions in CO2e through energy efficiency in building operations	
NT114	Planet	Buildings meeting an energy efficiency target	
NT32	Planet	Reductions in car miles from a green transport programme	
NT33	Planet	Miles driven using Zero Emission Vehicles	
NT115	Planet	Reductions in freight tonne-kilometres from green logistics plans	
NT64	Planet	Contributions to certified carbon offset funds (compliant with UKGBC guidance)	
NT48	Planet	Supply chain carbon certification	
NT116	Planet	Expert support on carbon reduction to SMEs in the supply chain	
NT35	Planet	Procurement contracts that include sustainable procurement commitments	
NT117	Planet	Support for environmental & biodiversity conservation	
NT86	Planet	Support for environmental conservation & ecosystem management	
NT118	Planet	Support for sustainable reforestation or afforestation projects	
NT119	Planet	Support for green spaces, biodiversity or ecosystems	
NT90	Planet	Leadership and advocacy to protect the environment	
NT120	Planet	Buildings which meet a good water practice benchmark	
NT121	Planet	Amount of water reduced against a relevant benchmark	
NT54	Planet	Retraining workers for a just transition to a net zero economy	
NT87	Planet	Reductions in plastics used	
NT122	Planet	Food waste reductions through donations of surplus to local charities	
NT88	Planet	Reduce waste through reuse of products and materials	
NT68	Planet	Plastic recycling rate	
NT69	Planet	Expert support to VCSEs and SMEs for the adoption of circular economy solutions	
NT71	Planet	Spend within local circular economy partnerships	
NT72	Planet	Hard-to-recycle waste diverted from landfill/incineration	
NT123	Planet	Waste management verification policies	
NT124	Planet	Buildings which meet a good waste practice benchmark	
NT125	Planet	Waste diverted against a relevant benchmark	
NT126	Planet	Construction waste diverted against a relevant benchmark	
NT127	Planet	Action plan for tracking & reducing food waste on site	
NT53	Planet	Initiatives to safeguard the environment	

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Proposal Title: Social Value Statement for BCP Council

Impact Summary

Climate Change & Energy	Green - Only positive impacts identified	
Communities & Culture	Green - Only positive impacts identified	
Waste & Resource Use	Green - Only positive impacts identified	
Economy	Green - Only positive impacts identified	
Health & Wellbeing	Green - Only positive impacts identified	
Learning & Skills	Green - Only positive impacts identified	
Natural Environment	Green - Only positive impacts identified	
Sustainable Procurement	No positive or negative impacts identified	
Transport & Accessibility	No positive or negative impacts identified	

Answers provided indicate that the score for the carbon footprint of the proposal is: **0**

Answers provided indicate that the carbon footprint of the proposal is:	Low	
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Proposal Title: Social Value Statement for BCP CouncilProposal ID: **763**Proposal Title: **Social Value Statement for BCP Council**Type of Proposal: **Policy**

Brief description:

Not strictly a 'policy' but appears to be best fit. BCP Council does not have a Social Value Policy nor a Social Value Statement. In June 2025, CMB convened a Social Value Working Group to develop the Council's Social Value Statement, aligned to priorities within the Corporate Plan and BCP's Procurement and Contract Management Strategy.

Proposer's Name: **Stuart Bickel**Proposer's Directorate: **Direct Report to Chief Executive**Proposer's Service Unit: **Finance, Estates & Benefits**Estimated cost (£): **No Cost**

If known, the cost amount (£):

Ward(s) Affected (if applicable):

All Wards

Sustainable Development Goals (SDGs) supported by the proposal:

1. No Poverty 3. Good Health and Well Being 5. Gender Equality 8. Decent Work and Economic Growth 9. Industry, Innovation and Infrastructure 10. Reduced Inequalities 11. Sustainable Cities and Communities 13. Climate Action

Proposal Title: Social Value Statement for BCP Council

Climate Change & Energy

Is the proposal likely to have any impacts (positive or negative) on addressing the causes and effects of climate change? **Yes**

If the answer was No, then the explanation is below (in this case there are no answers to subsequent questions in this section):

- 1) Has the proposal accounted for the potential impacts of climate change, e.g. flooding, storms or heatwaves? **Yes**
- 2) Does it assist reducing CO2 and other Green House Gas (GHG) emissions? E.g. reduction in energy or transport use, or waste produced. **Yes**
- 3) Will it increase energy efficiency (e.g. increased efficiency standards / better design / improved construction technologies / choice of materials) and/or reduce energy consumption? **Yes**
- 4) Will it increase the amount of energy obtained from renewable and low carbon sources? **Yes**

How was the overall impact of the proposal on its ability to positively address the cause and effects of climate change rated?

Green - Only positive impacts identified



The reasoning for the answer (details of impacts including evidence and knowledge gaps):

The sustainability impact of the decision being sought is beneficial. Social value measures include 37 that are geared specifically towards improving 'Planet' outcomes

Details of proposed mitigation/remedial action and monitoring (inc. timescales, responsible officers, related business plans etc):

Proposal Title: Social Value Statement for BCP Council

Communities & Culture

Is the proposal likely to impact (positively or negatively) on the development of safe, vibrant, inclusive and engaged communities? **Yes**

If the answer was No, then the explanation is below (there are no answers to subsequent questions in this section):

- 1) Will it help maintain and expand vibrant voluntary and community organisations? **Yes**
- 2) Will it promote a safe community environment? **Yes**
- 3) Will it promote and develop cultural activities? **Yes**

How would the overall impact of the proposal on the development of safe, vibrant, inclusive and engaged communities be rated?

Green - Only positive impacts identified



Reasoning for the answer (details of impacts including evidence and knowledge gaps):

The impact of the decision being sought is beneficial. There are 116 social value measures in the standard LGA tool, 11 of which are geared towards improving community outcomes.

Details of proposed mitigation/remedial action and monitoring (inc. timescales, responsible officers, related business plans etc):

Proposal Title: Social Value Statement for BCP Council

Waste & Resource Use

Is the proposal likely to have any impacts (positive or negative) on waste resource use or production and consumption? **Yes**

If the answer was No, then the explanation is below (there are no answers to subsequent questions in this section):

- 1) Will it prevent waste or promote the reduction, re-use, recycling or recovery of materials? **Yes**
- 2) Will it use sustainable production methods or reduce the need for resources? **Yes**
- 3) Will it manage the extraction and use of raw materials in ways that minimise depletion and cause no serious environmental damage? **Yes**
- 4) Will it help to reduce the amount of water abstracted and / or used? **Yes**

How would the overall impact of the proposal on the sustainable production and consumption of natural resources be rated?

Green - Only positive impacts identified



The reasoning for the answer (details of impacts including evidence and knowledge gaps):

The impact of the decision being sought is beneficial. There are 116 social value measures in the standard LGA tool, 14 of which are geared specifically towards reducing waste and resource use impacts. Others are geared towards reducing energy consumption.

Details of proposed mitigation/remedial action and monitoring (inc. timescales, responsible officers, related business plans etc):

Proposal Title: Social Value Statement for BCP Council

Economy

Is the proposal likely to impact (positively or negatively) on the area's ability to support, maintain and grow a sustainable, diverse and thriving economy? **Yes**

If the answer was No, then the explanation is below (there are no answers to subsequent questions in this section):

- 1) Will the proposal encourage local business creation and / or growth?
Yes
- 2) Will the proposal enable local jobs to be created or retained?
Yes
- 3) Will the proposal promote sustainable business practices?
Yes

=How would the overall impact of the proposal on it's potential to support and maintain a sustainable, diverse and thriving economy be rated?

Green - Only positive impacts identified



The reasoning for the answer (details of impacts including evidence and knowledge gaps):

The impact of the decision being sought is beneficial. There are 116 social value measures in the standard LGA tool, 27 of which are geared specifically towards delivering economic benefits, with a further 41 geared towards improving workplace / employment standards.

Details of proposed mitigation/remedial action and monitoring (inc. timescales, responsible officers, related business plans etc):

Proposal Title: Social Value Statement for BCP Council

Health & Wellbeing

Is the proposal likely to impact (positively or negatively) on the creation of a inclusive and healthy social and physical environmental for all? **Yes**

If the answer was No, then the explanation is below (there are no answers to subsequent questions in this section):

- 1) Will the proposal contribute to improving the health and wellbeing of residents or staff?
Yes
- 2) Will the proposal contribute to reducing inequalities?
Yes
- 3) Will the proposal contribute to a healthier and more sustainable physical environment for residents or staff?
Yes

How would the overall impact of the proposal on the creation of a fair and healthy social and physical environmental for all be rated?

Green - Only positive impacts identified



The reasoning for the answer (details of impacts including evidence and knowledge gaps):

The health and wellbeing impact of the decision being sought is beneficial. Social value measures include 6 that are geared specifically towards improving health and wellbeing outcomes.

Details of proposed mitigation/remedial action and monitoring (inc. timescales, responsible officers, related business plans etc):

Proposal Title: Social Value Statement for BCP Council

Learning & Skills

Is the proposal likely to impact (positively or negatively) on a culture of ongoing engagement and excellence in learning and skills? **Yes**

If the answer was No, then the explanation is below (there are no answers to subsequent questions in this section):

- 1) Will it provide and/or improve opportunities for formal learning?
Yes
- 2) Will it provide and/or improve community learning and development?
Yes
- 3) Will it provide and/or improve opportunities for apprenticeships and other skill based learning?
Yes

How would the overall impact of the proposal on the encouragement of learning and skills be rated?

Green - Only positive impacts identified



The reasoning for the answer (details of impacts including evidence and knowledge gaps):

The learning and skills impact of the decision being sought is beneficial. Social value measures include 16 that are geared specifically towards improving learning and skills outcomes

Details of proposed mitigation/remedial action and monitoring (inc. timescales, responsible officers, related business plans etc):

Proposal Title: Social Value Statement for BCP Council

Natural Environment

Is the proposal likely to impact (positively or negatively) on the protection or enhancement of local biodiversity or the access to and quality of natural environments?

Yes

If the answer was No, then the explanation is below (there are no answers to subsequent questions in this section):

- 1) Will it help protect and improve biodiversity i.e. habitats or species (including designated and non-designated)? **Yes**
- 2) Will it improve access to and connectivity of local green spaces whilst protecting and enhancing them? **Yes**
- 3) Will it help protect and enhance the landscape quality and character?
Yes
- 4) Will it help to protect and enhance the quality of the area's air, water and land?
Yes

How would the overall impact of your proposal on the protection and enhancement of natural environments be rated?

Green - Only positive impacts identified



The reasoning for the answer (details of impacts including evidence and knowledge gaps):

The natural environment impact of the decision being sought is beneficial. Social value measures include 37 that are geared specifically towards improving 'Planet' outcomes

Details of proposed mitigation/remedial action and monitoring (inc. timescales, responsible officers, related business plans etc):

Proposal Title: Social Value Statement for BCP Council

Sustainable Procurement

Does your proposal involve the procurement of goods, services or works? **No**

If the answer was No, then the explanation is below (there are no answers to subsequent questions in this section):

The Social Value Statement will inform how procurements are conducted. In itself it does not require the procurement of any goods, works or services.

Has or is it intended that the Strategic Procurement team be consulted?

If the Strategic Procurement team was not consulted, then the explanation for this is:

- 1) Do the Government Buying Standards (GBS) apply to goods and/or services that are planned to be bought?
- 2) Has sustainable resource use (e.g. energy & water consumption, waste streams, minerals use) been considered for whole life-cycle of the product/service/work?
- 3) Has the issue of carbon reduction (e.g. energy sources, transport issues) and adaptation (e.g. resilience against extreme weather events) been considered in the supply chain?
- 4) Is the product/service fairly traded i.e. ensures good working conditions, social benefits e.g. Fairtrade or similar standards?
- 5) Has the lotting strategy been optimised to improve prospects for local suppliers and SMEs?
- 6) If aspects of the requirement are unsustainable then is continued improvement factored into your contract with KPIs, and will this be monitored?

How is the overall impact of your proposal on procurement which supports sustainable resource use, environmental protection and progressive labour standards been rated?

No positive or negative impacts identified



The reasoning for the answer (details of impacts including evidence and knowledge gaps):



Proposal Title: Social Value Statement for BCP Council

Details of proposed mitigation/remedial action and monitoring (inc. timescales, responsible officers, related business plans etc):

Proposal Title: Social Value Statement for BCP Council

Transport & Accessibility

Is the proposal likely to have any impacts (positive or negative) on the provision of sustainable, accessible, affordable and safe transport services - improving links to jobs, schools, health and other services? **No**

If the answer was No, then the explanation is below (there are no answers to subsequent questions in this section):

Whilst i have responded 'No', the social value measures do include a few that refer to reduced travel requirements within the Planet measures.

- 1) Will it support and encourage the provision of sustainable and accessible modes of transport (including walking, cycling, bus, trains and low emission vehicles)?
- 2) Will it reduce the distances needed to travel to access work, leisure and other services?
- 3) Will it encourage affordable and safe transport options?

How would the overall impact of your proposal on the provision of sustainable, accessible, affordable and safe transport services be rated?

No positive or negative impacts identified



The reasoning for the answer (details of impacts including evidence and knowledge gaps):

Details of proposed mitigation and monitoring (inc. timescales, responsible officers, related business plans etc):

Equality Impact Assessment: Conversation Screening Tool

The Council is legally required by the Equality Act 2010 to evidence how it has considered its equality duties in its decision-making process.

The Council must have due regard to the need to -

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to -

- (a) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;
- (b) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;
- (c) encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

A link to the full text of [s149 of the Equality Act 2010](#) which must be considered when making decisions.

1	What is being reviewed?	Statement BCP's Social Value Statement
		<p>It is best practice for contracting authorities to publish a Social Value Statement or Social Value Policy to communicate their approach to social value.</p> <p>BCP has not had such a Social Value Statement or Policy before.</p> <p>In June 2025, CMB convened a Social Value Working Group to develop the Council's Social Value Statement, aligned to priorities within the Corporate Plan and BCP's Procurement and Contract Management Strategy.</p> <p>BCP's Social Value Statement reflects learning from other councils and best practice promoted by the Local Government Association.</p>
2	What changes are being made?	<p>A Social Value Statement sets out how the Council will consider and maximise economic, social and environmental benefits ("public value") through its activities.</p> <p>BCP Council's Social Value Statement adopts the full set of 116 Local Government Association (LGA) social value measures, structured around outcomes relating to:</p> <ul style="list-style-type: none"> • Jobs – including employment, skills, apprenticeships and local labour opportunities. • Growth – supporting local SMEs, VCSEs and supply-chain resilience. • Social – including community participation, support for vulnerable residents, and improving wellbeing. • Environment – including carbon reduction, biodiversity, waste reduction, and sustainable practices.

Commented [PQ1]: An EIA should be able to be read as a standalone document, so anyone can understand it. Please expand more on what a Social Value Statement is, and more information about what BCP's statement includes (e.g. priorities). Without this, it's tricky to evaluate what the impacts of different protected groups may be.

		<ul style="list-style-type: none"> • Innovation – enabling suppliers to propose innovative approaches that align with BCP priorities. <p>The Statement provides a consistent organisation-wide approach that supports the Corporate Plan, the Procurement and Contract Management Strategy, the Planning function, Economic Development objectives, and community-based initiatives. It also clarifies how unsolicited CSR offers will be managed transparently.</p> <p>These priorities create opportunities for different groups in the community (including protected groups and locally defined groups) to benefit from employment, skills, community-support and environmental improvements generated through procurement and commissioning.</p>
3	Service Unit:	Finance, Estates and Benefits
4	Participants in the conversation:	<p>Most recently (on 30.03.2026):</p> <ul style="list-style-type: none"> • Stuart Bickel • Cat McMillan • Andrew Cox <p>And previously, spanning 3 meetings between July 2025 and September 2025, all members of BCP's Social Value Working Group comprising:</p> <ul style="list-style-type: none"> • Stuart Bickel • Cat McMillan • Andrew Cox • Caroline Peach • Catherine Stark • Christine Eyre • Gail Scholes • Hannah Wilson • Jan Hill • Kate Langdown • Kelly Deane • Martin Whitchurch • Ruth Spencer • Ruth Wharton • Zena Dighton <p>The Social Value Statement was approved by:</p> <ul style="list-style-type: none"> • Procurement Board on 13.10.2025 • Procurement Portfolio Holder, Jeff Hanna, on 14.10.2025 • Corporate Management Board on 06.01.2026
5	Conversation date/s:	<p>Most recently 30 March 2026</p> <p>Previously all meetings of the Social Value Work Group held from July 2025 to September 2025.</p>
6	Do you know your current or potential client base? Who are the key stakeholders?	<p>Officers and Members throughout the council. Businesses / suppliers. All those who live in, work or visit the BCP area. Community and Voluntary Sector.</p> <p>BCP has an ageing population, with a higher-than-average proportion of residents aged over 65. Some parts of the area experience significant deprivation, including lower incomes,</p>

		<p>lower skills levels and unemployment. There are also diverse communities including ethnic minority groups, people with disabilities, carers, armed forces veterans, care-experienced young people, and areas with variable economic opportunity.</p> <p>These demographic factors indicate that social value priorities related to jobs, skills development, community wellbeing, support for vulnerable individuals and environmental quality are likely to have varying impacts across different groups and may offer benefits to those experiencing socio-economic disadvantage.</p>
7	<p>Do different groups have different needs or experiences? age (young/old), disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation, members of the armed forces community, any other factors/groups e.g. socioeconomic status, carers, human rights.</p>	<p>Consideration has been informed by the EHRC Six Domains (education; work; living standards; health; justice and personal security; and participation), noting where the Social Value Statement may support improved outcomes, particularly through measures relating to employment, skills, community participation and wellbeing.</p> <p>The following groups have been considered:</p> <ul style="list-style-type: none"> • <i>age (young/old)</i> – no different needs or experiences identified • <i>disability</i> - no different needs or experiences identified • <i>gender reassignment</i> - no different needs or experiences identified • <i>marriage and civil partnership</i> - no different needs or experiences identified • <i>pregnancy and maternity</i> - no different needs or experiences identified • <i>race</i> - no different needs or experiences identified • <i>religion or belief</i> - no different needs or experiences identified • <i>sex</i> - no different needs or experiences identified • <i>sexual orientation</i> - no different needs or experiences identified <p><u>Local protected groups</u></p> <ul style="list-style-type: none"> • <i>Armed forces veterans</i> – support may be required moving into non-military employment as part of the Local Authority's duties under the Armed Forces Covenant • <i>Carers</i> - no different needs or experiences identified • <i>Children in care and care experienced young people</i> – no different needs or experiences identified. • <i>Socio-economic status</i> – no different needs or experiences identified • <i>Local businesses</i> – this group would benefit from support to help them recognise what is different about bidding for and winning public sector contracts. • <i>Community organisations</i> – this group would benefit from support to help them recognise what is different about bidding for and winning public sector contracts. • <i>any other factors/groups</i> – modern slavery is a known risk in supply chains. • The social value statement and adoption of the standard national Themes, Outcomes and Measures (TOMs) presents an opportunity to provide enhanced support and opportunity for the groups identified in this section through the delivery of social value commitments as part of the tendering and commissioning process.

		<p>The Social Value Statement's priorities, particularly around employment, apprenticeships, skills development, community wellbeing and environmental improvements, may have different levels of impact across protected groups and local groups.</p> <p>For example:</p> <ul style="list-style-type: none"> • Young people, particularly those not in education, employment or training, may benefit from apprenticeships, entry-level roles and training commitments included within the LGA social value measures. • People with disabilities may benefit from measures relating to inclusive employment practices and workplace adjustments. • People from lower socio-economic backgrounds may benefit from commitments relating to job creation, skills development and community investment. • Armed forces veterans may benefit from employment and resettlement-related measures, in line with the Armed Forces Covenant. • Care-experienced young people may benefit from commitments that support training, mentoring and supported employment opportunities. <p>The Statement uses the LGA "Themes, Outcomes and Measures (TOMs)" framework, which is a nationally recognised set of 116 measures used by local authorities to evaluate and report social value outcomes. The TOMs framework ensures consistency and comparability and makes it easier to identify local benefits for different communities.</p>
8	<p>Will this change affect any service users?</p>	<p>No.</p> <p>The council's supply chain isn't a "service user" – and individual suppliers, in their capacity as suppliers, are not "service users".</p> <p>The Council's Procurement and Contract Management team provide a service to suppliers by connecting suppliers with opportunities to submit bids and win contracts.</p>
9	<p>[If the answer to any of the questions above is 'don't know' then you need to gather more evidence. The best way to do this is to use forms 2 and 3. <i>*Please delete prompts before publishing*</i></p>	

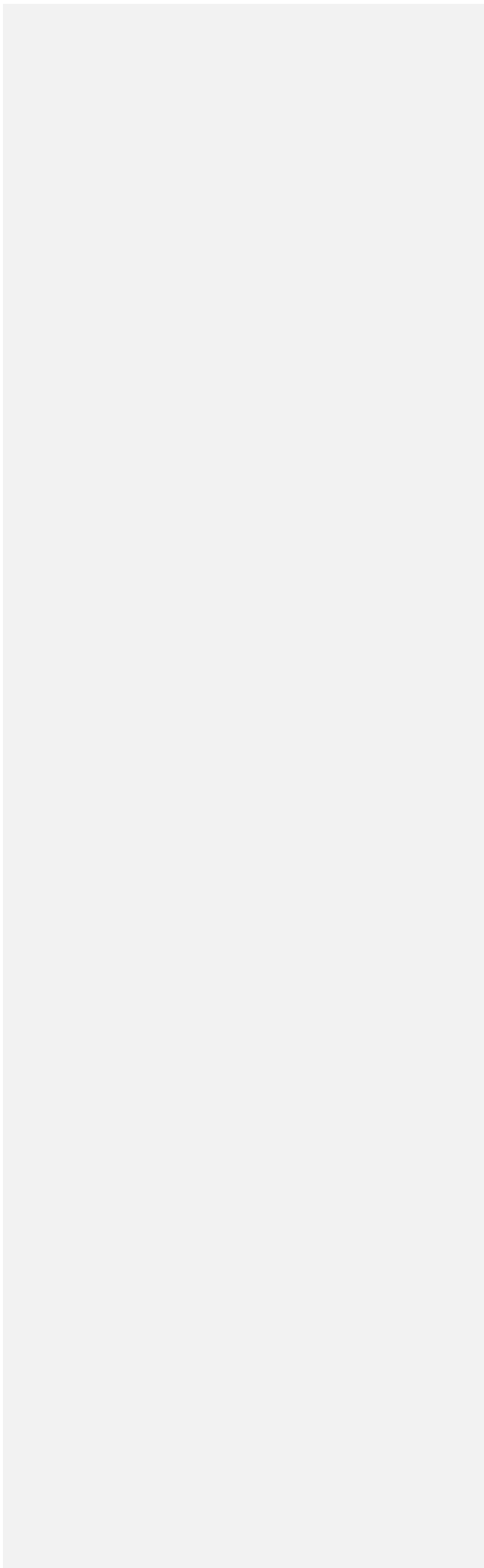
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10	<p>What are the benefits or positive equality impacts of the change on current or potential users?</p>	<p>Because the Statement promotes job creation, apprenticeships, training opportunities, community engagement and environmental improvements, there is potential for positive impacts on groups who may disproportionately face barriers to employment, skills development or community participation.</p> <p>These include:</p> <ul style="list-style-type: none"> • Young people (particularly those seeking apprenticeships). • People with disabilities, where suppliers commit to inclusive employment practices.
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		<ul style="list-style-type: none"> • People from lower income backgrounds, through improved access to jobs and skills. • Ethnic minority groups, where targeted outreach and inclusive recruitment practices are used. • Armed forces veterans, who may benefit from employment and support pathways. • Care-experienced young people, through mentoring and employment commitments. <p>While the Social Value Statement itself does not set mandatory quotas, its use of the TOMs framework encourages suppliers to deliver targeted benefits that can address disadvantage and inequity</p> <p>Benefits or positive equality impacts <u>have not</u> been identified for the nine different groups of people with protected characteristics.</p> <p>Benefits or positive equality impacts <u>have</u> been identified for some of the local protected groups:</p> <ul style="list-style-type: none"> • Armed forces veterans – positive impact through improved local employment prospects for unemployed. • Local businesses – positive impacts identified such as local market development (through developing a stronger shared understanding of social value and how it is delivered and who it benefits. Unsuccessful feedback letters are also provided by BCP to unsuccessful bidders who bid but don't win contracts. Feedback is designed to improve the quality of future bids. Early market engagement is also used to shape and influence what the market offers so that there is a better match between what BCP requires and what the market provides). EME also leads to business growth. • any other factors/groups – modern slavery is a known risk in supply chains. Four of the measures address aspects of modern slavery. <p>It is not possible to specifically quantify the individual benefits for particular groups as this is a blanket statement in relation to our commissioning and procurement processes and intentions. We would anticipate that specific benefits would be identified through each individual procurement exercise rather than the statement itself.</p> <p>Individual procurements undertaken under the Social Value Statement will include separate equality assessments where the scale, nature or beneficiaries of the contract indicate a potential impact on people with protected characteristics.</p>
11	What are the negative impacts of the change on current or potential users?	There are no identified negative equality impacts of the change on current or potential users.
12	Will the change affect employees?	The change means that officers in Procurement and Contract Management have a better-defined framework within which to operate. This is considered a positive impact as it reduces / removes ambiguity and improves accountability.

		Consultation with Procurement Board and latterly CMB did not raise any further impacts of employees.
13	Will the change affect the wider community?	The change means that the wider community (suppliers and residents) are better informed about BCP's approach to delivering social value. This is considered a positive impact as it reduces / removes ambiguity and improves accountability.
14	What mitigating actions are planned or already in place for those negatively affected by this change?	No requirements for mitigating actions have been identified
15	Summary of Equality Implications:	<p><u>Impact on people with protected characteristics</u> The Social Value Statement is not forecast to have any impact, positive or negative on any group of people with protected characteristics and therefore no mitigating actions/resolutions have been identified as needed.</p> <p><u>Impact on local protected groups</u> Benefits have been identified that relate to:</p> <ul style="list-style-type: none"> • improved local employment prospects • local market development <p>Overall, the Social Value Statement is expected to have a neutral or positive equality impact. It does not restrict opportunities for any protected group and instead encourages suppliers to deliver commitments that support employment, skills, community wellbeing and environmental outcomes.</p> <p>The Statement creates opportunities for positive impacts on groups who may experience disadvantage, including young people, disabled people, veterans, care-experienced young people and those from lower socio-economic backgrounds. However, as the Statement provides a framework rather than specific projects, the scale of these impacts will vary and will be more precisely evidenced at the point of each individual procurement exercise.</p> <p>No negative equality impacts have been identified. No mitigating actions are required at this stage, although individual procurements will include their own equality considerations and mitigation where relevant.</p> <p>Individual procurements undertaken under the Social Value Statement will include separate equality assessments where the scale, nature or beneficiaries of the contract indicate a potential impact on people with protected characteristics.</p>

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Complete procurement measure set (116)									
Order	NT/Ref	Theme: Outcome	Measure	Proxy	Units	Mandatory	KPI	Priority	
10	NT1	Work	Local people employed or retained		£1.00 no. people FTE	false	Local Employment (no.)	1	1
20	NT1a	Work	Local people employed or retained that are TUPE transfers		£1.00 no. people FTE	false	Local Employment (no.)	1	1
30	NT128	Work	Local people with disabilities employed or retained		£1.08 no. people FTE	false	Disabled People (no.)	1	1
40	NT2	Work	Proportion of employees who are local		£0.00 %	false		1	1
50	NT91	Work	Employers fairs which encourage local employment		£1.00 £ invested inc. time, materials, equipment etc	false		1	1
60	NT92	Work	Proportion of leadership positions filled by women		£0.00 %	false		1	1
70	NT79	Work	Proportion of leadership positions filled by members of ethnic mix		£0.00 %	false		1	1
80	NT3	Work	Long-term unemployed people recruited		£51,561.00 no. people FTE	false	Long Term Unemployed (no.)	1	1
90	NT3a	Work	Long-term unemployed armed forces veterans recruited		£51,561.00 no. people FTE	false	Long Term Unemployed (no.)	1	1
100	NT3b	Work	Long-term unemployed homeless people recruited		£51,561.00 no. people FTE	false	Long Term Unemployed (no.)	1	1
110	NT3c	Work	Long-term unemployed mothers recruited		£51,561.00 no. people FTE	false	Long Term Unemployed (no.)	1	1
120	NT3d	Work	Survivors of modern slavery recruited		£51,561.00 no. people FTE	false		1	1
130	NT4	Work	Employees recruited who are Not in Education Employment or Trainee		£53,013.00 no. people FTE	false	NEETS (no.)	1	1
140	NT4a	Work	Unemployed 16-25 year old care leavers recruited		£53,013.00 no. people FTE	false	NEETS (no.)	1	1
150	NT76	Work	Unemployed people recruited		£50,713.00 no. people FTE	false		1	1
160	NT5	Work	Unemployed ex-offenders aged 18 and over recruited		£55,922.00 no. people FTE	false	Young Offenders (no.)	1	1
170	NT6	Work	Unemployed individuals with disabilities recruited		£51,889.00 no. people FTE	false	Disabled People (no.)	1	1
180	NT92	Work	Proportion of employees who are women		£0.00 %	false		1	1
190	NT93	Work	Proportion of employees who are from ethnic minority groups		£0.00 %	false		1	1
200	NT94	Work	Recruitment programmes for women in place		£0.00 Y/N	false		1	1
210	NT95	Work	Recruitment programmes for people from ethnic minority groups		£0.00 Y/N	false		1	1
220	NT9	Work	Accredited training for new employees		£347.00 no. weeks	false	Training Opportunities (weeks)	1	1
230	NT10	Work	Employment of new apprentices		£309.73 no. weeks	false	Apprenticeships (weeks)	1	1
240	NT80	Work	Upskilling of existing employees through accredited training		£13.02 no. weeks	false	Training Opportunities (weeks)	1	1
250	NT81	Work	Upskilling of existing employees through apprenticeships		£20.23 no. weeks	false	Apprenticeships (weeks)	1	1
260	NT9a	Work	Accredited training for new employees from designated groups		£347.00 no. weeks	false	Training Opportunities (weeks)	1	1
270	NT10a	Work	Employment of new apprentices from designated groups		£309.73 no. weeks	false	Apprenticeships (weeks)	1	1
280	NT11	Work	Personalised support to help unemployed people into work		£110.99 no. hrs (total session duration)*no. attendees	false	Career Support Sessions (hrs)	1	1
290	NT11a	Work	Personalised support to help unemployed people (in designated areas)		£110.99 no. hrs (total session duration)*no. attendees	false	Career Support Sessions (hrs)	1	1
300	NT12	Work	Meaningful unpaid work placements while NOT in Employment Edu		£96.53 no. weeks	false	Work Experience (weeks)	1	1
310	NT12a	Work	Meaningful unpaid work placements while NEET in designated area		£96.53 no. weeks	false	Work Experience (weeks)	1	1
320	NT13	Work	Meaningful paid work placements		£412.38 no. weeks	false	Work Experience (weeks)	1	1
330	NT13a	Work	Meaningful paid work placements paying the Real Living Wage+		£467.68 no. weeks	false	Work Experience (weeks)	1	1
340	NT13b	Work	Meaningful paid work placements for people in designated areas		£412.38 no. weeks	false	Work Experience (weeks)	1	1
350	NT96	Work	Personalised support to improve career and life skills		£110.99 no. hrs (total session duration)*no. attendees	false		1	1
360	NT97	Work	Digital literacy support for designated groups		£17.48 no. staff volunteering hours	false	Volunteer Hours (hrs)	1	1
370	NT8	Work	Support for students at local educational institutions		£17.48 no. staff volunteering hours	false	Educational Sessions (hrs)	1	1
380	NT98	Work	Expert curriculum support for universities and colleges		£106.34 no. staff expert hours	false	Expert Hours (hrs)	1	1
390	NT99	Work	Support for enabling visits of school children or local residents		£17.48 no. staff volunteering hours	false	Volunteer Hours (hrs)	1	1
400	NT100	Work	Employment taster days (project related, sector or industry)		£1.00 £ invested inc. time, materials, equipment etc	false		1	1
410	NT50	Work	Initiatives to promote local skills and employment		£1.00 £ invested inc. time, materials, equipment etc	false		1	1
420	NT14	Economy	Spend with VCSEs in the supply chain		£0.12 £	false	VCSE Spend (£)	1	1
430	NT18	Economy	Spend with local companies in the supply chain		£1.00 £	false	Local Spend (£)	1	1
440	NT19	Economy	Spend with local SMEs in the supply chain		£1.01 £	false	MSME Spend (£)	1	1
450	NT101	Economy	Spend with local ethnic minority-owned SMEs in the supply chain		£1.00 £	false	MSME Spend (£)	1	1
460	NT102	Economy	Spend with local women-owned SMEs in the supply chain		£1.00 £	false	MSME Spend (£)	1	1
470	NT103	Economy	Meet the buyer events showcasing local supply chain opportunities		£1.00 £ invested inc. time, materials, equipment etc	false		1	1
480	NT15	Economy	Expert support to VCSEs and SMEs		£106.34 no. staff expert hours	false	Expert Hours (hrs)	1	1
490	NT15a	Economy	Expert support to VCSEs and SMEs to achieve net zero carbon		£106.34 no. staff expert hours	false	Expert Hours (hrs)	1	1
500	NT16	Economy	Support for VCSEs through donations		£1.00 £ invested	false	Charity Support (£)	1	1
510	NT17	Economy	Support for VCSEs through volunteering		£17.48 no. staff volunteering hours	false	Volunteer Hours (hrs)	1	1
520	NT20	Economy	Multidimensional wellbeing programme access for staff		£137.50 no. employees provided access	false		1	1
530	NT55	Economy	Support for common mental health issues		£407.60 no. employees provided access	false		1	1
540	NT39	Economy	Support for mental health awareness campaigns for staff		£1.00 £ invested inc. time, materials, equipment etc	false		1	1
550	NT56	Economy	Supply chain organisations implementing relevant mental health st		£0.00 %	false		1	1
560	NT104	Economy	Personalised support to improve financial literacy (including budget		£92.49 no. hrs (total session duration)*no. attendees	false		1	1
570	NT105	Economy	Expert Equality, Diversity & Inclusion training		£1.00 £ invested inc. time, materials, equipment etc	false		1	1
580	NT106	Economy	Contributions to programmes which promote gender equity		£1.00 £ invested	false		1	1
590	NT107	Economy	Accredited Living Wage employer		£0.00 Y/N	false		1	1
600	NT42	Economy	Contractors in the supply chain that are Real Living Wage employer		£0.00 %	false		1	1
610	NT74	Economy	Support for union recognition agreements and collective bargaining		£0.00 Y/N	false		1	1
620	NT75	Economy	Implementation and facilitation of Good and Fair Work charters		£0.00 Y/N	false		1	1
630	NT108	Economy	Adoption of ISO20400:2017 standard for sustainable procurement		£0.00 Y/N	false		1	1
640	NT61	Economy	Invoices paid within 30 days		£0.00 %	false		1	1
650	NT43	Economy	Support to mitigate modern slavery risks in supply chain		£1.00 £ invested inc. time, materials, equipment etc	false		1	1
660	NT59	Economy	Supply chain audits that identify and manage the risk of modern sla		£0.00 no. audits	false		1	1
670	NT109	Economy	People employed to identify and manage the risk of modern slaver		£0.00 no.	false		1	1
680	NT51	Economy	Initiatives to promote and support responsible business		£1.00 £ invested inc. time, materials, equipment etc	false		1	1
690	NT24	Community	Support for community initiatives to reduce crime		£1.00 £ invested inc. time, materials, equipment etc	false	Community Support (£)	1	1
700	NT28	Community	Support for local community projects through donations		£1.00 £ invested	false	Community Support (£)	1	1
710	NT79	Community	Support for local community projects through volunteering		£17.48 no. staff volunteering hours	false	Volunteer Hours (hrs)	1	1
720	NT29a	Community	Support for charities & community projects focused on positive hea		£17.48 no. staff volunteering hours	false	Volunteer Hours (hrs)	1	1
730	NT30	Community	Support for local community charters/stakeholder plans		£1.00 £ invested inc. time, materials, equipment etc	false	Community Support (£)	1	1
740	NT110	Community	Support for involvement in cultural events		£1.00 £ invested inc. time, materials, equipment etc	false	Community Support (£)	1	1
750	NT25	Community	Support for initiatives to tackle homelessness		£1.00 £ invested inc. time, materials, equipment etc	false	Community Support (£)	1	1
760	NT63	Community	Support for initiatives to help rough sleepers		£1.00 £ invested inc. time, materials, equipment etc	false	Community Support (£)	1	1
770	NT26	Community	Support for community health or wellbeing interventions		£1.00 £ invested inc. time, materials, equipment etc	false	Community Support (£)	1	1
780	NT27	Community	Support for initiatives focused on strengthening community netwo		£1.00 £ invested inc. time, materials, equipment etc	false	Community Support (£)	1	1
790	NT52	Community	Initiatives to promote more resilient communities		£1.00 £ invested inc. time, materials, equipment etc	false	Community Support (£)	1	1
800	NT83	Planet	Commitment to measure and disclose scope 1, 2 and selected scop		£0.00 Y/N	false		1	1
810	NT44a	Planet	Commitment to achieve net zero emissions by 2030		£0.00 Y/N	false		1	1
820	NT31	Planet	Reductions in scope 1 & 2 CO2e emissions through decarbonisation		£252.11 tCO2e	false	Carbon Reduction (tCO2e)	1	1
830	NT31a	Planet	Reductions in scope 3 CO2e emissions through decarbonisation		£252.11 tCO2e	false	Carbon Reduction (tCO2e)	1	1
840	NT111	Planet	Reductions in upfront carbon emissions in construction (stages A1-		£252.11 tCO2e	false	Carbon Reduction (tCO2e)	1	1
850	NT112	Planet	Reductions in embodied CO2e		£252.11 tCO2e	false	Carbon Reduction (tCO2e)	1	1
860	NT82	Planet	Reductions in CO2e through energy efficiency measures on site		£252.11 tCO2e	false	Carbon Reduction (tCO2e)	1	1
870	NT113	Planet	Reductions in CO2e through energy efficiency in building operation		£252.11 tCO2e	false	Carbon Reduction (tCO2e)	1	1
880	NT114	Planet	Buildings meeting an energy efficiency target		£0.00 %	false		1	1
890	NT32	Planet	Reductions in car miles from a green transport programme		£0.07 miles saved	false	Car Miles Saved (miles)	1	1
900	NT33	Planet	Miles driven using Zero Emission Vehicles		£0.05 miles driven	false	Car Miles Saved (miles)	1	1
910	NT115	Planet	Reductions in freight tonne-kilometres from green logistics plans		£0.17 Tonne-km	false		1	1
920	NT64	Planet	Contributions to certified carbon offset funds (compliant with UKGI		£1.00 £	false		1	1
930	NT48	Planet	Supply chain carbon certification		£0.00 Y/N	false		1	1
940	NT116	Planet	Expert support on carbon reduction to SMEs in the supply chain		£1.00 £ invested inc. time, materials, equipment etc	false		1	1
950	NT35	Planet	Procurement contracts that include sustainable procurement comr		£0.00 %	false		1	1
960	NT117	Planet	Support for environmental & biodiversity conservation		£1.00 £ invested inc. time, materials, equipment etc	false		1	1
970	NT86	Planet	Support for environmental conservation & ecosystem management		£17.48 no. staff volunteering hours	false	Volunteer Hours (hrs)	1	1
980	NT118	Planet	Support for sustainable reforestation or afforestation projects		£1.00 £ invested inc. time, materials, equipment etc	false		1	1
990	NT119	Planet	Support for green spaces, biodiversity or ecosystems		£1.00 £ invested inc. time, materials, equipment etc	false		1	1
1000	NT90	Planet	Leadership and advocacy to protect the environment		£106.34 no. staff expert hours	false	Expert Hours (hrs)	1	1
1010	NT120	Planet	Buildings which meet a good water practice benchmark		£0.00 %	false		1	1
1020	NT121	Planet	Amount of water reduced against a relevant benchmark		£0.11 m3	false		1	1
1030	NT54	Planet	Retraining workers for a just transition to a net zero economy		£110.99 no. hrs (total session duration)*no. attendees	false		1	1
1040	NT87	Planet	Reductions in plastics used		£116.52 kg	false		1	1
1050	NT122	Planet	Food waste reductions through donations of surplus to local chariti		£1.00 £ invested	false		1	1
1060	NT88	Planet	Reduce waste through reuse of products and materials		£102.10 tonnes	false	Waste Reduction (tonnes)	1	1
1070	NT68	Planet	Plastic recycling rate		£0.00 %	false		1	1
1080	NT69	Planet	Expert support to VCSEs and SMEs for the adoption of circular ecor		£106.34 no. staff expert hours	false	Expert Hours (hrs)	1	1
1090	NT71	Planet	Spend within local circular economy partnerships		£1.00 £	false		1	1
1100	NT72	Planet	Hard-to-recycle waste diverted from landfill/incineration		£102.10 tonnes	false	Waste Reduction (tonnes)	1	1
1110	NT123	Planet	Waste management verification policies		£0.00 Y/N	false		1	1
1120	NT124	Planet	Buildings which meet a good waste practice benchmark		£0.00 %	false		1	1
1130	NT125	Planet	Waste diverted against a relevant benchmark		£0.00 %	false		1	1
1140	NT126	Planet	Construction waste diverted against a relevant benchmark		£102.10 tonnes	false	Waste Reduction (tonnes)	1	1
1150	NT127	Planet	Action plan for tracking & reducing food waste on site		£0.00 Y/N	false		1	1
1160	NT53	Planet	Initiatives to safeguard the environment		£1.00 £ invested inc. time, materials, equipment etc	false		1	1

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CABINET



Report subject	Winchelsea School Satellite Unit and Post-16 Place Expansion
Meeting date	27 May 2026
Status	Public Report
Executive summary	<p>In line with statutory guidance on making significant changes to maintained schools, this report outlines the proposal to create a new Winchelsea School satellite unit and nursery at Stanley Green Infant Academy, in addition to expanding post-16 places at Winchelsea School’s Broadstone Youth Centre site. These developments support the council’s duty to provide sufficient specialist school places and form part of a wider programme to expand high-quality local SEND provision. The proposal responds to rising demand for specialist places driven by increasing numbers of Education, Health and Care Plans (EHCPs) and the resulting reliance on independent and non-maintained special schools.</p> <p>By using surplus space available at Stanley Green Infant Academy and at Broadstone Youth Centre for post-16 provision, the Council aims to strengthen local capacity so that more children and young people can access appropriate education closer to home. Increasing provision will reduce the need for costly out-of-area placements, often involving higher fees and significant transport costs, while improving outcomes by enabling pupils to remain within their communities and delivering long-term financial efficiencies for the Council.</p>
Recommendations	<p>It is RECOMMENDED that:</p> <ul style="list-style-type: none"> a) Cabinet agrees with the proposal to establish a new Winchelsea School satellite unit and nursery for children with SEND at Stanley Green Infant Academy, in addition to expanding Winchelsea School’s post-16 places at Broadstone Youth Centre, with effect from 1 September 2026. b) Cabinet approve a budget allocation of £710k using High Needs Provision Allocation.
Reason for recommendations	<p>To increase local specialist early years and key stage 1 capacity in the Oakdale and wider area, in addition to permitting an increase to the number of post-16 places made available in Broadstone, to meet the assessed educational needs of children and young people with SEND and to reduce pressure on the High Needs Budget. The Council is the authority for approving this significant change.</p>

Portfolio Holder(s):	Councillor Richard Burton, Children and Young People
Corporate Director	Cathi Hadley, Corporate Director Children's Services
Report Authors	Lindsay Jackson, Head of Access to Education Jo Djora, Place Planning Manager
Wards	Council-wide
Classification	For Decision

Background

1. Local authorities have a statutory duty under the Education Act 1996 to ensure sufficient school places, including appropriate provision for children with special educational needs and/or disabilities (SEND). Nationally and locally, demand for specialist provision has risen significantly due to sustained growth in the number of children and young people with Education, Health and Care Plans (EHCPs). This mirrors trends reported in other council areas, where the increasing prevalence of complex needs has placed pressure on both mainstream and specialist provision.
2. Across the local area the number of maintained EHCPs has risen sharply in recent years and is forecast to continue to grow. This has contributed to increased demand for specialist placements and greater reliance on Independent and Non- Maintained Special Schools (INMSS), which typically involve higher placement costs and require longer journeys for pupils. Other councils have similarly highlighted that insufficient local capacity has resulted in escalating expenditure on out- of- area placements and reduced opportunities for children to be educated within their own communities.
3. To address these pressures, the Council's SEND Sufficiency Strategy sets out the need to expand local specialist and inclusive provision. Establishing satellite units within mainstream schools is recognised nationally as a key mechanism for enhancing local SEND capacity, supporting inclusion, and enabling pupils with EHCPs (including those in early years) to receive tailored support.
4. The introduction of a new 50 place Winchelsea School satellite unit and nursery at Stanley Green Infant Academy aligns with these strategic aims. The provision will support children with a diverse set of learning difficulties and complex needs including those with ASD, communication needs, and moderate learning difficulties, who require specialist support beyond what is ordinarily available in a mainstream setting. It forms part of a wider program to increase specialist places locally, reduce reliance on INMSS placements, and ensure children can access high- quality education close to home. This approach supports improved outcomes, strengthens inclusive practice across the area, and delivers better value for public resources in the long term.
5. Winchelsea School also seeks to enhance its current post-16 offer at Broadstone Youth Centre by creating 20 additional places, enabling more young people with SEND to access high-quality maintained specialist provision locally. Expanding maintained provision ensures greater continuity of support, closer alignment with the curriculum and therapeutic approaches with stronger oversight of quality through established local authority governance. It also reduces reliance on independent

placements, which are typically higher-cost and often located outside the local area. By increasing local maintained capacity, the Council can offer more stable, inclusive pathways for young people, improve long-term outcomes, and deliver better value for money.

The proposal for a new satellite unit and nursery and expansion of post-16 places

6. **Type of Provision:** The Council proposes to establish a new Winchelsea School Special Educational Needs (SEN) satellite unit and nursery, based at Stanley Green Infant Academy, to provide up to 50 places for early years and key stage 1 pupils with Education, Health and Care Plans (EHCPs). The proposal constitutes a prescribed alteration under the *School Organisation (Prescribed Alterations to Maintained Schools) Regulations 2013*, and the statutory consultation and publication requirements have been followed accordingly.
7. The need for this development arises from a well- documented increase in demand for specialist provision both nationally and locally. Growing numbers of children with EHCPs have placed increased pressure on existing specialist and mainstream provision, a trend mirrored in other local authorities where sharp rises in EHCPs have resulted in increased dependence on Independent and Non- Maintained Special Schools. The lack of specialist places has resulted in some pupils travelling considerable distances or being placed out-of-area. Establishing a new Special Educational Needs (SEN) satellite unit and nursery at Stanley Green Infant Academy will address this gap and form a key component of the Council's strategy to strengthen local inclusion and reduce reliance on high- cost placements.
8. The site will be fully integrated into the Winchelsea School family, reflecting its values of "I am. I can. I will.", fostering a sense of belonging for all pupils and will align with the SEND Code of Practice and the Children and Families Act 2014 by promoting inclusion and supporting parental preference for local provision.
9. **Accommodation:** To accommodate the satellite unit and nursery, Stanley Green Infant Academy will permit the repurposing of surplus classroom space within the existing school building and designated outdoor space. Access to places will be phased from September 2026 to enable the satellite unit and nursery to grow gradually to its full capacity of 50 places.
10. The proposed expansion of post-16 places will be through existing floorspace within Broadstone Youth Centre.
11. **Staffing:** Staffing the provision will involve specialist expertise. A qualified teacher with knowledge and experience of ASD, communication needs, and moderate-to-severe learning difficulties will lead the provision, supported by experienced teaching assistants. Winchelsea School's SENCo will provide professional oversight, with the Headteacher retaining overall leadership responsibility. Alongside benefiting pupils within the site itself, the development will play a wider role in strengthening inclusive practice across the mainstream school and contributing to workforce development within the local system.
12. **Admissions:** Admissions to the provision will be determined through the Council's SEND Panel as part of the statutory EHCP process, ensuring that placements are made transparently and in line with identified need. Assessments will consider whether the environment is appropriate to secure the outcomes set out in their EHCP.

13. **Governance:** Governance and monitoring arrangements will align with Winchelsea School's leadership structures and the Council's SEND governance framework. The Council will monitor the effectiveness of the satellite unit and nursery through pupil progress data, attendance, inclusion indicators and feedback from parents and pupils. This is consistent with the requirements of the SEN Improvement Test, which places emphasis on securing improved access, quality and outcomes for children with SEND.
14. **Community Benefits:** The establishment of a satellite unit and nursery at Stanley Green Infant Academy is expected to bring substantial benefits for children, families and the wider community. It will enable more children to be educated closer to home, reducing travel time and associated stress for families. It will also help to strengthen inclusive practice in mainstream schools locally and contribute to a more sustainable pattern of provision across the area. Similar initiatives in other local authorities have highlighted wider system benefits, including greater opportunities for mainstream- specialist collaboration and reductions in the reliance on costly out- of- area placements.
15. Overall, the proposal represents a strategically aligned and carefully designed expansion of specialist provision. It is intended to improve outcomes for children with a diverse set of learning difficulties and complex needs, enhance inclusive capacity within Oakdale and the wider area, and support the Council in meeting its statutory duty to secure sufficient and appropriate school places for all children and young people.

Consultation

16. **Informal Consultation:** Prior to launching the statutory consultation, the Council undertook informal engagement with parents, school staff and local residents during February 2026 to gauge early views on the proposed establishment of a satellite unit, lowering the age range from 4-19 years to 2-19 years to accommodate nursery provision, and expand post-16 places for Winchelsea School. A total of 4 respondents provided feedback, and all were supportive of the proposal reflecting recognition of the need for additional local SEND provision and confidence in the benefits the development would bring. Illustrative comments included:
 - "Creating spaces from 2yrs is much needed, and Stanley Green is a great site for this to happen. Winchelsea is run incredibly well by the head so I am sure this will be a huge support to lots more children."
 - "My child is thriving not surviving with Winchelsea post-16 provision. They are the best in land! Of course we support this proposal to let more children benefit from their expertise. A wonderful proposal for more children to thrive."
17. **Formal Consultation:** The Council launched its formal statutory consultation on 27 February 2026, in accordance with the *School Organisation (Prescribed Alterations to Maintained Schools) Regulations 2013*. The representation period ran until 27 March 2026.
18. To ensure wide awareness, the consultation was publicised through multiple channels, including:
 - an advert in the local newspaper.
 - publication on the Council's website.

- targeted communication issued to parents and staff of Winchelsea School and Stanley Green Infant Academy, notifications to local headteachers, local early years settings and other statutory consultees.
19. The consultation received 7 responses, 6 of which were supportive of the proposal including comments such as:
- “The prospect of being able to offer additional places at Winchelsea is amazing... I believe it is paramount these children are able to access provisions as early as possible so the need for early years will be extremely beneficial, offering them the best start.”
 - “It is a brilliant idea for our kids and new kids can access to this service... I completely agree with this proposal, and I hope we can have support from council and community to get it done soon.”
 - “The need for 16-19 placements for SEND is very great.”
20. One respondent raised an objection; however, officers consider this to have arisen from a misunderstanding of the proposal. The respondent appeared to believe that post-16 pupils would be located alongside early years and key stage 1 children, whereas the provisions will in fact operate separately, with no mixing of age groups.
21. The positive feedback received has strengthened the proposal, which is now brought forward for formal consideration
22. The outcome of the consultation is presented as Appendix 1.

Options Appraisal

23. Two options have been considered as follows:

Option 1: In line with the Council’s SEND Sufficiency Strategy and SEND and AP Improvement Plan, work with school headteachers to utilise surplus accommodation to co-locate satellite units on school sites to increase the availability of local specialist places enabling children and families to access quality specialist support within their local area. Proposals require the council to follow the significant change process requiring consultation and consideration of representations as part of a formal decision-making process by the responsible body. In the case of schools maintained by the local authority, the responsible body is BCP Council.

Option 2: Maintain the status quo. Option 2 does nothing to expand the availability of local specialist places and fails to increase the options available locally for parents to express a preference to attend a school that serves their area. Option 2 fails to respond to the patterns of growth and increasing demand and complexity of need and fails to deliver on the council’s strategic intent.

Summary of financial implications

24. The proposed provision will utilise accommodation identified as surplus by Stanley Green Infant Academy. The area identified requires a number of adaptations to make the indoor and outdoor spaces suitable and create necessary facilities for pupils in the Winchelsea cohort, ensuring that the space is welcoming and suitable to provide an inclusive, quality teaching and learning space. In addition to this, the identified areas of the building will be enhanced to ensure that the provision meets

modern regulatory requirements. The cost of the works is £710k and will be met using the Council's grant allocation of High Needs Provision capital. The costs of the scheme are based on a detailed quotation received from BCP Council's Construction Works Team and the costs for FFE and ICT agreed with Winchelsea School. The capital costs are approximately £14,791 per place, which represents value for money against the national benchmark of £22,890 for SEND places in refurbished accommodation.

25. The scheme encompasses the refurbishment of 4 classrooms for specialist teaching provision on the existing Winchelsea model, the subdivision of a classroom for admin space, the creation of a sensory integration and quiet room, and the formation of dedicated outdoor play space. The scheme also seeks to upgrade fire protection in the satellite part to comply with building regulations.
26. The proposal will support the High Needs Block Recovery Plan by reducing reliance on costly Independent Non-Maintained Special School (INMSS) placements and out-of-area settings, which costs significantly more than local provision. Based on a unit cost comparison of specialist provision versus INMSS (approximately £35k difference), the proposal for a 50 place satellite unit, and an additional 20 post-16 places, achieves cost avoidance in the region of £2.45m.

Summary of legal implications

27. The Council has clear statutory obligations to ensure that children and young people with special educational needs and disabilities (SEND) can access *sufficient and appropriate* provision within its area.
28. The Children and Families Act 2014 (Part 3) places duties on local authorities to identify and assess children and young people with SEND, secure the special educational provision specified in their Education, Health and Care Plans (EHCPs), and keep provision under review to ensure sufficiency and quality. The Act explicitly requires joint commissioning and strategic planning across education, health and care partners (Sections 25–27), meaning any proposed changes must be consistent with these statutory collaborative duties.
29. The Education Act 1996 (Section 14) places a duty on the local authority to ensure that there are sufficient schools in its area to provide “appropriate primary and secondary education” for all children, including those with SEND. These sufficiency duties extend to ensuring that any organisational changes do not compromise the local offer or parents’ rights under the SEND framework.
30. Any significant change proposal must therefore demonstrate that it maintains or enhances sufficiency, continues to meet assessed needs, and does not restrict access to provision required by law.

Summary of human resources implications

31. The establishment of a new satellite unit brings clear staffing responsibilities. The satellite unit will fall under the leadership of the Headteacher and the operational oversight of the SENCo, requiring the school to recruit and deploy qualified SEN teachers and appropriately trained teaching assistants to deliver the specialist support expected. This will have implications for staffing structures, timetabling, line management arrangements, and ongoing professional development. Winchelsea School will need to ensure staff are equipped with the specialist competencies required, supported through targeted CPD and supervision. Workforce development

will be essential to ensure the satellite unit can operate effectively and contribute to strengthening SEND expertise.

Summary of sustainability impact

32. Establishing local provision contributes positively to the Council's sustainability objectives by reducing travel distances for pupils, which in turn lowers carbon emissions and transport related costs. It also supports wider active and sustainable travel ambitions, enabling more children to access education closer to home. In the longer term, strengthened local capacity reduces reliance on high cost out-of-area placements, contributing to both environmental and financial sustainability

Summary of public health implications

33. Local specialist provision supports key public health objectives by reducing long journey and travel times. In turn this may help mitigate stress and fatigue for children with SEND and contribute to improved wellbeing and readiness for learning. Local places for local children further help strengthen inclusive local provision, promote community cohesion and thereby promote better mental health outcomes.

Summary of equality implications

34. An EIA conversation and screening exercise has been undertaken as part of the development of this proposal to ensure compliance with equalities duties. The completed assessment is available [here](#).

Summary of risk assessment

35. **Recruitment challenges:** Difficulty securing qualified SEN teachers and trained support staff may delay implementation. Mitigation: Early workforce planning, proactive recruitment, and collaboration with local special schools to provide outreach, mentoring and interim specialist support.
36. **Failure to approve the proposal:** If the proposal is not progressed, the local area will continue to rely on high cost Independent and Non-Maintained Special School (INMSS) placements, increasing financial pressure and limiting local sufficiency. Mitigation: Clear articulation of cost avoidance, strengthened evidence base, and alignment with SEND Sufficiency priorities to support decision-making.
37. **Implementation delays:** Any delay in establishing the provision could impact parental confidence and place additional pressure on existing specialist settings. Mitigation: A phased implementation plan with defined milestones, project oversight, and early engagement with school leadership to ensure readiness
38. **Inconsistent practice or role clarity within the school:** Without clear expectations, there is a risk of variability in quality of provision. Mitigation: Defined roles, training, and support via the SENCo, alongside LA quality assurance processes.
39. **Demand exceeding capacity:** Higher than expected need could lead to oversubscription or pressure on resources. Mitigation: Ongoing monitoring of placement demand, flexible staffing models, and integration with the wider SEND sufficiency strategy.

Background papers

- Capital Strategy Report 2026/27 - 2028/29.
- SEND Sufficiency Strategy May 2024.
- SEND and AP Improvement Plan 2025.
- Belonging Strategy 2025.

Appendices

Appendix 1: Outcome of the Consultation Paper – Winchelsea School Proposal to Establish a new SEND Satellite Unit and Nursery and expand Post-16 Places.



Proposal to increase Winchelsea School SEND Places

March 2026

Research and Consultation Team

Proposal to increase Winchelsea School SEND Places

This report summarises the results of the consultation on 'Proposals to increase Winchelsea School SEND places'.

Methodology

The consultation ran from 27 February 2026 to 27 March 2026.

An online form was available at haveyoursay.bpcouncil.gov.uk/winchelsea-SEND and paper copies were available from all BCP libraries. Alternative formats could also have been requested.

A Statutory Public Notice was published in the Bournemouth Echo (paper and online versions) at the start of the consultation.

Posters were displayed at Winchelsea School, Stanley Green School and Broadstone Youth Centre. A press release was published.

Emails were sent out by the Headteachers of Winchelsea and Stanley Green School to promote the survey. Emails were also sent to local councillors. The Headteacher sent a reminder email during the consultation period.



Proposals to increase Winchelsea School SEND places

Working together, and to support growing need for specialist placements, BCP Council and [Winchelsea School](#) propose that the number of places provided by the school is increased during the academic year 2026-27.

This would be achieved by:

- Changing the age range of Winchelsea School from 4-19 years to 2-19 years, to allow early years education from the age of 2 in new specialist nursery provision at a proposed satellite unit, based at [Stanley Green Infant Academy](#)

Expansion of Winchelsea Special School as follows:

- Establishing a satellite of Winchelsea Special School hosted by Stanley Green Infant Academy, creating up to 50 additional places for Early Years, Reception and Key Stage 1 children.
- Increasing the number of Post 16 places for Winchelsea School, by providing an additional 20 places at their Broadstone Youth Centre site.

Satellite Site hosted by Stanley Green Infant Academy

With surplus building capacity and support from Stanley Green Infant Academy it is planned that the satellite site will provide specialist places for up to 50 Early Years, Reception and Key Stage 1 children. The availability of places would be phased. Reception, Year 1 and Year 2 children would access places from September 2026 and children in their early years would access nursery places from January 2027.

In order to accommodate the new age range of children including specialist places for nursery age children, Winchelsea School are required by law to publish statutory proposals to lower their published age range from 4-19 to 2-19.

Stanley Green Infant Academy would remain operational throughout the adaptations needed to add a satellite unit.

Post 16

It is planned that Winchelsea School will increase their Post 16 offer to provide specialist support for an additional 20 young people aged 16-19 years at their existing Broadstone Youth Centre site.

The additional places provided by Winchelsea School will be allocated by the Council in line with the SEND Code of Practice for children with an Education, Health and Care Plan.

Winchelsea School currently has a designated number of 250 places across its home and existing satellite sites. These proposals combine to propose an increase of 70 places to create a new designated number of 320.

Have your say

Proposal

Read our proposal.

[Winchelsea School Proposal Document.pdf](#) (144.0 KB)

Key dates



Consultation starts:

27 February 2026

Consultation ends:

27 March 2026

Contact us

senda.afficiency@bpcouncil.gov.uk

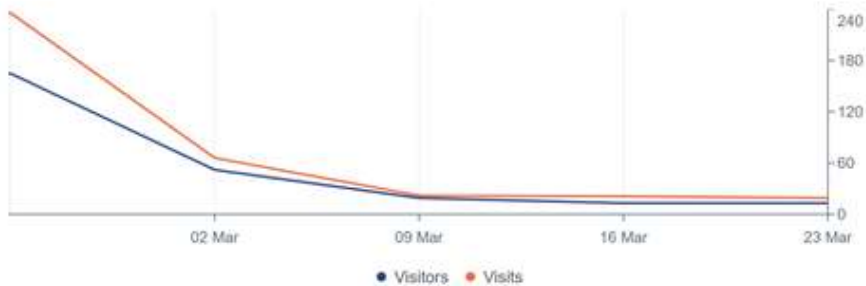
Winchelsea School

[Winchelsea School](#)

Response

There were 7 online responses to the consultation. No emails were received as part of the consultation. There were 257 visitors to the survey, with 364 visits in total.

Visitor timeline



Respondents

- Four respondents are parents of children currently attending Winchelsea
- Two are teachers/staff at Winchelsea
- One is a parents of child/ren currently attending Stanley Green Infant Academy.

Views on the proposal

86% (6 respondents) support changing the age range of Winchelsea School from 4-19 years to 2-19 years (1 respondent opposes this proposal)

86% (6 respondents) support creating a Winchelsea Satellite Unit using surplus space at Stanley Green Infant Academy, with up to 50 places, for Early Years, Reception and Key Stage 1 children (1 respondent opposes this proposal)

All respondents support creating 20 additional Post-16 specialist places at Winchelsea School (Broadstone Youth Centre site)

Do you support or oppose the following:

7/7 - Matrix - optional

	1- Support	2- Oppose	3- Don't know
Changing the age range of Winchelsea School from 4-19 years to 2-19 years	85.71%	14.29%	0%
Create a Winchelsea Satellite Unit using surplus space at Stanley Green Infant Academy, with up to 50 places, for, Early Years, Reception and Key Stage 1 children	85.71%	14.29%	0%
Creating 20 additional Post-16 specialist places at Winchelsea School (Broadstone Youth Centre site)	100%	0%	0%

Comments

Five respondents commented on the proposal. Four were supportive highlighting Winchelsea's expertise, the high and growing demand for specialist SEND places including 16 to 19 and early years provision, and the positive impact additional places would have on children's quality of life, families, and wider community support.

One respondent raised concerns about the appropriateness of shared space with younger children, based on personal experience.

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CABINET FORWARD PLAN – 1 JUNE 2026 TO 30 SEPTEMBER 2026

(PUBLICATION DATE – 18 May 2026)



What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Local Plan process	To consider key elements needed for the preparation of the Local Plan.	Yes	Overview and Scrutiny Board 18 May 2026 Cabinet 27 May 2026				Caroline Peach	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Updating Library Byelaws	To inform Cabinet of the request to update the Library Byelaws following publication of an updated version by the DCMS and to inform Cabinet of the required process to follow.	Yes	Cabinet 27 May 2026	All Wards	The Public will be invited to comment by prescribed method following a Cabinet decision to move forwards with the revision to the Byelaws. Following public comments we are suggesting the Portfolio Holder for Customer, Communication and Culture take a decision to move forward to obtain full council sign off, before further DCMS sign off.	The Local Authority must at least 1 month before it applies for formal confirmation (from the DCMS) of the final byelaws: Announce the proposal to revise the byelaws in one or more local newspapers circulating in the area to which the byelaws are to apply. Deposit a copy of the draft byelaws at the local authority's offices, where they must be open for public inspection at all reasonable hours without payment. Publish the draft byelaws on its website. After a month consider feedback and sign off in line with local authority governance arrangement (Full Council). Follow the DCMS process to obtain full sign off and adopt the new Byelaws	Lynda Anderson	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Social Value Statement for BCP Council	To present the proposed Social Value Statement for BCP Council.	No	Overview and Scrutiny Board 18 May 2026 Cabinet 27 May 2026	All Wards			Cat McMilan	Open
Winchelsea School Satellite Unit and Post 16 Place Expansion	To increase local specialist early years and key stage 1 capacity in the Oakdale and wider area, in addition to permitting an increase to the number of post-16 places made available in Broadstone, to meet the assessed educational needs of children and young people with SEND and to reduce pressure on the High Needs Budget. The Council is the authority for approving this significant change to a maintained school.	No	Cabinet 27 May 2026	All Wards	Parents, school staff, local headteachers and early years settings	Public consultation was held between 27 February and 27 March 2026	Tanya Smith	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Medium Term Financial Plan (MTFP) Update	To update Cabinet on the MTFP		Cabinet 24 Jun 2026	All Wards			Matt Filmer	Open
Financial Outturn 2025/26	To update Cabinet on the financial outturn for 2025/26	No	Cabinet 24 Jun 2026	All Wards	n/a	n/a	Nicola Webb	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Corporate Performance Report - Q4	<p>BCP Council adopted 'A shared vision for Bournemouth, Christchurch and Poole 2024-28' in May 2024. The shared vision is the Corporate Strategy, which incorporates a set of measures of progress for achieving the vision, priorities and ambitions.</p> <p>This is the performance monitoring report for Quarter Four 25-26, presenting an update on the progress measures.</p>	No	Cabinet 24 Jun 2026	All Wards			Chris Shephard	Open
Technology Security and Resilience Programme	To seek approval of laptop replacement strategy and approve budget allocation.	Yes	Cabinet 24 Jun 2026 Council 28 Jul 2026	All Wards			Fiona Hughes	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Homelessness and Rough Sleeping Strategy 2026-2031	To inform on the impact of the Strategy since 2021, propose new Strategy and agree the related Delivery Plan	No	Environment and Place Overview and Scrutiny Committee 25 Feb 2026 Cabinet 24 Jun 2026	All Wards			Rachel Stewart	Open
Housing Strategy Review	To provide an annual update about the delivery of the BCP Housing Strategy 2021-2027	No	Environment and Place Overview and Scrutiny Committee 20 May 2026 Cabinet 24 Jun 2026	All Wards			Rachel Stewart	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Youth Justice Plan 2026-2027	To present the Youth Justice Plan for 2026/27. There is a statutory requirement to publish an annual Youth Justice Plan which must provide specified information about the local provision of youth justice services. This report summarises the Youth Justice Plan for 2026/27, with a copy of the Plan appended. The Youth Justice Plan needs to be approved by the full Council. This report also outlines progress made by the Youth Justice Service in the past year, and priorities for the year ahead.	No	Children's Services Overview and Scrutiny Committee 16 Jun 2026 Cabinet 24 Jun 2026 Council 28 Jul 2026	All Wards			Kerrie Ainley, Sophie Bradfield, Tanya England, David Webb	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
BCP Growth Plan	To decide on adopting the BCP Growth Plan 2026.	Yes	Cabinet 22 Jul 2026	All Wards	BCP Business Growth Board Businesses across BCP BCP Council Officers	Workshops and face to face discussions ongoing since July 2025	Amy Orchard, Ruth Spencer	Open
Local Transport Plan 4 (LTP4)	To present outputs from Local Transport Plan 4 (LTP4) consultation and to present proposed LTP4 Policy Document complete with Implementation Plan for approval/adoption.	Yes	Environment and Place Overview and Scrutiny Committee 20 May 2026 Cabinet 22 Jul 2026 Council 28 Jul 2026	All Wards	Residents (BCP and neighbouring authorities), partners, organisations and businesses that operate/exist in BCP area and are impacted by transport.	Exact dates tbc, but 6 to 8 week public consultation required, note: LTP4 engagement was facilitated in Spring 2024.	Wendy Lane, Richard Pincroft	Open
Bournemouth Town Centre Business Improvement District (BID)	This report seeks Cabinet approval to allow the Bournemouth Town Centre BID to go to ballot for a new term.	No	Cabinet 22 Jul 2026	Bournemouth Central			Charles Fynn	Fully exempt

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Bournemouth Coastal Business Improvement District (BID)	Cabinet to agree for the Bournemouth Coastal BID to go to ballot for a new term commencing in 2027.	Yes	Cabinet 22 Jul 2026	Boscombe East & Pokesdown; Boscombe West; Bournemouth Central; East Cliff & Springbourne; East Southbourne & Tuckton; West Southbourne; Westbourne & West Cliff			Charles Fynn	Fully exempt
Wallisdown Hub	To gain approval to proceed to create Wallisdown Hub	No	Cabinet 22 Jul 2026	All Wards			Debbie Cliff, Alistair Hoare	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Disposal of Land at Cabot Lane	Paper to discuss land disposal at Cabot Lane	No	Cabinet 22 Jul 2026 Council 28 Jul 2026	All Wards			Matthew Filmer	Open
Corporate Performance Report - Q1	BCP Council adopted 'A shared vision for Bournemouth, Christchurch and Poole 2024-28' in May 2024. The shared vision is the Corporate Strategy, which incorporates a set of measures of progress for achieving the vision, priorities and ambitions. This is the performance monitoring report for Quarter One 26-27, presenting an update on the progress measures.	No	Cabinet 2 Sep 2026	All Wards			Chris Shephard	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Holly Tree Lodge Public Mortuary - Capacity investment	The report details the increasing demands placed on the Dorset Public Mortuary located at Holly Tree Lodge Bournemouth, and seeks an investment decision to: Meet current and future storage capacity needs. Ensure the mortuary remains HTA compliant. Provide resilience to winter surges and exceptional events. Protect the dignity, security and condition of the deceased.	No	Cabinet 2 Sep 2026	All Wards			Kate Langdown	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
The development of a framework of registered housing providers (RPs) to deliver affordable housing using BCP sites		Yes	Cabinet 30 Sep 2026	All Wards			Kerry-Marie Ruff	
Barriered Car Park Systems	To approve the investment into car park systems to ensure the continued efficient running of them	Yes	Cabinet 3 Mar 2027	All Wards			Zak Cusens	Open
Approved Devices	To seek approval to install Approved Devices for enforcement	Yes	Cabinet 3 Mar 2027 Council 25 May 2027	All Wards			Zak Cusens	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
BCP Council Domestic Abuse Strategies	To gain agreement by Cabinet to publish the Prevention of Domestic Abuse Strategy, Safe Accommodation Strategy and the Perpetrator Strategy including delivery plans.	Yes	Cabinet Date to be confirmed	All Wards	People with lived experience, Health, Social Care, Police, third sector specialist organisations, Local Providers have all been consulted prior to the Public consultation.	Public consultation 09-03-25 to 28-04-25 O&S Safe Accommodation Working Group.	m	Open

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